

		Payable to	Payment Method	Description	Amount	VAT
Meeting	DECEMBER					
Tax point date						
			<u>Direct Debits</u>			
	1	Lloyds		Service charges	7.00	
1.12.23	2	SAGE		Payroll Software - May 5 employees	9.60	£1.60
21.11.23	3	SSE		Mundesley Maritime	334.07	£15.90
23.11.23	4	SSE		Public toilets	58.84	£2.80
	5	URM		Glass recycling		
	6	Siemens		Lease rental and Asset protection for Ricoh printer		
	7	BT		Phones and internet		
			<u>Standing Orders</u>			
	8	MPH		Monthly management fee	112.20	£18.70
			<u>BACS</u>			
	9	SH Locum		Locum Clerk. Plus £35 reimbursement for coconuts and key	1238.25	
	10	JB Locum		Locum RFO	1259.90	
	11	Budget Marquees		Balance paid for Marquee for Christmas Fayre PAID 29.11.23	227.00	
	12	The Jacks		Christmas Fayre event. PAID 29.11.23	320.00	
	13	Active HR		HR work	1312.36	
10.11.23	14	JB reimbursement		Christmas Fayre bags with handles	23.99	£4.00
	15	Minute taker		note taking, transcription and mileage	490.58	
	16	Sounds of Norfolk PA		Christmas Fayre	295.00	

	17	Sounds of Norfolk PA		Christmas Lights (Assets)	350.00	
	18	NALC		Supply of Clerk	127.64	
	19	SQ maintenance		Skip, various gardening	310.00	
30.11.23	20	Merchant's Place		Meeting room hire	82.80	£13.80
	21	NNDC		Election costs May 23	55.02	
	22	AW Cllr		Reimbursement for paint for santa's sleigh	49.20	
4.12.23	23	Cozens		November standard maintenance	96.00	£16.00
31.10.23	24	Mayday		Printing costs	40.06	£6.68
	25	GJA Maintenance		Museum damp proof	290.00	
	26	Stuart Hutcheson		Domain name purchase and support 12/12/23	155.00	
12.12.23	27	Defib Store		Defib battery	348.00	£58.00
	27	JB Cllr		Expenses - home base for batteries and christmas lights	43.00	
Receipts						
Voucher Number		Received From	Payment Method	Description	Amount	VAT
		MCOA	Cheque	Chalet owners	7640.93	