



THE OLD FIRE STATION BACK STREET MUNDESLY NR11 8JJ
TELEPHONE: 01263 720603 or 07483 113 726

Minutes of the **Events Committee meeting** of Mundesley Parish Council, held in the Jubilee Rooms, Mundesley on **Tuesday 14th January 2025** at 6:00pm

Present: Cllr Bev Reynolds (Chair), Di Spray, Cllr Jim Broatch, Cllr Derek Smith, Cllr Debbie Hicks, Cllr Denise Revell, Cllr Jane Barnes.

No members of the public were present.

Clerk: Ms Nell Bell

1. Apologies for Absence.

Cllr Carol Spencer, Cllr Ali Wait, Angie Smith and Shirley Quigley sent apologies to the meeting.

2. Declarations of Interest and Dispensations.

None.

3. Public Participation Time.

No members of the public were present.

4. Minutes of Previous Meetings.

The minutes of the Events Committee held on 12th November 2024 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr Revell, Seconded Cllr Hicks.

5. Feedback on 2024 Events.

5.1 Total money raised through collection buckets by Santa Tour: £187.85 -To be presented to Julie Coleman on behalf of The Mundesley Surf Lifesavers -**Clerk to action.**

5.2 It was NOTED that buying Events Insurance for the Christmas Fayre 2024 had been a prescient decision as it was cancelled due to bad weather. It was AGREED that Events Insurance should be taken out in 2025 for the Outdoor Cinema and Christmas Fayre.

Clerk to obtain quote from Gallaghers.

5.3 It was DISCUSSED that the Santa Tour could visit Mundesley Infants/ Junior School during the last week of the winter term. **Clerk to enquire with School.**

6. It was AGREED to propose to MPC and GPT at their next meetings that the Events Committee be delegated the authority by both parties to organize their respective events within the agreed budgets. It was AGREED to invite Christopher (GPT administrator) to all

Events Committee meetings where GPT events are discussed. PROPOSED Cllr Revell, Seconded Cllr Smith.

7. Administration.

7.1 It was AGREED that MPC clerk assume responsibility for MPC events administration. It was AGREED that a forwarding message be set up on the existing events email address directing all enquiries to the clerk **-Cllr Revell to action**. It was AGREED to send all events related information, contacts and templates to the clerk **-Cllr Revell to action**. PROPOSED Cllr Reynolds, Seconded Cllr Hicks.

7.2 The administrator for the GPT events to be discussed at the next GPT meeting.

8. Event Dates for 2025.

8.1 It was AGREED that the following dates be set:

- **Thursday 8th May** VE Day anniversary
- **Sunday 3rd August** Summertime on the Prom
- **Sunday 17th August** Summertime on the Prom
- **Sunday 24th August** Outdoor Cinema
- **Sunday 14th September** Fun Dog Show
- **Sunday 30th November** Christmas Fayre
- **Saturday 20th December** Santa Tour

8.2 It was AGREED that MPC would not organize a summer trail. PROPOSED Cllr Reynolds, Seconded Cllr Revell.

9. Entertainment.

9.1 It was AGREED to book Ruby Flames Ice Faries for the Christmas Fayre on Sunday 30th November 2025. It was AGREED to enquire about the loan of "table top games" for the Christmas Fayre **-clerk to action**. PROPOSED Cllr Reynolds, Seconded Cllr Barnes.

10. Outdoor Cinema.

10.1 It was AGREED that committee members bring film suggestions to next meeting.

10.2 It was AGREED that 5 titles will be put to a public vote on the Parish Council's Facebook page, with an additional physical ballot box in the Lifeboat shop -subject to their consent. PROPOSED Cllr Revell, Seconded Cllr Reynolds.

11. Volunteers.

11.1 It was AGREED to advertise for more volunteers to join the events committee via Facebook, MPC website and posters **-Clerk to action**. PROPOSED Cllr Revell, Seconded Cllr Reynolds.

12. Santa Tour Schedule 20th December 2025.

12.1 It was AGREED to reduce the total number of stops. An edited schedule will be provided to the clerk for consideration at the next Events Committee meeting **-Cllr Reynolds to action**.

13. Additional Events for 2025.

13.1 The following options were discussed:

- Scarecrow trail
- Open gardens
- Advent windows for local businesses
- Christmas window competition

It was AGREED that committee members would research the logistical implications of the

suggestions and bring the information to the next meeting. PROPOSED Cllr Reynolds, Seconded Di Spray.

14. Next Meeting.

The next meeting will be 6pm, Tuesday 18th February in the Church Rooms.

15. Items for Next Meeting.

15.1 To discuss the fire beacon for VE Day anniversary.

15.2 To discuss and agree entertainment acts to book for Summertime on the Prom, with the possibility of Punch & Judy for 2025

The meeting closed at 19.20.

Signed:

Date: