

MUNDESLEY-ON-SEA PARISH COUNCIL

Dear Sir/ Madam

Members are hereby summoned to attend the **Finance and General Purposes Committee Meeting** to be held at Coronation Hall, on **Wednesday 15th May 2024**, at 7pm for the purpose of transacting the business listed on the agenda below.

Membership of the Committee is: Cllr D Revell, Cllr B Reynolds, Cllr C West, Cllr R Dickinson, Cllr J Holliman. Cllr C Spencer

Fellow Councillors, the press and public are cordially invited.

Jo Beardshaw

Jo Beardshaw – Responsible Finance Officer

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AGENDA

1. APOLOGIES FOR ABSENCE.
2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.
3. MINUTES FROM PREVIOUS MEETINGS, and any matters arising from those minutes
To Agree and Sign minutes from meeting dated Wednesday 7th February 2024
4. PUBLIC PARTICIPATION TIME
The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public, and any Councillors with prejudicial interests to speak.
5. ACCOUNTS
 - a. To confirm that a Finance Committee member has undertaken the quarterly internal checks.
 - b. To receive an update on VAT matters
 - c. To review budget against expenditure for the current financial year
 - d. To receive an update on earmarked reserves
 - e. To confirm the bank reconciliation against bank statement for the financial year 2023/2024
 - f. To confirm receipt of the Council's Internal Audit report for the financial year 2023/2024
 - g. To consider and approve the Annual Governance Statement for the annual audit for the financial year 2023/2024
 - h. To consider and approve the Council's accounting statement for the financial year 2023/2024
6. TO NOTE PAYMENTS to the Clerk for reimbursement for costs associated with Community Payback works
7. DATE OF NEXT MEETING
To confirm the next meeting of this Committee is planned for Wednesday 18th September 2024 in the Coronation Hall rooms at 7pm.