

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

MUNDESLEY ON SEA PARISH COUNCIL

County area (local councils and parish meetings only):

NORFOLK

Financial year ending 31 March 2022

Prepared by (Name and Role):

DOREEN JOY (CLERK AND RFO)

Date:

13.6.22

	£	£
Balance per bank statements as at 31/3/xx:		
Lloyds No 1	40,407.7	
Lloyds No 2	2,046.3	
Unity Bank	85,051.4	
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		127,505.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/22 (Box 8)		127,505.3