



THE OLD FIRE STATION BACK STREET MUNDESLY NR11 8JJ
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Minutes of the **Events Committee meeting** of Mundesley Parish Council, held in the Jubilee Rooms, Mundesley on **Tuesday 11th February 2025** at 6:00pm

Present: Cllr Bev Reynolds (Chair), Cllr Derek Smith, Cllr Debbie Hicks, Cllr Denise Revell, Shirley Quigley, Elaine Robers.

1 member of the public was present.

Clerk: Ms Nell Bell

1. Apologies for Absence.

Cllr Carol Spencer, Cllr Ali Wait, Cllr Jim Broatch, Cllr Jane Barnes, Angie Smith and Di Spray sent apologies to the meeting.

2. Declarations of Interest and Dispensations.

None.

3. Public Participation Time.

The Chair invited the member of the public to contribute to the meeting where relevant.

4. Minutes of Previous Meetings.

The minutes of the Events Committee held on 14th January 2025 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr Hicks, Seconded Cllr Smith.

5. Updates from previous meeting.

5.1 It was NOTED that MSLC have received the donation of £187.35 raised by the Santa Tour 2024.

5.2 It was NOTED that the clerk has contacted Mundesley Infant/Junior school regarding the 2025 Santa Tour. Ongoing.

5.3 It was NOTED that MPC and GPT have delegated responsibility for organizing their respective events to the committee.

6. Car Boot Sale -GPT

6.1 It was AGREED that the fee per vendor will be £5, payable on the day when entering Gold Park. PROPOSED Cllr Smith, seconded Cllr Hicks.

6.2 It was AGREED to advertise the event as follows:

- Christopher to forward the draft poster to Cllr Hicks to finalise.

- To circulate the finished poster to all relevant Facebook groups -Cllr Reynolds.
- To produce A2 signs directing people to Gold Park on the day -Christopher.
- To advertise in Crab Tails, Poppy Land radio and other business noticeboards - Christopher.
- To ascertain if banners from previous events still available, if so to put on MPC railings
- To forward digitized information to Andy Potter for display on external screen - Christopher.

PROPOSED Cllr Revell, seconded Cllr Reynolds.

6.3 It was AGREED to schedule the event on Wednesday mornings; set-up time from 7.30am, open to the public 8.30am-12.30pm. First event Wednesday 14th May. PROPOSED Cllr Smith, seconded Cllr Reynolds.

6.4 The following logistical considerations were DISCUSSED:

- Christopher to coordinate rota of volunteers
- Cllr Smith to collect money from vendors, Christopher to bank.
- Angela Smith to facilitate a tea/coffee table. Payment via voluntary contribution to charity -to be decided.
- Toilet to be professionally cleaned at start of season, subsequent cleaning by Angela Smith.

7. V.E. Day Anniversary Celebration -Thursday 8th May 2025.

7.1 Fire beacon. It was AGREED to seek repair to beacon -clerk to action. It was AGREED to pursue installation of permanent beacon on the sea front, subject to approval from NNDC -clerk.

7.2 It was NOTED that Broadside Pizza and Broads Bars are booked.

7.3 It was NOTED that Beach Hut Café will remain open to provide additional refreshments.

7.4 The poster design was AGREED. Clerk to forward to Cllr Hicks to finalise.

7.5 It was AGREED to invite North Norfolk MP to attend. PROPOSED Cllr Hicks, seconded Cllr Reynolds. ABSTAIN Cllr Revell and Cllr Smith. Motion carried.

7.6 It was AGREED to invite Dr Rev Sally Myers and invite her to give address "The V.E. Day Tribute" at 9.30pm. PROPOSED Cllr Reynolds, seconded Cllr Revell.

7.7 It was AGREED to purchase Union Jack bunting, to be hung between streetlights on sea front -Cllr Wait to measure length required, clerk to order. PROPOSED Cllr Smith, seconded Cllr Hicks.

7.8 The layout for vendors and entertainment was AGREED. PROPOSED Cllr Revell, seconded Cllr Reynolds

7.9 The following volunteered to be available from 4pm: Cllr Hicks, Elaine Roberts and the clerk. The 1st Mundesley Air Scouts volunteered to organize a raffle and help set up -to conduct their own Risk Assessment and share with MPC.

7.10 It was AGREED to play the instrumental section of "I Vow to Thee, My Country" at 9.30pm to accompany the V.E. Day Tribute and the beacon lighting. PROPOSED Cllr Hicks, seconded Cllr Smith.

7.11 It was AGREED to delegate producing a schedule of events and entertainment to Cllr Reynolds and the clerk -circulate next meeting. It was AGREED to send relevant photos to Andy Potter to configure for a digital display -Cllr Reynolds to action. PROPOSED Cllr Reynolds, seconded Cllr Revell.

7.12 It was AGREED to purchase a "Peace Lamp". Clerk to action. PROPOSED Cllr Revell, seconded Cllr Hicks.

7.13 It was AGREED to purchase the V.E. Day 80 flag. Coast Watch to raise on their flag pole at 9am on 08/05/25. PROPOSED Cllr Smith, seconded Cllr Reynolds.

The member of the public left the meeting.

8. Summertime on the Prom -Sunday the 3rd and Sunday the 17th August 2025.

8.1 It was AGREED to book The Walker Brothers and The Shanty Men. PROPOSED Cllr Revell, seconded Cllr Hicks.

8.2 It was DISCUSSED whether to have a Punch & Judy show on the last weekend in July. Cllr Revell and Cllr Hicks to investigate potential locations on the promenade. Next meeting.

9. Christmas Fayre – Sunday 30th November 2025.

9.1 It was NOTED that Ruby Flames Ice Faries are booked. Clerk to sign contract.

9.2 It was NOTED that Broadside Pizza is booked.

9.3 It was NOTED that Broads Bars is booked.

9.4 It was NOTED that Brunch Bar on Tour and M's Traditional Donuts and Coffee are available. Clerk to send booking forms.

9.5 It was AGREED to cancel YooHoo donuts.

9.6 It was AGREED to book Tree Fellas & The Lady Byrds to perform. Clerk to action.

9.7 Invitations for additional food vendors were AGREED. Clerk to action.

10. Santa Tour 2025.

10.1 Updated list of stops. Cllr Reynolds, next meeting.

11. Additional Events for 2025.

11.1 Scarecrow Trail. Next meeting.

11.2 It was AGREED not to organize an Open Gardens event. PROPOSED Cllr Hicks, seconded Cllr Revell.

11.3 Advent windows. Cllr Hick to consult local businesses. Next meeting.

11.4 Christmas window competition. Cllr Hicks to consult local businesses. Next meeting.

12. Next Meeting.

12.1 Next Events Committee meeting: Tuesday 18th March, 6pm -Jubilee Rooms.

The meeting closed at 19.50

Signed

18th March 2025.