

MUNDESLEY-ON-SEA PARISH COUNCIL

24th January 2017

Minutes of the **Employment Committee** of Mundesley Parish Council to be held in the MPC Office, on **Monday 23rd January 2017**, at 11:00am.

Present: Cllrs D Harding (Committee Chairman),
Committee Members: C West, P Gray.

Acting Clerk: Ms D Joy

01 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters.

02 Apologies for Absence

Cllr Keddell

03 Agreed Minutes

To sign the minutes of 25th NOVEMBER 2016 that was **AGREED** at Full Council on the 12th December 2016.

The Chair signed the minutes

04 Acting Clerk to sign agreed contract

The Acting Clerk signed the contract

05 To consider and agree an action for the Acting Clerks holiday time not taken in 2016.

Members **AGREED** to pay the Acting Clerk for her holiday that was not able to be taken in 2016.

06 To consider and agree the competencies sheet for Acting Clerks appraisal up to January 2017.

Members **AGREED** that the Acting Clerk scored a 5 across the board.

07 To consider and agree what pension scheme to offer the Acting Clerk and the percentage to be contributed by Council

Members **AGREED** to enrol the Acting Clerk into the LGPS scheme.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

Meeting Closed at: 11:17am

Sign:.....

Date:.....