

MUNDESLEY-ON-SEA PARISH COUNCIL

8th October 2020

Dear Sir/ Madam

You are hereby summoned to attend the **Finance and Data Protection Committee Meeting** to be held remotely using Zoom, on **Wednesday 14th October 2020**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: clerk@mundesley-pc.gov.uk

General information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020.) Mundesley Parish Councils Standing Orders (see website) have been updated to allow the use of remote meetings while social distancing is in place.

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be removed.

Information for Members of the Public:

1. Please click on the link attached to this agenda to join the meeting. You can join the meeting either by your phone, computer or android device.
2. For members of the public wish to speak, during public participation time, on an item on this agenda would you please submit this in writing by the cut off time noted on the Meeting Schedule for 2020(see website). This will then be read out under public participation for members to consider.
For those members of the public that wish to speak during public participation time at the meeting then please raise your hand.
3. For those who have no visual access to the meeting, Members will state their name before speaking and when they vote. The agendas and the minutes of the meeting will be available on the Councils website in PDF and word format.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website in PDF and word format
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Meeting ID: 255 354 1591

Passcode: 359322

Login will be from 6:45pm

01 APOLOGIES FOR ABSENCE.

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

03 MINUTES FROM PREVIOUS MEETINGS.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 5.1 New planters purchased and in situ at the shopper car park.
- 5.2 Seafront lights money received and banked.
- 5.3 Payment received from Coastwatchs' for the agreed park of the electric bill during Coastwatchs shut down.
- 5.4 Village fold out map now in production and final draft will be put to Full Council.
- 5.5 All grant applicants emailed to inform them the grants will be deferred until Council us able to meet physically.
- 5.6 New rota for monthly inspection is now set up and being used.
- 5.7 Home working allowance is now being received by the Clerk.
- 5.8 Letters sent to all sponsors of the planters and those who rent noticeboard space informing them of the waived rent for 2020/2021.
- 5.9 Budget meeting held and will be put to Full Council in October.
- 5.10 Deposit paid to contractors for the office still awaiting work to begin this will be on the next planning meeting.

06 EXPENDITURE

- 6.1 To consider and agree if to purchase 5 hours of service time for the website.
- 6.2 To consider and agree an action in regards to the electric bill for the museum.
- 6.3 To review the new proposed costs for the office photocopier and to consider and agree any actions.
- 6.4 To consider and agree the budget for the Mundesley Pumpkin Competition.
- 6.5 To consider and agree the budget for the WW2 Remembrance Crosses.
- 6.6 To consider and agree the budget for the museums project The Remembrance Walk.
- 6.7 To consider and agree the budget for the Christmas Brochure.
- 6.8 To consider and agree the budget for the planned Christmas Events.

07 POLICIES AND DOCUMENTS

08 BUDGET

- 8.1 Update on the 2nd Quarter's Budget and to consider any actions needed.
- 8.2 Update on Budget for 2021/2022 and to consider and agree any actions.

09 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due issues pertaining to legal matters.

9.1 To consider and agree the quotes from Council solicitors.

9.2 To consider and agree a further £1000 budget for the sub-committee.

10 DATE OF NEXT MEETING

To confirm the next meeting of this Committee is TBA