

Minutes of a meeting of MUNDESLEY-ON-SEA PARISH COUNCIL

held in the Coronation Hall on 13th September 2023 at 6.30pm

Present: Councillors: J Barnes, J Broatch, R Dickinson, M Gordon (part), J Holliman, K Moore, J Nicholas, D Revell, B Reynolds, L Stango, C West (chair).

Locum Clerk: Sarah Hunt

Member of the public in attendance; 1

1. Apologies for Absence Cllr K Day, Cllr Wait.

2. Declarations of Interest and requests for Dispensations. Cllr Cllr L Stango – item 6.1.4.
Cllr Stango did not speak or vote on the matter.

3. Minutes of Previous Meetings

The Minutes of the Meeting of the Parish Council on 21st August 2023 where AGREED subject to the following amendment at point 14.3:

‘To consider administrative decisions. Council noted that it had conducted its own grievance process in accordance with their policy in response to a grievance raised by an employee. Council **AGREED** to make a complaint and request financial restitution for poor advice from Norfolk ALC with the proviso of precedent set 2 years ago, noted by Cllr Nicholas.’

PROPOSED Cllr West, seconded Cllr R Dickinson.

4. Chairman’s Report None.

5. Public Participation Time None.

6. Planning

6.1. To consider consultee response to applications received from North Norfolk District Council prior to the meeting date:

6.1.1. PF/23/1487 – 3 Manor Road, Mundesley, NR11 8AX. Erection of Front Porch.
No comment.

6.1.2. PF/23/1792 – 19 Meadow Drive, Mundesley, NR11 8LN. Erection of singlestorey rear extension. No comment

6.1.3. PF/23/1781 – 30 Trunch Road, Mundesley, NR11 8JX. Two storey side extension to dwelling following removal of garage; porch to front; external alterations including replacement windows and render to walls. No comment.

6.1.4. PF/23/1757 – Tudor Rose, 91 Cromer Road, Mundesley, NR11 8DU. Two storey side extension to dwelling. Objection to be sent – Material planning objection on layout, density of the build, design, appearance, materials.

6.2. To receive notification of decisions taken by North Norfolk District Council.

6.2.1. PF/23/1351 – Prospect Cottage, 58 High Street, Mundesley, NR11 8JL.
Removal of porch at rear of property. APPROVED. Noted.

7. Training

7.1. It was AGREED to book Full Council Training for 6th of November at 6 – 8pm.

8. Administrative Matters.

- 8.1. NOTED receipt of an FOI request dated 31st August 2023. Response sent requesting clarification of information sought.

Exclusion of the Press and Public

It was RESOLVED under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues.

9. To consider Norfolk ALC relationship.

- 9.1. The meeting reviewed the recent meeting with Norfolk ALC.
- 9.2. It was RESOLVED to lodge a formal complaint and request for financial restitution for poor advice from Norfolk ALC with the proviso of precedent set 2 years ago, noted by Cllr Nicholas. Complaint to be withdrawn if legal opinion clarifies the situation. PROPOSED Cllr Dickinson, seconded Cllr Barnes.

10. Staffing Matters.

- 10.1. NOTED that Sarah Hunt has returned to the Council (Minutes 14.1 of 18.10.21 and 14.2 of 12.10.22 refer) – it was RESOLVED to ratify the appointment as Locum Clerk, current tenure effective 1st September 2023. PROPOSED Cllr West, seconded Cllr Reynolds.
- 10.2. NOTED that Jo Beardshaw is remaining with the Council – to ratify appointment as Locum Responsible Financial Officer.
- 10.3. It was RESOLVED that Jo Beardshaw be given administrative access to all bank accounts. PROPOSED Cllr Dickinson, seconded Cllr West.

It was RESOLVED that Chairman Chris West be authorised to process Freedom of Information requests on behalf of Mundesley Parish Council. PROPOSED Cllr Reynolds, seconded Cllr Revell.

11. Date of Next Meeting

Full Council - Monday 25th September 2023 at 7pm at Coronation Hall.
Finance and General Purposes – Wednesday 11th October 2023 at 7pm at Coronation Hall.
Full Council – Monday 30th October 2023 at 7pm at Coronation Hall.

The meeting closed at 7.15pm.