

**DRAFT MINUTES
MUNDESLEY-ON-SEA PARISH COUNCIL**

21st March 2024

Planning, Building and Environment Committee Meeting

Held at the Jubilee Room, Coronation Hall on **Wednesday 20th March 2024**

Present: Cllrs Broatch (Chair), Dickenson & Barnes

In attendance: Philip Stone Parish Clerk

AGENDA

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

3.1 To agree and sign the minutes from the Planning, Building and Environment Committee held on the 15th November 2023

Proposed seconded, unanimously resolved.

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

N/A

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

Meeting 15th November 2023 Items:

WOODHURST

9.1 Shingle received not yet applied.

9.2 Outstanding clerk to check if completed.

9.3 Quotes still to be received, clerk to chase.

MUSEUM

10.1 Received and 3 erected, 1 spare.

10.2 Decoration completed.

10.3 Fire door to hand fitting in process of being completed.

10.4 Fire extinguisher ball now installed.

10.5 No further action taken, screen unfunctional, clerk to chase.

MEMORIAL GARDEN

12.3 Completed.

06 PLANNING

NNDC/PF/24/0384 Proposal: Part demolition of rear extension; replacement with new extension on same footprint; new roof to extension, general refurbishment works including

repaired garage roof, removal of porch, new windows throughout and cladding to front elevation.

Location: 17 Meadow Drive, Mundesley, Norwich, Norfolk, NR11 8LN

Proposed to support, seconded, unanimously resolved

07 ITEMS FOR NOTING, DISCUSSION AND RESOLUTION

1. Woodhurst. End of tenancy 19.03.2024

Noted. Proposed property letting brought back in house and done via the clerk's office, seconded, unanimously resolved.

Clerk confirmed a prospective tenant had made enquiries.

Proposed to let to the tenant subject to receipt of satisfactory checks and references, unanimously resolved.

2. Wall and fence replacement Woodhurst

Noted

3. Driveway repair Woodhurst

Noted

4. Action re garage Woodhurst

Noted

Proposed onsite meeting of committee and clerk Woodhurst Monday 25th March 10.30 to address points 1-4, seconded, unanimously resolved.

5. Backstreet toilets cleaning agree contractor for 2024 season.

Quotes for season considered and contractors quote of £20 per clean accepted, quote inclusive of opening toilets first thing in the morning and closing at 8pm at night.

6. Shingle toilets Beach Road

Proposed to budget £250 for shingle and weed membrane so groundwork can be carried out by restorative justice, seconded, unanimously resolved.

7. Garden next to office

Proposed garden to be cleared and restored by restorative justice, seconded, unanimously resolved.

8. Refurbishment of seating promenade.

Proposed work to be carried out by restorative justice with council covering cost of materials, seconded, unanimously resolved.

9. Painting of inside of office.

Proposed, seconded, unanimously resolved, clerk to arrange.

10. Restorative justice works (on going)

Promenade noted.

11. Parishioner email 13th March

Noted and reply given.

08 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Damage to shelter on promenade noted 20.03.2024 and reported to NNDC by clerk and shared on councils Facebook page.

Philip Stone Temporary Clerk

Draft minutes issued 21.03.2024

DRAFT