



**Mundesley-on-Sea
Parish Council**

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Minutes of an Extra-ordinary **Full Council Meeting** of Mundesley Parish Council to held in the Coronation Hall, Mundesley on **Wednesday 15th November** at 7.00pm

Present: Councillors J Broatch, R Dickinson, J Holliman, D Revell, A Wait, C West (Chair).

Clerk: Mrs Sarah Hunt

Two members of the public were present.

1. To elect a Chair.

The Council chairman was present.

2. Apologies for Absence.

Cllr J Barnes – unavailable. Cllr B Reynolds - unavailable.

To note that council has four vacancies and is free to co-opt.

3. Declarations of Interest and requests for Dispensations.

None.

4. Minutes of Previous Meetings.

The minutes of the Meeting of the Parish Council held on 23rd October 2023 will be presented to the next Full Council meeting on 27th November.

5. Public Participation Time

5.1 County Councillor Ed Maxfield - apologies.

5.2 District Councillor Wendy Fredericks - apologies.

5.3 Public Forum; the council was asked if there had been any identified financial discrepancies in the last 6 – 8 months. The Internal Control procedures were explained, no discrepancies had been identified.

6 Finance and Administration.

6.1 To agree payments as per the spreadsheet. Payments to go to next Full Council meeting on the 27th November 2023.

6.2 The events working group report was received:

6.2.1 It was NOTED that Cllr Denise Revell had applied for the Temporary Event Notice, Road Closure and Bucket Collection Licences as requested. She was thanked by the Clerk for her support.

6.2.2 It was AGREED to request that District Councillor Wendy Fredericks be asked to switch on the Christmas Lights.

6.2.3 The following was AGREED as approved expenditure:

Installation of the village lights	£1200.00
Children's Gifts at the Grotto	£ 195.00
Marquee Hire	£ 340.00 (deposit £113.00)
Road Closure	£ 60.00
Events Licence	£ 21.00

The Jacks (Entertainment)	£ 320.00
Chris Rondel	£ 80.00
Christmas Tree	£ 60.00
Coco-nuts (if necessary)	£ 60.00

Clerk was delegated authority to make any necessary payments. PROPOSED
Cllr J Broatch, seconded Cllr D Revell.

The following was AGREED as approved expenditure for the Santa Tour:

Children's gifts from the Sleigh	£ 175.00
Sleigh Paint	£ 50.00
Lights for Sleigh	£ 50.00
Santa Stop Signs	£ 80.00

Clerk was delegated authority to make any necessary payments. PROPOSED
Cllr Dickinson, seconded Cllr Wait.

7 Date of Next Meeting.

7.1 To note next Parish Council meeting is 27th November 2023 in the Coronation Hall.

7.2 To note date of next Finance Meeting – Wednesday 29th November 2023 at 7pm. All
Councillors invited as this is the precept/budget meeting.