



Mundesley-on-Sea Parish Council

The Old Fire Station, Back Street, Mundesley, NR11 8JJ
Tel. 07483 113 726 Email clerk@mundesley-pc.gov.uk

23rd September 2026

Dear Councillor,

You are hereby summoned to attend a Full Council Meeting of Mundesley Parish Council to be held in the Coronation Hall, Mundesley, on 28th September 2026 at 6pm for the purpose of transacting the business listed on the agenda below.

Members of the press and public are cordially invited.

Nell Bell

Nell Bell -Parish Clerk

1. Apologies for absence.

To receive apologies for absence.

2. Declarations of interests and request for dispensations.

3. Minutes of previous meeting.

To receive and agree the minutes of the meeting of the parish council held on 27th July 2026.

4. Public participation time.

To receive questions from members of the public relating to items on the agenda. Standing Orders allow 15 minutes for this item with 3 minutes per member of the public.

5. Report from District Councillor Wendy Fredericks.

6. Report from County Councillor Mal Gray.

7. Updates from previous meetings.

No decisions to be taken.

7.1 To note Norfolk County Council bus shelter grant funding of £9,554.24 obtained.

7.2 M.C.O.A sublease text -ongoing.

8 Highways

8.1 TRO PJA137: to discuss amendment to scheme on Cromer Road to make the double yellow lines all year round.

8.2 To consider replacing the SAM2 speed signs, including discussion of potential locations, and whether to apply for Parish Partnership Scheme funding towards the cost.

9. Finance

9.1 To review and approve the payments list.

- 9.2** To consider the up-to-date budget.
- 9.3** To review and approve the Finance Risk Assessment and Financial Regulations.
- 9.4** To receive update from Parkinsons LLP if available to the meeting.

10. Planning

10.1 To receive and consider any applications from North Norfolk District Council for consultee response, including any applications received after the agenda has been published.

10.1.1 PF/26/1842 - 38 Northfield Road, Mundesley, NR11 8JN. Erection of veranda to rear of dwelling.

10.1.2 PF/26/1844 - Marlborough House, 2 - 4 Cromer Road, Mundesley, NR11 8BE. Change of use of first-floor flat (Class C3) to short-term holiday accommodation.

10.2 To receive notifications of any decisions taken by North Norfolk District Council, including any received after the agenda has been published.

10.2.1 PO/25/1859 -47 High Street, Mundesley, NR11 8JL. Outline permission for 3 dwellings and associated external works. All matters reserved. APPROVED.

10.2.2 PF/26/0842 -156 Cromer Road, Mundesley, NR11 8DF. First-floor extension and replacement first-floor balcony. APPROVED.

10.2.3 PF/26/1384 – 13 Gorse Close, Mundesley, NR11 8JZ. Erection of single storey rear extension. APPROVED.

11. Parish and community matters

11.1 To consider proposal from parishioner to organise regular group.

11.2 To consider establishing a scheme to recognise residents who have made an outstanding contribution to the community -Cllr Holliman.

11.3 To consider a request from a parishioner to reinstate the bollard at the entrance to The Lea.

12. Correspondence

12.1 To note letter from NNDC concerning changes to Local Government Reorganisation.

13. Administration

13.1 To consider commissioning a tree survey.

13.2 To agree to delegate authority to the clerk to apply for grants on behalf of the parish council.

13.3 To note 5-year EICR certificates obtained for all parish council assets.

14. Updates from Assets and Environment Committee (15/08/2026)

The Committee request that Full council review and agree the following

14.1 To consider increasing ear marked reserves for the sea front shelters in the 2027/28 budget.

14.2 To consider reducing the hedge between the Memorial Gardens and the MUGA.

14.3 To consider proposals for a “Hope Garden”.

14.4 To agree the following maintenance work on Woodhurst:

- Replace kitchen lino flooring.
- Replace two fence posts.
- Install bathroom extractor fan with tile vent.
- Central heating/ radiator flush.
- Clerk to obtain two additional quotes for repair to garage roof.
- Clear drains and downpipes.

15. Next meetings.

15.1 Events Committee 06/10/2026

15.2 Full Council 19/10/26

