

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE
HELD ON
WEDNESDAY 16th November 2022 AT CORONATION HALL.

Present: Cllrs: A Wait (Chair)
J Barnes, D. Harding & B Reynolds

Clerk: Ms D. Joy

Public: 0

MINUTES

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

3.1 To agree and sign the minutes from the Planning, Building and Environment Committee held on the 26th September 2022 adopted by Full Council on the 12th October 2022.

The motion was proposed, the motion was seconded members **AGREED** the minutes from the Planning, Building and Environment Committee held on the 26th September 2022 adopted by Full Council on the 12th October 2022.

The Chair signed the minutes.

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed, the motion was seconded members **AGREED** to adjourn the meeting for members of the public to speak.

No member of the public spoke.

The motion was proposed, the motion was seconded members **AGREED** to resume the meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes from previous meeting filed and placed on the website.

5.2 All outstanding electrical working being completed.

5.3 Museum volunteer meeting arranged for the 4th December 2022.

5.4 Bins for the Jubilee Gardens place on for the budget for 2023/2024

5.5 Green seas bin placed on 2023 agenda.

5.6 Fire Safety course still to be booked.

5.7 Community Action Plan pending.

5.8 Coast Watch Fire Risk assessment signed and dated.

5.9 Recycling options by Cllr Wait pending

06 PLANNING

07 HIGHWAYS

7.1 Update on the meeting with Duncan Baker MP and County Councillor Ed Maxfield and to consider and agree an action to the parking on Station Road.

The motion was proposed, the motion was seconded members **AGREED** for the Clerk to contact Duncan Baker with Councils support of his proposed scheme to alleviate parking issue in the village.

7.2 To considered and agree the answers for the Rural Mobility Survey

The survey was completed at the meeting by the Committee.

The motion was proposed, the motion was seconded members **AGREED** the completed document.

08 WOODHURST

09 MUSEUM

9.1 Update on the Museum signage and to consider and agree any actions.

The motion was proposed, the motion was seconded members **AGREED** the draft design with the following:

- To amend the wording to “With exhibits from the time of the mammoths to the present”
- To have the design with a border.

10 STREET FURNITURE

10.1 To consider and agree if purchase lockers for the sea front.

The motion was proposed, the motion was seconded members **AGREED** for this idea to be placed on the next Strategic Plan meeting to be considered for future projects.

11 CONTRACTED WORKS

12 ENVIRONMENT

12.1 To consider and agree if to draft a letter and discuss the possibility of making Scrubland at Warren Drive into a “Miyawaki” mini woodland with the help of NNDC.

The motion was proposed, the motion was seconded members **AGREED** for the Chair to write to residents and NNDC in regards to this project and report back to members.

13 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

None

14 CORRESPONDENCES

To consider correspondence received by the Council and agree responses thereto

14.1 Email from Stalham Town Council

The motion was proposed, the motion was seconded members **AGREED** for the Clerk to write to Duncan Baker MP and ask him to support the new Infrastructure Levy.

14.2 Email from the Scouts

The motion was proposed, the motion was seconded members **AGREED** for the Scouts to have recycling units at the Scout Hut.

15 DATE OF NEXT MEETING

TBA