



Mundesley-on-Sea Parish Council

THE OLD FIRE STATION BACK STREET MUNDESLEY NR11 8JJ

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Minutes of a **Full Council Meeting** of Mundesley Parish Council
held in the Coronation Hall, Mundesley on **Monday 25th November 2024** at 6pm

Present: Councillors J Barnes, J Holliman, R Dickinson, D Hicks, D Revell, B Reynolds
(chair), D Smith, C Spencer, A Wait.

No members of the public were present.

Clerk: Ms Nell Bell

1. Apologies for Absence

Cllr West, extended Leave of Absence.
Cllr Broatch, Absent.

2. Co-option.

There were no applications to join the Council.

3. Declarations of Interest and requests for Dispensations.

Cllr Holliman - item 10.2.1.

4. Minutes of Previous Meetings.

The minutes of the Meeting of the Parish Council held on 21st October 2024 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr Revell, Seconded Cllr Spencer.

5. Public Participation Time – included within this item are comments made throughout the meeting upon invitation of the Chair.

No members of the public present.

6. Report from Wendy Fredericks District Councillor.

Report received and noted.

It was NOTED that the “Alpaca Field” has been incorporated into the Revised Local Plan - proposal is for an additional 8 homes on this site.

It was DISCUSSED to nominate a local resident for a Citizens Award. Clerk to pursue.

Cllr Wendy Fredericks left the meeting

7. Report from Ed Maxfield County Councillor.

Report received and noted.

It was NOTED that the Four-Ways bus stop is completed. Councillors thanked Cllr Maxfield for his contribution.

Cllr Ed Maxfield left the meeting

8. Updates on matters from Previous Meetings.

8.1 It was NOTED the Woodhurst deposit -Deposit Protection Service is completed.

8.2 It was NOTED the Bus shelter at Four-Ways has been painted. Cllrs thanked Restorative Justice for their work.

8.3 It was NOTED repairs to Parish Notice Board are completed.

8.4 It was NOTED a key safe has been installed on the Museum.

8.5 It was NOTED Josh Biz has been contracted for website repairs. Update next meeting.

8.6 It was NOTED a planning consultation response was submitted to Denbury Homes by Clerk.

8.7 It was NOTED the Archaeological Report (Windmill) has been published on MPC website.

8.8 It was NOTED Norfolk Oak saplings for the Memorial Garden (Subsidised Tree Scheme) - have been ordered. Clerk to collect on 18/01/25.

8.9 It was NOTED the replacement Brenda Messer memorial plaque has been installed.

8.10 It was NOTED Awards for All grant (Outdoor Gym) is ongoing. Update next meeting.

9. Financial and Administrative Matters.

9.1 It was RESOLVED to make the payments listed at Annex A. PROPOSED Cllr Smith, seconded Cllr Hicks.

9.2 It was RESOLVED to AGREE the budget recommendations and AGREE a precept increase of 1.05%. PROPOSED Cllr Wait, Seconded Cllr Dickinson. ABSTENTIONS: Cllr Barnes, Cllr Smith.

9.3 It was RESOLVED to instruct Wood Pecker Tree Services. Clerk to action. PROPOSED Cllr Smith, Seconded Cllr Hicks.

9.4 It was RESOLVED to install two Dahua/SPRO Q40 5mp bullet CCTV cameras in the Memorial Garden with necessary system upgrade to facilitate this. Cost to be shared equally between MPC and Gold Park Trust, subject to Trustee approval. PROPOSED Cllr Revell, Seconded Cllr Holliman.

9.5 It was NOTED a quote to repair/replace Memorial Garden fence not yet received. Next meeting.

9.6 It was RESOLVED to split £2000 Norfolk Community Fund Grant equally between Mundesley Village Warm Hubs to fund transportation of residents to attend. Clerk to action. PROPOSED Cllr Hicks, Seconded Cllr Holliman.

9.7 It was AGREED Council are not able to purchase step ladders for the maintenance contractor.

9.8 It was AGREED to investigate MPC liability for second payment of £10,000 for sea defense works. Clerk. Next meeting.

10. Planning.

10.1.1 PU/24/2335 - The View, 17 Beach Road, Mundesley. OBJECT -within the Coastal Erosion Constraint Area -doesn't conform to the regulations stipulated therein. PROPOSED Cllr Smith, Seconded Cllr Spencer. ABSTENTIONS: Cllr Broatch, Cllr Hicks, Cllr Wait.

10.2.1 It was NOTED PF/24/1900 - REFUSED 15 Beach Road, Mundesley.

10.2.2 It was NOTED PF/24/1894 - APPROVED. Fairfield, 2 Station Road, Mundesley.

11. Highways.

11.1 It was NOTED the High Street is closed 25th-30th November for re-surfacing works.

11.2 It was RESOLVED to apply to Parish Partnership Scheme (PPS) to facilitate additional Car Park signs in 2025 - Cllr Dickinson and Cllr Wait to propose plan. Clerk to apply for PPS. Council would like to state for the record their ongoing thanks to the Payne family for their generous provision of the Shoppers Car Park. Cllr Revell and Cllr Wait to research potential sites for amenity parking. PROPOSED Cllr Hicks, Seconded Cllr Smith.

12. Administration.

12.1 MPC meeting dates for 2025 were APPROVED. PROPOSED Cllr Dickinson, Seconded Cllr Revell.

12.2 It was AGREED to cancel the 16th December 2024 meeting. Next Full Council meeting now on 27th January 2025. PROPOSED Cllr Revell, Seconded Cllr Dickinson.

13. Property and Maintenance Matters.

13.1 It was AGREED to undertake devolved grass cutting from NCC for a trial period of one year. Clerk to instruct contractor. PROPOSED Cllr Revell, Seconded Cllr Holliman.

13.2 Council considered a cost benefit analysis of the replacement of dog bins with litter bins. Council RESOLVED to purchase two new litter bins, and to fit the litter bins at Heath Lane and All Saints Way. RFO to purchase two new litter bins. Clerk to arrange installation. PROPOSED Cllr Hicks, Seconded Cllr Barnes.

13.3 Watson Watt Gardens. No update available.

15. Museum

15.1 It was AGREED to install an external plug socket providing the total cost is under £200. Clerk to action. PROPOSED Cllr Revell, Seconded Cllr Barnes.

15.2 It was AGREED to obtain quotes for the repair of the windows. Clerk to action. PROPOSED Cllr Revell, Seconded Cllr Reynolds.

15.3 Installation of a new smoke alarm was NOTED.

14. Southern Hill.

14.1 It was NOTED Southern Hill Hospital has attained CQC rating "Good". Any incidents of concern to be reported directly to CQC. Gillingham Parish Council to hold quarterly meetings on the issue. Cllr Dickinson and Cllr Revell to attend next meeting if available - date to be confirmed.

15. Items for Next Meeting 27th January 2025

15.1 Anti-social behavior, vandalism and reckless driving in Beach Road Car Park and on Watson Watt gardens. PC Emma Sargeant invited to speak to Council.

15.2 To consider the transfer of three beach front shelters from NNDC to MPC.

16. Date and time of next meeting

16.1 Events Committee 14th January 2025

Asset and Environment Committee 20th January 2025

Full Council meeting 27th January 2025

17. Exclusion of the Press and Public

It was RESOLVED under the Public Bodies (Admission to Meetings Act 1960) that the Press and Public be excluded due to items pertaining to tenancy and legal issues.

The meeting closed at 8.15pm

Signed:

27th January 2025.

ANNEX A

277	£101.97	£20.39	£122.36		BT	BT
276	£250.00	£0.00	£250.00		Josh Biz website mini project	Josh Biz
270	£22.00	£4.40	£26.40		Mayday maintenance support for month	Mayday
269	£40.00	£0.00	£40.00		Coronation Hall bookings	Coronation Hall
268	£160.00	£32.00	£192.00		Salle estates Christmas Tree	Salle Estates
267	£694.00	£0.00	£694.00		Ian Chettleburgh noticeboard	Ian Chettleburgh
266	£326.96	£0.00	£326.96		Back Pay Philip Stone	Philip Stone
265	£80.00	£16.00	£96.00		Cozens maintenance charge	Cozens
264	£616.75	£0.00	£616.75		Smon Quilter October work gardening an	Smon Quilter
263	£238.98	£0.00	£238.98		BRexpenses Amazon purchases for	Bev Reynolds
262	£32.14	£6.43	£38.57		Sgnage Brenda Messer memorial plaque	Sgnomatic
261	£263.00	£0.00	£263.00		Mark Bristow	Mark Bristow
260	£28.80	£5.76	£34.56		URM glass recycling	URM
259	£72.00	£0.00	£72.00		Jo Beardshaw reimbursement for	Jo Beardshaw
258	£21.60	£0.00	£21.60		DH Cllr reimburse for christmas	Debbie Hicks
257	£19.27	£0.00	£19.27		NB reimbursement for screwfix smoke	Nell Bell
256	£643.41	£0.00	£643.41		JB reimbursement for Christmas lights	Jo Beardshaw
255	£112.00	£0.00	£112.00		AJG Gallagher event insurance	AJG
254	£15.99	£0.00	£15.99	31.10.2024	Amazon	Amazon
253	£148.22	£0.00	£148.22	31.10.2024	Siemens Financial Services	Siemens
252	£7.00	£0.00	£7.00	31.10.2024	Lloyds Service Charges	Lloyds
251	£709.64	£44.47	£754.11	31.10.2024	SSE#1161 electricity	Southern Electric
250	£208.37	£10.42	£218.79	31.10.2024	SSE#3393 electricity	Southern Electric
249	£733.31	£45.95	£779.26	31.10.2024	SSE#1161 electricity	Southern Electric
248	£32.31	£1.62	£33.93	31.10.2024	SSE#8271 electricity	Southern Electric
246	£5.40	£0.00	£5.40	30.10.2024	Unity Bank fee	Unity Bank
245	£792.00	£158.40	£950.40	30.10.2024	Anglian Internet support IT	Anglian Internet Ltd
	4746.76	0	4746.76		Staff costs	