



**Mundesley-on-Sea
Parish Council**

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30.04.2024

Minutes of a Council Meeting of Mundesley Parish Council held in the Coronation Hall, Mundesley on **Monday 29th April 2024** at 7pm.

Present: Cllrs Reynolds (Chair), Broatch, Holliman, Spencer, Gordon, Smith, Dickinson (Vice Chair)

In attendance: Clerk P Stone, RFO J Beardshaw, District Cllr Maxfield

15 members of the public

AGENDA

The Chair welcomed, members of the public and County Councillor Maxfield.

1. Public Forum: Meeting open for public participation:

No public comment

2. Report from Wendy Fredericks District Councillor (Not present, no report received).
3. Report From Ed Maxfield County Councillor, written report noted no questions raised.
4. To receive and approve apologies for absence, West (travelling) Wait (sabbatical), Revell (Hospital) Proposed to accept, seconded, unanimously resolved. Apologies for district Cllr Fredericks noted.
5. Declarations of interest and applications for dispensations
Cllr Smith item 9 lives opposite proposed site, clerk confirmed that Cllr Smith has a non-pecuniary interest, Cllr Smith confirmed he would not vote or speak on the item.

6. Minutes

1. To approve the minutes of the Council meeting of 25th March 2024. Proposed, seconded, unanimously resolved.

7. To receive and note clerks report

1. Community Payback Scheme
Works ongoing to railings on sea front, memorial garden and garden at office.
2. Bus stop four ways
Inspected and confirmed as being in need of replacement, funding identified from County Councillor Maxfield's highways budget, quotes for supply and installation requested, anticipated cost 4-5 thousand pounds.

8. Committees

1. To confirm the change of name of Planning Building and Environment to Assets &

Environment, (planning to be dealt with wherever possible as part of the main council monthly meeting.)

Proposed, seconded, unanimously resolved.

2. Proposed to appoint Cllr Dickinson to Employment, Cllr Spencer to Employment & Cllr Smith to Assets and Environment.

Proposed, seconded, unanimously resolved.

9. Planning Applications received as consultee (support, object, no comment)

Ref: DE21/24/0658

Site: Land of Cromer Road & Church Lane Mundesley

PRE: APPLICATION PROPOSAL (Clerk to confirm relevance)

37 homes including 1 self-build and 13 affordable homes together with parking, garaging, vehicular access, cycleways/footpaths, landscaping, public open space, drainage and associated infrastructure.

1. Proposed to adjourn the meeting to receive public comment, seconded and resolved.

Considered and appropriate concerns received relating to holiday ownership, vehicular access, density, historic environment and archaeological finds.

Cllr Reynolds confirmed as chair she would request clarification from the archaeologist in respect of any finds on the site and if permitted to do so any reply would be shared with the public via the council's website.

Proposed to reconvene the meeting, seconded, unanimously resolved.

2. To note and confirm the councils letter sent to NNDC planning department via email on Wednesday 24th April.

Noted, proposed to confirm, seconded and resolved. (Text as below)

ATT: Mark Brands (senior Planning Officer)

& Russell Williams (Assistant Director of Planning)

Dear Russell,

Thank you for your email, the contents of which are noted, having been copied in on the documents the council would like to comment and share their thoughts and concerns on the pre application in a hope that they can be addressed and resolved by the time a full application is submitted.

The council are not against development but would suggest the following issues are addressed before a full application is received.

Material Planning Considerations and Objections re the pre planning application DE21/240658

1. Encroachment

Encroachment to the surrounding area will change the physical and visual appearance of the village and is detrimental to the current only open space land between the village and the Norfolk Homes site, it does not enhance or add to it, in fact it detracts.

2. Layout, location and density

Local plan states the maximum for the site number is up to 30 not 37. Also, a portion of the Northern part of the site sits partially within the coastal erosion zone and should therefore not form part of the application. (100-year epoch)

3. Highways safety and traffic levels

In particular blind bend, vehicular access, splays, and non-visibility from Cromer Road.

4. Impact on the appearance of the area. (Light Pollution)

Particular concern in respect of why a cycle path would be needed on a site straight out onto a blind road, also what street light provision the site would have, as an elevated site normal height street lighting would make the site highly visible, suggest lower street lighting is considered to minimise obvious light pollution in an area because of its height that should really be considered for a dark sky policy.

5. None adherence to local planning policies (Submitted Local Plan) PART3 Overall site/settlement conclusions, NNDC

Development needs to reflect the landscape and historic environment stepped back from Cromer Road and Church Lane and should seek to enhance the conservation of the historic landscape and setting. The council questions this as we understand archaeological evidence has been found to the centre of the site indicating the site of an historic 11th Century windmill, we therefore ask that this is fully dealt with prior to receipt of a formal application.

6. Effect on listed buildings in particular the view from the listed parish church and the adjacent conservation area, site to reflect the landscape and historic environment should be stepped back from Cromer Road. Specifically, as the potential houses are sited on the highest elevation of the site.

7. Loss of light, detrimental shadow to Railway cottages, caused by height of proposed buildings on such an elevated site.

In summary and in reply to Mr Brands letter of the 4th April the council currently objects to the application in its current form on the basis of the aforementioned material planning considerations numbers 1-7.

10. Correspondence: To consider, note, respond and resolve if required

- 1.** MADRA to formal confirm if Mundesley PC wish to continue as a trustee.
Noted, proposed to withdraw as a trustee from MADRA, seconded, unanimously resolved.
- 2.** Note receipt of The Crown Estates Bacton & Walcott Landscaping Survey 24.04.24
Noted

11. Financial and Administrative matters

- 1.** To agree and authorise payments list as per Annex A.
Proposed to accept (noted item 14 incorrect payment taken by direct debit refund awaited), seconded, unanimously resolved.
- 2.** To authorise redecoration works for Woodhurst. Estimate 3 days at £150 per day.
Proposed to authorise, seconded, unanimously resolved.
- 3.** To confirm the letting arrangements for Woodhurst, independent agent or via office.
Proposed to be undertaken by the clerk at the office, seconded, unanimously resolved.
- 4.** Ongoing costs of skips mixed rubbish at £293 and green waste of £240 plus vat noted.
- 5.** To note ongoing costs for gravel of £36 per ton. Noted
- 6.** To confirm appointment of an internal auditor. Proposed Sue Lake cost £300,
Proposed, seconded, unanimously resolved.
- 7.** To review, confirm and resolve the cost and frequency of grass to the outside gym and picnic area proposed 18 cuts at a cost of £80 per cut. Proposed confirm, seconded, unanimously resolved.

8. To note clerks' issue in respect of monthly incurred council expenses paid from personal debit card, agreed consideration should be given to a prepaid card, item referred to finance committee.

12. Confidential Matters

To resolve under the Public Bodies (Admission to Meetings Act 1960) that the Press and Public be excluded due to items pertaining to employment and legal issues.

Proposed to exclude, seconded, unanimously resolved.

- (1) To agree and confirm rent chargeable for Woodhurst.
Proposed to set at £1,100, seconded, unanimously resolved.
- (2) To consider applicant for the renting of Woodhurst.
Proposed applicant acceptable subject to satisfactory credit check, references and deposit, seconded, unanimously resolved.
- (3) To consider and agree response to letter from NALC 19th April.
Clerk confirmed any policies adopted during membership were not subject to immediate change and should only be changed when scheduled review is due.
Proposed clerk to confirm to NALC, that council do not wish to remain as a member and the outstanding invoice of £127.64 be paid (following clerks' advice)
seconded, unanimously resolved.
- (4) To appoint contractor for the cutting of the MUGA (picnic area and outside gym).
Proposed to appoint existing preferred contractor, seconded, unanimously resolved.
- (5) Update on MCOA lease, confirmed update requested from councils solicitor awaited.
- (6) Timing of main Council meetings
Proposed 6pm start, seconded, unanimously resolved.

Meeting closed 8.36 pm

