

# MUNDESLEY-ON-SEA PARISH COUNCIL

20th September 2022

Dear Sir/ Madam

You are hereby summoned to attend the **Planning, Building and Environment Committee Meeting** of Mundesley Parish Council to be held at the Jubilee Room, Coronation Hall on **Monday 26<sup>th</sup> September 2022**, for the purpose of transacting the business listed on the agenda below.

## AGENDA

### **01 APOLOGIES FOR ABSENCE**

### **02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION**

### **03 MINUTES OF THE PREVIOUS MEETING**

- 3.1 To agree and sign the minutes from the Planning, Building and Environment Committee held on the 22<sup>nd</sup> June 2022 adopted by Full Council on the 25<sup>th</sup> July 2022.
- 3.1 To agree and sign the minutes from the Planning, Building and Environment Committee held on the 16th March 2022 adopted by Full Council on the 4<sup>th</sup> April 2022.

### **04 PUBLIC PARTICIPATION TIME**

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

**Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.**

### **05 MATTERS FROM PREVIOUS MEETINGS**

**To report on progress on items from previous meetings. No decisions may be taken.**

- 5.1 AONB application – boundaries will not be reviewed in the near future
- 5.2 Minutes from previous meeting filed and placed on the website.
- 5.3 Sign over of land a Watson Watt Gardens still awaiting on Flagship homes.
- 5.4 Sign over of land at East cliff- pending awaiting Finance to agree new cost.
- 5.5 Museum now closed.
- 5.6 20mph sign requested
- 5.7 Roof work on Woodhurst starting in September.
- 5.8 Community noticeboards refurbishment - pending.
- 5.9 Excess trees at the office cleared by Contractor.
- 5.10 Insurance updated with new rebuild value.
- 5.11 Member of the public informed about buying old lights and cost.
- 5.12 Legionella work booked for the office.
- 5.13 Projector use - pending

### **06 PLANNING**

### **07 HIGHWAYS**

- 7.1 To consider and agree an action to the parking on Station Road.

**08**     **WOODHURST**

**09**     **MUSEUM**

- 9.1     To consider and agree for the Museum volunteers to hold a meeting in regards to the Museum opening this year.
- 9.2     To consider and agree if to show Councils appreciation to the Museum volunteers.
- 9.3     Update on the Museum signage and to consider and agree any actions.

**10**     **STREET FURNITURE**

- 10.1    To consider and agree if purchase a bin for the Jubilee Gardens.
- 10.2    To consider and agree if to have a time and tide bell.
- 10.3    To consider and agree if to apply for a free bin from the GreenSeas Trust and if so where to put it.

**11**     **CONTRACTED WORKS**

- 11.2    To consider and agree if to request Tesco's to fund a litter picker for around their store.
- 11.3    Update on the Fire Risk assessment for the office and to consider and agree any actions.

**12**     **ENVIRONMENT**

- 12.1    To consider and agree who to attend a Fire Safety Course as highlighted in the Fire Safety Risk assessment.
- 12.2    To consider and agree an approach for the Community Emergency Action Plan.
- 12.3    To consider and agree Coastwatch's Fire Risk assessment.
- 12.4    To consider and agree Coastwatch's sign for the seaward wall
- 12.5    To consider and agree to look into recycling options.

**13**     **TO REPORT ANY OTHER BUSINESS**

**Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council**

**14**     **CORRESPONDENCES**

To consider correspondence received by the Council and agree responses thereto

- 14.1    Anonymous letter from resident re parking at Munhaven Close
- 14.2    Email from resident re bench on Church Land/Cromer Road
- 14.3    Letter in regards to the old railway line.

**15**     **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee 16th November 2022 at 7pm at Coronation Hall.