

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE MEETING HELD ON
WEDNESDAY 15th SEPTEMBER 2021 AT CORONATION HALL.

Present: Cllrs: B Reynolds (Chair)
Cllrs: D Revell, J Barnes, D. Harding, C Payne & A Wait

Members of Public: – 2

Clerk: Ms D. Joy

Before the meeting the Chair informed those present of the following guidelines:

1. Members of the public must wear a face covering at all times (except if you are exempt).
2. All attendees must sanitise their hands before entering the hall.
3. All attendees must register their details with the Clerk on entering the meeting, to comply with the NHS Track and Trace scheme.
A QR code will also be at the entrance for those who have smart phones.
4. Attendees must observe the 2mtr rule at all times, paying special care when entering and leaving the building.

MINUTES

01 APOLOGIES FOR ABSENCE

Cllr Wait – running late

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** Cllr Waits apologies.

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

3.1 To sign the minutes from the Planning, Building and Environment Committee held on the 16th June 2021 adopted by Full Council on the 28th June 2021.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** the minutes from the Planning, Building and Environment Committee held on the 16th June 2021 adopted by Full Council on the 28th June 2021.

3.2 To sign minutes of meetings held during lockdown.

The Chair signed the minutes of meeting already agreed that were unable to be signed due to lock down.
Planning, Building and Environment Committee held on the 11th March 2020
Planning, Building and Environment Committee held on the 10th June 2020
Planning, Building and Environment Committee held on the 15th June 2020
Planning, Building and Environment Committee held on the 9th September 2020

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to adjourn the meeting to allow Members of the Public and any Councillors with prejudicial interests to speak.
No members wished to speak.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to resume the meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 5.1 Approved minutes uploaded onto the website.
- 5.2 All planning applications responded to.
- 5.3 Highways cannot give permission for hedgehog signs on High Street.
- 5.4 NNDC will be providing a large bin on the seafront.
- 5.5 Woodhurst insurance valuation received and on Finance Committee meeting to agree.
- 5.6 Once train planter is in place information board will be added followed by the lamp.
- 5.7 Email sent to Dewing Properties re a bin at the new Water Lane development. Awaiting an answer.
- 5.8 Letter sent to NNDC re overflowing bins at the Ship Pub. NNDC are monitoring the situation.

06 PLANNING

- 6.1 **To consider and agree the public consultations for the Watson Watt Gardens play area.**

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** the school and public consultation documents for Watson Wat Gardens.

Cllr Wait entered the meeting.

07 HIGHWAYS

- 7.1 **To consider and agree if support a resident's request to have a H Bar across their drive.**

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to support the residents request to have a H Bar across their drive.

- 7.2 **Update on the 30mph sign on Knapton Road and to consider and agree any actions.**

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to follow Highway's suggestion for the Slow sign and look into having village gates on the following entrances into the village; Trunch Road, Cromer Road, Paston Road, Knapton Road and Gimingham Road.

08 WOODHURST – nothing to report

09 MUSEUM

- 9.1 **To consider and agree if to replace the metal nurse on the War Memorial with a granite nurse.**

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to replace the metal nurse on the War Memorial with a granite nurse.

- 9.2 **To consider and agree if to have an activity book for children when the museum opens.**

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to have an activity book for children when the museum opens.

10 STREET FURNITURE

- 10.1 **To consider and agree if to relocate the old play boat to Munhaven Close for a planter.**

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to relocate the old playboat for a planter, subject to the Gold Park Trust and Highways permissions.

- 10.2 **To consider and agree if to place additional recycling units for the village.**

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for Cllr Wait and the Clerk to look into the costs involved (bins & collections)

- 10.3 **To consider and agree the licence for the new plastic bin on the seafront**

Cllr Wait Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** the licence for the new plastic recycling bin on the seafront.

- 10.4 To consider and agree if to place and upkeep a bench at the Beach Road Toilets.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to have a bench at the Beach Road toilets subject to it being a memorial bench.

11 CONTRACTED WORKS

- 11.1 To consider and agree if to replace the broken asbestos tile on the office roof.
Cllr Wait Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to contact an asbestos specialist to survey the area for a professional advice and then report back to Council.
- 11.2 Update on the Back Street Toilets and to consider and agree any actions.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to approach Serco for the possible costs involved for the toilet maintenance for next year.

12 ENVIRONMENT

- 12.1 To consider and agree what type of memorial tree to have in the rose bed at High Street.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to plant a Gelder Rose and on the advice of a green specialist to plant this tree in the Parish Office Garden.
- 12.2 Update on land at Warren Drive and to consider and agree how to progress this project.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for Cllr Wait to further look into the land ownership, and for the Clerk to investigate the legalities of maintaining this piece of land.
- 12.3 Update on NNDC's tree planning scheme and to consider and agree any actions.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for Cllrs Wait and Payne to meet with Nigel Stannett from NNDC to discuss Councils' options.

13 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Cllr Payne and Revell reported a number of overgrown hedges in the village.
Cllr Wait asked for reviewing the current waste contract to be placed on the next agenda.

14 CORRESPONDENCES

- To consider correspondence received by the Council and agree responses thereto
- 14.1 Email from resident asking permission to use the Skate Park for a fundraising event.
Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to support a member of the public's fundraising event on the Skate Park
- 14.2 Email requesting to have a memorial bench in the village.
Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** for the memorial bench subject to it being placed at the Beach Road Toilets Garden area.
- 14.3 Email from the resident asking members to consider erecting wild life boards.
Cllr Revell Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to put this idea to the Gold Park Trust.
- 14.4 Email from resident re wild flower verges.
Cllr Revell Proposed to move the motion and Cllr Wait Seconded the proposal.
Members **AGREED** for Council to supply residents with Wildflower seeds for them to wildflower their gardens.

15 DATE OF NEXT MEETING

To confirm the next meeting of this Committee 10th November 2021 at 7pm at Jubilee Rooms.

MEETING CLOSED: 9:08pm