

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE MEETING HELD ON
WEDNESDAY 10th NOVEMBER 2021 AT CORONATION HALL.

Present: Cllrs: B Reynolds (Chair)
Cllrs: D Revell, J Barnes, D. Harding, C Payne & A Wait

Members of Public: – 1

Clerk: Ms D. Joy

Before the meeting the Chair informed those present of the following guidelines:

1. Members of the public must wear a face covering at all times (except if you are exempt).
2. All attendees must sanitise their hands before entering the hall.
3. All attendees must register their details with the Clerk on entering the meeting, to comply with the NHS Track and Trace scheme.
A QR code will also be at the entrance for those who have smart phones.
4. Attendees must observe the 2mtr rule at all times, paying special care when entering and leaving the building.

MINUTES

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

- 3.1 To sign the minutes from the Planning, Building and Environment Committee held on the 15th September 2021 adopted by Full Council on the 18th November 2021.

Cllr Barnes Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** the minutes from the Planning, Building and Environment Committee held on the 15th September 2021 adopted by Full Council on the 18th November 2021.

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

Cllr Revell Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** to adjourn the meeting to allow Members of the Public and any Councillors with prejudicial interests to speak.

A member of the public spoke on Item 6.3.

Cllr Revell Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** to resume the meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 5.1 Approved minutes uploaded onto the website.
- 5.2 Public consultations for the Watson Watt Gardens play area sent school and in newsletter.
- 5.3 Support sent to NCC for resident's request to have a H Bar across their drive.
- 5.4 Waiting on highways for update on the 30mph sign on Knapton Road.
- 5.5 New granite nurse ordered.
- 5.6 Museum activity book started.
- 5.7 New boat planter in situ
- 5.8 New recycling units still being worked on.
- 5.9 Waiting on Glasdon re new dolphin bin.
- 5.10 Quotes received for removing office roof, costs agreed by the finance Committee, awaiting quotes to replace roof.
- 5.11 Awaiting confirmation from SERCO ON Back Street toilets upkeep for next year.
- 5.12 Covid tree still awaiting to be ordered.
- 5.13 Area at Warren Drive will be landscaped and planted with wildflowers subject to insurance feedback.

06 PLANNING

- 6.1 To consider and agree the vandalism on the skate park and to consider and agree any actions.
Cllr Wait Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to put in security to help combat the vandalism.
- 6.2 To consider and agree where to place the memorial plaque from Lady Dannatt MBE.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to place the plaque in the centre of the village by the WW1 benches and for the Clerk to speak to the owner of the wall to which Council would like it to be placed.
- 6.3 To consider and agree if to allow the Jaguar Scouts to use a parcel of land to meet.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for the Clerk to look into this and report back.

07 HIGHWAYS

None

08 WOODHURST

- 8.1 To consider and agree if to install a higher fence around Woodhurst.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** that the security precautions they are taking for the Skatepark will help combat this issue first.

09 MUSEUM

- 9.1 Update on the new Museum sign and to consider and agree any actions.
Cllr Reynolds Proposed to move the motion and Cllr Wait Seconded the proposal.
Members **AGREED** to remove the Coastwatch logo and replace it with the MPC logo and village sign, and to contact Coastwatch in regards to moving their cables and signs on this wall.
- 9.2 To consider and agree if to render the remaining walls of the museum.
Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** for the clerk to obtains quotes for this.

10 STREET FURNITURE

10.1 To consider and agree if to refurbish the old notice board on Cromer Road for village organisations to use for their events.

Cllr Reynolds Proposed to move the motion and Cllr Wait Seconded the proposal.

Members **AGREED** to refurbish the old notice board on Cromer Road for village organisations to use for their events.

10.2 To consider and agree if to allow the Bomb Committee to have space on the new digital noticeboard.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to allow the Bomb Committee to have space on the new digital noticeboard.

10.3 To consider and agree if to replace the bus shelter at Gold Park.

Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** to monitor this shelter.

11 CONTRACTED WORKS

11.1 Update on coin machine for the MUGA and to consider and agree any actions.

Cllr Revell Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** the quote to install a coin machine for the MUGA.

12 ENVIRONMENT

12.1 To consider and agree if to review Council's waste contract.

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** for the Clerk to look into and obtain quotes.

12.2 To consider and agree if to support the Jaguar Scouts in their recycling project.

Cllr Barnes Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to support the Jaguar Scouts in their recycling project.

13 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Cllr Payne commented on the state of the office and this needs to be addressed.

Clerk informed members this was being dealt with.

Cllr Barnes mentioned the dead plants in the seafront planter.

The Clerk informed members these would be removed.

14 CORRESPONDENCES

To consider correspondence received by the Council and agree responses thereto

None

15 DATE OF NEXT MEETING

To confirm the next meeting of this Committee TBA

MEETING CLOSED: 9:10PM