

MUNDESLEY-ON-SEA PARISH COUNCIL

6th January 2021

Dear Sir/ Madam

You are hereby summoned to attend the **Planning, Building and Environment Committee Meeting** of Mundesley Parish Council to be held remotely using Zoom, on **Wednesday 13th January 2021**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: clerk@mundesley-pc.gov.uk

General information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020.) Mundesley Parish Councils Standing Orders (see website) have been updated to allow the use of remote meetings while social distancing is in place.
Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be removed.

Information for Members of the Public:

1. Please click on the link attached to this agenda to join the meeting. You can join the meeting either by your phone, computer or android device.
2. For members of the public wish to speak, during public participation time, on an item on this agenda would you please submit this in writing by the cut off time noted on the Meeting Schedule for 2020(see website). This will then be read out under public participation for members to consider.
For those members of the public that wish to speak during public participation time at the meeting then please raise your hand.
3. For those who have no visual access to the meeting, Members will state their name before speaking and when they vote. The agendas and the minutes of the meeting will be available on the Councils website as a PDF.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website as a PDF.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Information for Members

1. All questions to go through the Chair.
2. Would members please raise their hands when they wish to speak.
3. Please keep your zoom on mute when you are not speaking
4. Wait for the Chair to say your name before speaking.
5. Only 1 person to speak at a time.
6. Please remain respectful at all times.
7. The meeting is being recorded

Meeting ID: 871 8087 9567

Password: 556429

Login will be from 6:45pm

AGENDA

01 APOLOGIES FOR ABSENCE

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

03 MINUTES OF THE PREVIOUS MEETING

3.1 To sign the minutes from the Planning, Building and Environment Committee held on the 9th September 2020 adopted by Full Council on the 28th September 2020.

04 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 AONB application – still waiting on a response

5.2 Render of War memorial wall – waiting on cable to be moved before rendering can start.

5.3 Train planter – quotes obtained for Finance Committee to agree

5.4 Tree planting scheme – awaiting NNDC's response.

06 PLANNING

6.1 To consider and agree to providing storage for the Community Gardeners equipment.

07 HIGHWAYS

08 WOODHURST

09 MUSEUM

9.1 To consider and agree if to buy a propeller for the museum.

10 STREET FURNITURE

10.1 To consider and agree if to remove dog bins where there is a normal bin.

10.2 To consider and agree if to look into replacing the old street lights on the sea front with new Victorian lamps.

10.3 To consider and agree the works to be completed in the Cozens Annual inspection of the street lights.

11 CONTRACTED WORKS

11.1 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Gardens at the front of Gold Park.

11.2 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Outdoor Gym.

11.3 To consider and agree the works to be actioned highlighted on the Annual Inspection for Fourways.

11.4 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Museum.

11.5 To consider and agree the works to be actioned highlighted on the Annual Inspection for the Back Street Toilets.

12 **TO REPORT ANY OTHER BUSINESS**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

13 **CORRESPONDENCES**

To consider correspondence received by the Council and agree responses thereto

14 **Exclusion of the Press and Public**

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to contractual issues.

14.1 To receive and update on works at the office and to consider and agree any actions.

15 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee 17th March 2021 at 7pm remotely using Zoom.