



**Mundesley-on-Sea
Parish Council**

THE OLD FIRE STATION BACK STREET MUNDESLEY NR11 8JJ

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Minutes of a **meeting** of Mundesley Parish Council held in the Coronation Hall, Mundesley on **Monday 30th September 2024** at 6pm

Present: Cllrs: Reynolds, Holliman, Hicks, Barnes, Broatch, Dickinson, Spencer

In attendance: 1 member of the public, Temp Parish Clerk Philip Stone, RFO Jo Beardshaw

AGENDA

The Chair to welcome, members of the public, District and County Councillor

None present

Apologies for absence: Cllr West (Health), Cllr Wait (Work commitments), Cllr Revell (Holiday), District Cllr Fredericks (Holiday).

Declarations of Interest: Cllr Holliman item: 7 Neighbour and friend, dispensation granted to speak but not vote on the item.

1. Public Forum: Meeting open for public participation:

Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes. (Maximum of 3 minutes for any one speaker)

No public comment

2. Report from Wendy Fredericks District Councillor (5 minutes)

Already received and circulated, Contents noted.

3. Report From Ed Maxfield County Councillor (5 minutes)

None received.

4. Minutes

To approve the minutes of the Council meeting of 29th July 2024, to note the minutes of the Events Committee of 9th July and to authorise the decisions made.

Proposed to approve minutes of 29th July, seconded, unanimously resolved.

Proposed to note the minutes and approve the decisions of the Events Committee of 9th July, seconded, unanimously resolved.

5. Clerks Report

To note including actions from minutes 29th July

Noted. Further action, Headlease for Chalet Park being executed imminently and premium due to council to follow.

- 6. Correspondence:** To consider, note, respond and resolve if required.
To note Ministry of Defense email of 24.09.24.
Proposed to note and not respond, seconded, unanimously resolved.

7. Planning received as Consultee

PF/24/1900 | Change of use of part of ground floor from shop (Class E) to a one-bedroom flat; external alterations to front elevation | 15 Beach Road Mundesley Norwich Norfolk NR11 8BN

Support, Object, No comment

Proposed to object, seconded, majority objection, motion carried.
Not in keeping with the area, layout and density.
Impact on existing shop, inadequate parking provision. Encroachment onto the footpath.

8. Financial and Administrative matters

- (1) To agree and authorise payments list as per Annex A as amended to include additional payments to
BBT £325. Old Fire Station fence
JLG cleaning. Back Street toilets. £600
NNDC. Sea defences. £10,000
Proposed, seconded, unanimously resolved.
Clerk requested to invite coastal engineers to attend a meeting to summarise the project and its timescales.

9. Items to consider and resolve

- (1) Hornsea 3 Grant Application (outside gym)
Proposed application should be made for outside gym equipment replacement approximate cost £12,000, such application to include standard and accessible equipment and to exclude matting (as per quotes and details already provided to Cllrs), seconded, unanimously resolved. Clerk to draft and submit application.
- (2) Delegated grass cutting Norfolk County Council to undertake or not. Existing cost per cut £442 quotes received £810 and £160 per cut.
Full discussion on the merits and disadvantages of undertaking delegated verge grass cutting, proposed to accept quote of £160 per cut on the basis that service to the public would be enhanced by more cuts 12-14 at no additional cost, clerk to clarify contractors' credibility before confirming contract, seconded, unanimously resolved.
- (3) NNDC cost of maintenance of shelters promenade (Zoom meeting to take place to discuss) Cllr Reynolds confirmed that NNDC have no money for the continual and ongoing maintenance of the promenade shelters. Teams meeting to take place after the 14th to confirm the possibility of the transfer to the council of the shelters subject to and obligation to maintain. It was noted a quote for stabilizing, repair and painting of the shelters of £1,500 had been obtained by the clerk from MJP decorators. Noted by council.
- (4) Water fountain promenade and monthly maintenance.
Proposed to add the cleaning of the sand from the fountain to the monthly maintenance for Simon Quilter, seconded, unanimously resolved.
- (5) Tree packs and proposed location.
Proposed to install in Memorial Garden, next allocation due March 2025, clerk to apply. Seconded, unanimously resolved.
- (6) Tree survey and recommended works.
Proposed to instruct the contractor that carried out the report to carry out the recommended 3 month works as a matter of urgency once the finance committee has been able to consider the financial implication to the budget at their next meeting and allocate appropriate funds. Clerk to instruct works once appropriate finance has been confirmed.

- (7) Heating grants for elderly residents (Cllr Broatch)
Proposed Cllr Broatch to provide a full worked up proposal, including allocation criteria to be considered by the finance committee before being represented to full council, seconded, unanimously resolved.
- (8) Southern Hill (Cllr Dickinson)
Council received a verbal report following the meeting attended by Cllr Dickinson, Revell and the parish clerk held at Gimingham Parish Hall on Monday 16th September, confirming the shared issues, experiences and problems experienced by the immediate surrounding parishes and those of Southern Hill. Quarterly meetings will now take place to improve engagement, understanding and dialogue with the hospital at Gimingham Parish Hall. Proposed Cllr Dickinson attends, seconded, unanimously resolved.
- (9) Increase in budget for office garden to include skip, shingle and erection of fence.
Proposed to increase original budget of £500 which was for fencing to cover painting of fencing, membrane and gravelling garden and skip removal of waste. (Work having been already completed under delegated authority and authorization from chair in between meetings) seconded, unanimously resolved.
Potential trod Paston Road
The Clerk confirmed Highways engineer Steve White had kindly looked at the proposed area and verbally confirmed a full worked up appraisal for consideration by highways would be required, likely cost £5,000 plus. Project cost anticipated to be in the region of £80,000-£100,000. Clerk suggested the benefit to the public of a trod in the area as being disproportionate to the cost and the only funding available of parish partnership of having a £25,000 limit therefore council would need to fund the remainder. Proposed not to proceed further and to inform Cllr Fredericks of the decision, seconded, unanimously resolved.
- (11) Dog and litter bins (RFO)
All identified and confirmed. Consideration being given to replacement of dog bins with normal bins to reduce the excessive cost of emptying bins containing only hazardous waste.
- (12) Police report and request for funding. (Cllr Reynolds)
Verbal report received, confirming successful action being taken on anti-social behavior and drug dealing. Proposed to pay for key rings to allow the local police to be able to take finger prints for children at the Christmas fair anticipated cost £35, seconded, unanimously resolved. To be actioned by Cllr Reynolds.

10. Items to note:

- (1) Employment matters new permanent clerk to commence employment from 13th October.
Noted.
Cllr Reynolds (Chair) gave thanks to Temporary Clerk Philip Stone and presented a card and gift for service given over the last 8 months.

11. Updates:

- (1) Museum sign (Cllr Barnes)
Cllr Reynolds confirmed sign due for delivery in the next few days.
- (2) Village notice boards Cllrs Broatch and Holliman.
Condition of main notice boards noted as poor and requiring refurbishment or replacement, NJP decorating to be asked for quote for refurbishment.
- (3) Putting green lease (Cllr West)
RFO confirmed outstanding rent now received and increase in rent in accordance with lease has taken place.

