

MUNDESLEY-ON-SEA PARISH COUNCIL

22nd November 2022

Dear Sir/ Madam

You are hereby summoned to attend a **Full Council Meeting** of Mundesley Parish Council to be held in Coronation Hall on **Monday 28th November 2022**, at 7.00pm for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
Email: CLERK@MUNDESLEY-PC.GOV.UK

AGENDA

01 Apologies for Absence

02 Declarations of Interest and requests for Dispensations

03 Minutes of Previous Meetings

- 3.1 To agree and sign the minutes from the Full Council on the 12th October 2022.
- 3.2 To adopt and sign the minutes from the Planning, Building and Environment on the 16th November 2022.
- 3.3 To adopt and sign the minutes from the Employment Committee on the 5TH October 2022.
- 3.4 To adopt and sign the minutes from the Employment Committee on the 9TH November 2022.

04 Co-Option

- 4.1 To consider and agree co -option for Vacancy 1

05 Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public and Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

06 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 6.1 All agreed minutes placed on the website.
- 6.2 All ratified payments authorised.
- 6.3 All planning applications responded to.
- 6.4 Fire Risk assessments ongoing
- 6.5 All updated policies placed on Councils website.
- 6.6 Outside office work completed. Cllr Wait to meet with contractor to go through snagging
- 6.7 Council mobile up and running.
- 6.8 Quotes for asbestos work pending.
- 6.10 Project proposal form emailed to all members.
- 6.11 Pinned notice placed on FB.
- 6.12 Three Village road safety scheme application submitted.

07 Planning

- 7.1 Update on the weekly inspections and to consider and agree any actions. (DP)
- 7.2 To consider and agree Councils response to PF/22/2613
Proposal: Demolition of existing garage and erection of side and rear single storey extension
Location: 39 Sea View Road, Mundesley, Norwich, Norfolk, NR11 8DH.
- 7.3 Update on the SAM2 and to consider and agree any actions.

08 Finance & General Purposes Committee

- 8.1 To consider and agree August's to October's banks reconciliations of accounts.
- 8.2 To consider and agree November payments and September and Octobers' income for approval.
- 8.3 To consider and agree if to contribute £250.00 towards the upkeep of the path between Knapton and Mundesley.
- 8.4 To consider and agree the additional cost for signing over East Cliff.
- 8.5 To consider and agree if to donate £525 towards the church car park.

09 Training

10 Policies, Documents and Communications.

- 10.1 Update on the Jubilee Commemorative booklet and to consider and agree any actions.
- 10.2 Update on Council's cost of living crisis scheme (Mundesley Connect) and to consider and agree any actions. (AW)
- 10.3 Update on Back to the Beach book and to consider and agree any actions
- 10.4 To consider and agree if to adopt the Dignity at work Policy.
- 10.5 To consider and agree the Winter Newsletter
- 10.6 Update on Councils FOI to NNDC re Welcome Back Grant and to consider and agree any further actions.
- 10.7 To consider and agree if to update the Councils website.

11 Events

12 To Report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

13 Correspondence

- To consider correspondence received by the Council and agree responses thereto.
- 13.1 Email from NARS asking for a donation
- 13.2 Email from Helping Hands
- 13.3 Email from a resident in regards to the Councils name.
- 13.4 Email from resident re litter pickers.

14 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues,

- 14.1 Update on the Links Lease and to consider and agree any actions.
- 14.2 Update on MADRA and to consider and agree any actions.
- 14.3 Update on Land at Cromer Road and to consider and agree any actions.
- 14.4 To consider and agree the commercial quote for the Back Street toilets for 2023.
- 14.5 Update National Pay Scales.
- 14.6 To consider and agree a legacy scheme within our 5-year strategic plan (DH)

15 Date of Next Meeting

- 15.1 To confirm that the date of the next Meeting of the Parish Council will be on the 14th December 2022 at 7pm at the Church Rooms.