

Councils' decisions have been delegated to the Clerk due to the rise in COVID-19 and to minimise the risk to members of the public and Members. Such delegation is intended to enable the Council to fulfil its responsibilities to its residents. LGA 1972 Sec 101.

The following protocol is in place for the decision-making process:

1. In consultation members via zoom the decisions will be logged before the Clerk acts.
2. Decisions will be posted on the noticeboard and website.  
These will be entered into the minute book to form part of the official record.

Even though these decisions are delegated to the Clerk the legal responsibility will always sit with the Council.

## **AGENDA**

### **01 APOLOGIES FOR ABSENCE**

### **02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION**

### **03 MINUTES OF THE PREVIOUS MEETING**

- 3.1 To agree and sign the minutes from the Planning, Building and Environment Committee held on the 11<sup>th</sup> November 2021 adopted by Full Council on the 29<sup>th</sup> November 2021.

### **04 PUBLIC PARTICIPATION TIME**

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

**Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.**

Members of the public may submit their comments on any of the agenda items before midday on the 12<sup>th</sup> January 2022.

### **05 MATTERS FROM PREVIOUS MEETINGS**

**To report on progress on items from previous meetings. No decisions may be taken.**

- 5.1 Approved minutes uploaded onto the website.  
5.2 Police informed to send letters and will do extra patrols at the Skate Park.  
5.3 Memorial plaque still pending.  
5.4 Scout land still pending.  
5.5 Quote received to render museum walls, will be agreed at Finance meeting.  
5.6 Emailed Bomb Committee re digital noticeboard.  
5.7 Woodhurst tenants informed of Councils decision.  
5.8 Bus shelter cleaned and being monitored.  
5.9 Waste contracts still pending.  
5.10 Granit for Queens plinth will arrive in March.  
5.11 MUGA coin machine being fitted.  
5.12 The Museum under standing orders is not able to have a working party, therefore all decisions will continue to be made by this committee.

### **06 PLANNING**

- 6.1 To consider and agree the vandalism on the skate park and to consider and agree any actions.

### **07 HIGHWAYS**

- 7.1 To consider and agree if to allow an H Bar outside a resident's property.  
7.2 Update on village gates and to consider and agree any actions.

### **08 WOODHURST**

- 8.1 Update on survey of Woodhurst and to consider and agree any actions.

**09**     **MUSEUM**

**10**     **STREET FURNITURE**

- 10.1    To consider and agree the logo for the new plastic only bin.
- 10.2    Update on Cromer Road notice board and to consider and agree if to replace.
- 10.3    To consider and agree if to move the bus shelter to the new Bus Stop on Cromer Road.

**11**     **CONTRACTED WORKS**

**12**     **ENVIRONMENT**

- 12.1    To consider and agree the Dog Warden risk assessment.
- 12.2    Update on Council tree planting scheme and to consider and agree any actions.

**13**     **TO REPORT ANY OTHER BUSINESS**

**Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council**

**14**     **CORRESPONDENCES**

To consider correspondence received by the Council and agree responses thereto

**15**     **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee 16<sup>th</sup> March 2022.