

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING HELD ON
MONDAY 22nd AUGUST 2022 AT CORONATION HALL.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, B Reynolds, J Barnes, J Broatch, C West, D Parkin, C Harding
and A Wait

Members of Public: – 3

Clerk: Ms D. Joy

MINUTES

01 Apologies for Absence

Cllr Warnes – unwell

Cllr Reynolds Proposed the motion and Cllr Revell Seconded the motion.

Members **AGREED** Cllrs Warnes apologies.

02 Declarations of Interest and requests for Dispensations

None

03 Minutes of Previous Meetings

3.1 To agree and sign the minutes from the Full Council on the 27th July 2022.

Cllr Wait Proposed the motion and Cllr Revell Seconded the motion.

Members **AGREED** the minutes from the Full Council on the 27th July 2022.

The Chair signed the minutes

04 Co-Option

4.1 To consider and agree co -option for Vacancy 1

Cllr Reynolds Proposed the motion and Cllr Wait Seconded the motion.

Members **AGREED** to Co-opt Jim Broatch onto Mundesley Parish Council.

Jim Broatch signed his acceptance of office and joined the meeting.

4.2 To consider and agree co -option for Vacancy 2

No applicant.

05 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Cllr Revell Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** to adjourn the meeting to allow Members of the Public and Councillors with prejudicial interests to speak.

County Cllr Ed Maxfield – is on holiday -report circulated to members.

District Cllr Wendy Fredericks – is on holiday – no report given.

06 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

6.1 All agreed minutes placed on the website.

6.2 All ratified payments authorised.

6.3 All planning applications responded to.

6.4 Fire Risk assessments ongoing

6.5 All updated policies placed on Councils website.

6.6 Office work will start the end of August. Members were shown a sample of the colour for the new cladding.

07 Planning

7.1 Update on the weekly inspections and to consider and agree any actions.

Cllr Parkin noted there was a lot of rubbish in the MUGA.

7.2 PF/22/1649

Proposal: Removal of existing plain tiles from Chancel roof and installation of slate roof incorporating solar slates

Location: All Saints Church, Cromer Road, Mundesley, Norfolk

Cllr Reynolds Proposed the motion and Cllr Revell Seconded the motion.

Members **AGREED** to **SUPPORT** this application.

08 Finance & General Purposes Committee

8.1 To consider and agree June's banks reconciliations of accounts.

Cllr Revell Proposed the motion and Cllr Harding Seconded the motion.

Members **AGREED** July's banks reconciliations of accounts.

8.2 To consider and agree July's payments and June's income for approval.

Cllr Revell Proposed the motion and Cllr Harding Seconded the motion.

Members **AGREED** August's payments and July's income for approval.

8.3 To consider and agree if to opt out of the External Auditor arrangements.

Cllr West Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** not to opt out of the External Auditors arrangements.

09 Training - None

10 Policies, Documents and Communications.

10.1 To consider and agree a backup plan for delivering the newsletter.

Cllr Harding Proposed the motion and Cllr Wait Seconded the motion.

Members **AGREED** that names would be picked out of a hat to deliver the newsletters to local businesses in the village should the Scouts not be able to deliver them in the future.

10.2 To consider and agree Councils Co-option application form and policy.

Cllr Harding Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** Councils Co-option application form and policy.

10.3 To consider and agree if to sign up to the NALC and SLCC Civility and Respect Pledge.

Cllr Reynolds Proposed the motion and Cllr C Harding Seconded the motion.

Members **AGREED** to sign up to the NALC and SLCC Civility and Respect Pledge.

10.4 Update on Council's cost of living crisis scheme and to consider and agree any actions.

Cllr Wait Proposed the motion and Cllr Harding Seconded the motion.

Members **AGREED** to call this project "Mundesley Connect"

Cllr Wait Proposed the motion and Cllr Harding Seconded the motion.

Members **AGREED** to approach Coast and Country and if this is not viable to then call an EGM to discuss further locations for the workshops.

Cllr Reynolds Proposed the motion and Cllr Parkin Seconded the motion.

Members **AGREED** the draft content for the project in the newsletter.

10.5 To consider and agree the procedure for reporting vandalism.

Cllr Harding Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** to report vandalism to the police and produce any CCTV footage, and ask for a letter to be sent to the parents of those offenders.

10.6 To consider and agree if to request an FOI in regards to the Welcome Back Grant.

Cllr Revell Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** to request an FOI requesting information on where the Welcome Back Grant went and was spent.

11 Events - None

12 To Report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

No items were raised.

13 Correspondence

To consider correspondence received by the Council and agree responses thereto.

13.1 Email from NNDC

Cllr Wait requested a recorded vote.

Cllr Wait Proposed the motion and Cllr Harding Seconded the motion.

Cllrs C Harding, A Wait, D Harding, D Parkin voted for the motion

Cllrs D Revell, J Barnes and C West voted against the motion.

Cllrs B Reynolds and J Broatch Abstained.

Members **AGREED** the draft letter to respond to NNDC and to respond no further.

14 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to items pertaining to employment and legal issues,

Cllr Revell Proposed the motion and Cllr Reynolds Seconded the motion.

Members **AGREED** to resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded to due items pertaining to employment and legal issues

14.1 Update on the Links Lease and to consider and agree any actions.

Cllr Revell Proposed the motion and Cllr Wait Seconded the motion.

Members **AGREED** to await advice from Councils solicitors and advisor before moving forward with the lease.

14.2 Update on MADRA and to consider and agree any actions.

Cllr Harding Proposed the motion and Cllr Revell Seconded the motion.

Members **AGREED** to report NNDC to the ICO should they not respond within the 20-day extension to Councils FOI, to use their free time allowed under the contract with NP law for an initial investigation, with any further costs being the responsibility of all those villages involved.

14.3 To consider and agree new quote for the office phone and internet.

Cllr Reynolds Proposed the motion and Cllr C Harding Seconded the motion.

Members **AGREED** new quote for the office phones and internet.

15 Date of Next Meeting

15.1 To confirm that the date of the next Meeting of the Parish Council will be on the 26th September 2022 at 7pm at Coronation Hall.

MEETING CLOSED :8.32pm

DATE: _____

CHAIR: _____

Junes' Income							
Voucher Number	Payee	Payment Method	Description	Amount			
19	GOLD PARK	BGC	Monies owed 2021/2022 Dec-March	£1,208.86			
20	GOLD PARK	BGC	Monies owed 2021/2022 Dec-March	£6,484.11			
21	Castle Games	BGC	Rent Account 601	£1,500.00			
22	Coast Watch	BGC	Electric 28.3.22-25.5.22	£281.76			
23	Coast Watch	BGC	Electric 17.2.22-28.3.22	£90.71			
24	MPH Lettings	BGC	Rent Account 601	£935.00			
25	Unity Bank	BGC	Credit Interest	£73.40			