

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE MEETING HELD ON
WEDNESDAY 16th JUNE 2021 AT CORONATION HALL.

Present: Cllrs: B Reynolds (Chair)
Cllrs: D Revell, J Barnes, D. Harding, C Payne

Members of Public: – 5

Clerk: Ms D. Joy

Before the meeting the Chair informed those present of the following guidelines:

1. Members of the public must wear a face covering at all times (except if you are exempt).
2. All attendees must sanitise their hands before entering the hall.
3. All attendees must register their details with the Clerk on entering the meeting, to comply with the NHS Track and Trace scheme.
A QR code will also be at the entrance for those who have smart phones.
4. Attendees must observe the 2mtr rule at all times, paying special care when entering and leaving the building.

MINUTES

01 ELECTION OF CHAIRMAN

Cllr Revell Proposed Cllr Reynolds, and Cllr Barnes Seconded the proposal.
Members **VOTED** Cllr Reynolds Chair of the Planning, Building and Environment Committee.

02 ELECTION OF VICE CHAIRMAN

Cllr Barnes Proposed Cllr Revell, and Cllr Reynolds Seconded the proposal.
Members **VOTED** Cllr Revell the Vice Chair of the Planning, Building and Environment Committee.

03 APOLOGIES FOR ABSENCE

Cllr Wait – training course

04 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr Payne declared an interest in Item 8.1 and requested to speak on this item.
Cllr Revell Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to allow Cllr Payne to speak on this item.
Cllr Payne declared an interest in Item 8.4.

05 MINUTES OF THE PREVIOUS MEETING

5.1 To sign the minutes from the Planning, Building and Environment Committee held on the 13th January 2021 adopted by Full Council on the 25th January 2021.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** the minutes from the Planning, Building and Environment Committee held on the 13th January 2021 adopted by Full Council on the 25th January 2021.

06 **PUBLIC PARTICIPATION TIME**

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

A member of the public commented on the parking at Victoria Road, County Councillor Maxfield mentioned parking in Munhaven Close and the various options open to members, and that he would raise issues mentioned at this meeting to the Highways team. Cllr Maxfield also informed the meeting that to move any speed limit sign would incur high legal costs, but would also look into this for members.

A member of the public informed the meeting of the need for more bins on the sea front, and a bench needed by the Beach Road toilets

07 **MATTERS FROM PREVIOUS MEETINGS**

To report on progress on items from previous meetings. No decisions may be taken.

- 7.1 AONB application – still waiting on a response
- 7.2 Soffits at the Museum will be removed on the 29th July and the new soffits will be fitted on the 30th July.
- 7.3 New dog bin ordered for Munhaven Close.
- 7.4 Planning application PF/20/1585 went to appeal and the appellant was successful.
- 7.5 Storage for the Community Gardeners equipment purchased.
- 7.6 Cozens Annual Inspection works completed on the street lights.
- 7.7 Back Street toilet windows being fitted on the 29th July.

08 **PLANNING**

- 8.1 To consider and agree planning application **RV/21/1382**

Proposal: Variation of Conditions 2 and 3 of planning permission reference: RV/21/0456 to allow for changes to design and materials of garage.

Location: The Old Barn, High Street, Mundesley, Norfolk, NR11 8JL.

Cllr Barnes Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED to SUPPORT** planning application **RV/21/1382**.

- 8.2 To consider and agree planning application **PF/21/1306**

Proposal: Change of use from C2 (Provision of residential accommodation and care to people in need of care) to C3 (Dwelling House)

Location: Dunsland, 23 - 25 Paston Road, Mundesley, Norfolk, NR11 8BN.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED to SUPPORT** planning application **PF/21/1306**.

- 8.3 To consider and agree planning application **PF/21/1340**

Proposal: Single storey side extension

Location: 7 Rectory Close Paston Road, Mundesley, Norfolk, NR11 8FD

Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED to SUPPORT** planning application **PF/21/1340**.

09 HIGHWAYS

- 9.1 To consider and agree solutions to the car parking issues in the village.
No resolution made.
- 9.2 To consider and agree if to put to Highways the possibility of moving the 30mph limit towards Knapton.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to consult with Knapton Parish Council to gain support then raise this issue with Highways.
- 9.3 To consider and agree if to have hedgehog signs at either end of High Street.
Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to approach Highways on this matter and report back.
- 9.4 To consider and agree if to support the Golf Clubs new signage proposals.
Cllr Revell Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** for Cllrs Reynolds and Revell to meet with the Golf Club to discuss further and report back.

10 WOODHURST

- 10.1 To consider and agree if to have Woodhurst valued.
Cllr Payne Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to approach Coast and Country for a valuation for insurance purposes.

11 MUSEUM

- 11.1 To consider and agree the new lamp for the Museums' station project.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** out of the 3 options given, the lamp, and to give the Clerk a budget of £550. The Clerk also needs to arrange for the glass to be etched and gain permission from highways to put this at the entrance to Warren Drive.

12 STREET FURNITURE

- 12.1 To consider and agree if to provide extra bins for the seafront.
The Clerk reported that on an inspection of bins with NNDC she was been informed that NNDC did not have any funds to provide more bins.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to formally ask NNDC to provide these bins, if NNDC decline then Council with provide 2 double bins for this area with the permission of NNDC.
- 12.2 To consider and agree if to place a new novelty bin on the seafront for plastic.
Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to obtain permission from NNDC for this bin on the seafront, and then look into the options of recycling the plastic.
- 12.3 To consider and agree the Railway information Board.
Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** the Railway information Board.
- 12.4 To consider and agree if to place a bin at the Beck by Water Lane.
Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to contact the developer and ask them to place a bin at the Beck, Water Lane.
If they decline then Council would obtain permission for a bin to go there.
- 12.5 To consider and agree the sponsors for the new planters at the Gold Park Shelters.
Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to allow the member of the public to maintain the planters at the entrance to Gold Park.

13 CONTRACTED WORKS

13.2 To consider and agree if to revamp the shelter at Mundesley Hospital.

The Chair noted that this shelter is in Gimingham not Mundesley.

Cllr Barnes Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** not to revamp the shelter at Mundesley Hospital.

14 ENVIRONMENT

14.1 To consider and agree environmental issues for Mundesley.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** for Cllr Barnes to speak with Cllr Wait on these issues for the Neighbourhood Plan and to present them at the next Neighbourhood Plan meeting.

14.2 To consider and agree additional recycling units for the village.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to defer this to the next meeting, so Cllr Wait can expand to members.

14.3 To consider and agree if to plant a tree in memory of those who died due to COVID.

Cllr Payne Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to plant a tree in the rose beds at the High Street.

14.4 Update on the Rose Gardens and to consider and agree any actions.

The Chair informed the meeting in light of the cost to place rose beds in the gardens and that muntjacs eat the roses it may be prudent to reconsider the naming of this area.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to rename the gardens Jubilee Gardens in commemoration of the Queens Platinum Jubilee.

14.5 To consider and agree if to look into taking over the waste land at Warren drive and landscaping it.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** for the Clerk to contact Highways and report back.

15 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

None

16 **CORRESPONDENCES**

To consider correspondence received by the Council and agree responses thereto

16.1 Email from resident asking for a spare bench.

Cllr Revell Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** to give the member of the public a bench Council no longer requires.

16.2 Email requesting to plant a rowan tree or small plant beside a memorial bench.

Cllr Revell Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** to allow the member of the public a tree behind the memorial bench.

16.3 Email from the resident in regards to issues at the Ship pub.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** to write a letter to NNDC raising the concerns of the overflowing bins and the planning permission issues that had been raised.

16.4 FB message from resident re Village Centre.

This will be discussed at Full Council.

16.5 Email from Highways re Barriers in the village.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to have the barriers in the village removed.

16.6 Email re works in the village centre.

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** for Cllr Reynolds to engage with the owner.

16.7 Email from NNDC re Coastal Management Scheme.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** for Cllr Harding and Cllr Payne to represent Mundesley Parish Council.

17 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee 15th September 2021 at 7pm at Coronation Hall.

MEETING CLOSED: 9:01PM