

MUNDESLEY-ON-SEA PARISH COUNCIL

Minutes of the meeting of the Mundesley Parish Council Staffing Committee held at the Jubilee Rooms on **Wednesday 9th November 2022**, at 11.00am

In attendance: Cllrs D Harding, D Parkin, D Revell, B Reynolds

Clerk: Miss Lolly Dawson (Locum)

01 Apologies for Absence

None.

02 Declarations of Interest and requests for Dispensations

None.

03 Minutes of Previous Meetings

- 3.1 The minutes from the Wednesday 5th October 2022 were AGREED as a true and correct record of the meeting and signed by the Chair.

04 Public Participation Time

Cllr Revell proposed to close the meeting, Cllr Parkin seconded.

None present.

Cllr Harding proposed to open the meeting, Cllr Reynolds second.

5 Exclusion of the Press and Public

It was RESOLVED under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues.

PROPOSED Cllr Harding, seconded Cllr Reynolds.

- 5.1 It was AGREED to appointment ActiveHR to assist where necessary with HR matters, proposed Cllr Revell, seconded Cllr Parkin.

- 5.2 The documents from ActiveHR were received.

- 5.3 It was AGREED to delegate the responsibilities for the Events Working Group and Staffing Committee and November payroll to Locum Clerk L Dawson until 31 December 2022. Proposed Cllr Revell, seconded Cllr Parkin.

- 5.4 It was AGREED for any recommendations from ActiveHR to be followed.
It was AGREED for L Dawson to attend the next Full Council meeting.

6 Date of Next Meeting

- 6.1 The date of the next Meeting of the Staffing Committee, TBC