

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE MEETING HELD ON
WEDNESDAY 13th JANUARY 2020 REMOTELY USING ZOOM.

Present: Cllrs: B Reynolds (Chair)
Cllrs: D Revell, J Barnes, D. Harding, Cllr Payne

Members of Public: – 1

Clerk: Ms D. Joy

Before the meeting the Chair informed the meeting of the following guidelines:

1. All questions to go through the Chair.
2. Would members please raise their hands when they wish to speak.
3. Please keep your zoom on mute when you are not speaking
4. Wait for the Chair to say your name before speaking.
5. Only 1 person to speak at a time.
6. Please remain respectful at all times.

MINUTES

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

3.1 To sign the minutes from the Planning, Building and Environment Committee held on the 9th September 2020 adopted by Full Council on the 28th September 2020.

Cllr Barnes Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** the Minutes from the Planning, Building and Environment Committee held on the 9th September 2020 adopted by Full Council on the 28th September 2020.

The Minutes will be signed at the next meeting when committee meets in person.

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **RESOLVED** to adjourn the meeting for 15 minutes for members of the public to speak.

None

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **RESOLVED** to resume the meeting

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 AONB application – still waiting on a response

5.2 Render of War memorial wall – waiting on cable to be moved before rendering can start.

5.3 Train planter – quotes obtained for Finance Committee to agree

5.4 Tree planting scheme – awaiting NNDC's response.

06 **PLANNING**

- 6.1 To consider and agree to providing storage for the Community Gardeners equipment.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to place a small box in the office garden with a padlock to store the Community Gardeners Equipment.

07 **HIGHWAYS**

None

08 **WOODHURST**

None

09 **MUSEUM**

- 9.1 To consider and agree if to buy a propeller for the museum.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** not to purchase the propeller for the Museum.

10 **STREET FURNITURE**

- 10.1 To consider and agree if to remove dog bins where there is a normal bin.
Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to leave the dog bins in situ.
- 10.2 To consider and agree if to look into replacing the old street lights on the sea front with new Victorian lamps.
Cllr Harding Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to replace the old street lights on the sea front with Victorian lamps subject to ensuring they are protected against rust from the salt in the air from the sea.
- 10.3 To consider and agree the works to be completed in the Cozens Annual inspection of the street lights.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** for Cozens to complete the works highlighted on the Annual inspection of street lights.

11 **CONTRACTED WORKS**

- 11.1 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Gardens at the front of Gold Park.
Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to action the works highlighted on the Annual Inspection for the Gardens at the front of Gold Park.
- 11.2 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Outdoor Gym.
Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to action the works highlighted on the Annual Inspection for the Outdoor Gym.
- 11.3 To consider and agree the works to be actioned highlighted on the Annual Inspection for Fourways.
Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to action the works highlighted on the Annual Inspection for Fourways.
- 11.4 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Museum.
Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to action the works highlighted on the Annual Inspection the Museum.
- 11.5 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Back Street Toilets.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to action the works highlighted on the Annual Inspection for the Back Street toilets.

12 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Cllr Payne mentioned about placing the “Any Bin Will do “signs on the bins that don’t have them
Cllr Reynolds stated they had tried but the adhesive on the stickers was not working.
Cllr Payne offered to try using some spray adhesive to fix them.

13 CORRESPONDENCES

To consider correspondence received by the Council and agree responses thereto
None

14 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to contractual issues.

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to contractual issues

14.1 To receive and update on works at the office and to consider and agree any actions.

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to send an email to the contractors.

15 DATE OF NEXT MEETING

To confirm the next meeting of this Committee 17th March 2021 at 7pm remotely using Zoom.

MEETING CLOSED: 19:47PM

CHAIR: _____

DATE: _____