

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 24th February 2020 IN THE JUBILEE ROOM, CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, B Reynolds, J Barnes, C Payne, J Nicholas, I Fredericks,
County Cllr: Ed Maxfield

Members of Public: – 8

Clerk: Ms D. Joy

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

MINUTES

01 Apologies for Absence

Cllrs Gray, West and Parkin

02 Declarations of Interest and Requests for Dispensations

Cllr Reynolds declared an interest in Item 8.2

Cllr Revell declared an interest in Item 8.2

Cllr Harding Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** to allow Cllrs Revell and Reynolds to speak and vote on Item 8.2.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council held on Monday 27th January 2020.

Cllr Reynolds Proposed to move the motion and Cllr Fredericks Seconded the proposal.

Members **AGREED** the Minutes of the Full Council held on Monday 27th January 2020.

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to move Item 8.1 to this part for the meeting.

04 Chairmans Report - see attached

05 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Cllr Fredericks Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to adjourn the meeting for 15 minutes to allow members of the public to speak.

A member of the public mentioned their disappointment on Council not voting to lay a white poppy wreath at the War Memorial.

06 Police Report

6.1 To receive an update on incidents from Police.uk site. – December 2019

The Clerk reported the following:

Anti-Social behaviour = 2

Criminal Damage and Arson = 1

Violence and Sexual Assaults = 9

07 County & District Councillor Reports

7.1 To receive County Councillor's Report

Cllr Maxfield reported that there were no dramatic changes to County Council Budget. The Highways budget needs to be looked at especially the Coastal Roads. County are waiting on the Governments budget to see if there are changes in the business rates, which could impact County Councils budget. Flooding has been raised as an issue river flooding. The boundary changes for County Councillors should be known by Autumn and then the 1st draft of proposals will be in June and then onto consultation.

7.2 To receive District Councillor's Report – See attached report.

08 Planning, Building & Environment Committee

8.1 Update on the Coastal Protection Scheme for Mundesley (Rob Goodliffe)

The seawall, timber groynes and rock armour. The Targeted areas will be in front of the Lifeboat station and Anglian water area. NNDC are waiting on the Environment agency. Construction should start 2021. NNDC may run a joint scheme with Cromer sea defence project to save money.

8.2 To consider and agree the questions to put to District Council re: The Local Plan.

The Chair asked for the vote to be recorded.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

6 For, 0 Against and 1 Abstention.

Members **AGREED** to ask the following question:

1. Can NNDC explain why they believe that MUN 03 is suitable for fifty houses as their Policy EN4 (Design) states "Ensure that the scale and massing of buildings relate sympathetically to the surrounding area". How can this be acceptable as site MUN 03 is in such a prominent position in the village and any development will dominate the landscape.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

6 For, 0 Against and 1 Abstention

Members **AGREED** to ask the following question:

2. Policy EN4 also states "Make efficient use of land while respecting the density, character, landscape and biodiversity of the surrounding area," Therefore can NNDC quantify 50 houses on one site, when other site options are available to create smaller more sustainable developments that will integrate far more easily into the local area. MUN 03 was rejected as a site in 2010, specifically with the same arguments and I quote "Concern over height of land and that development would dominate the village"

Cllr Reynolds Proposed to move the motion and Cllr Fredericks Seconded the proposal.

5 For, 0 Against and 2 Abstention

Members **AGREED** to ask the following question:

3. Would NNDC be acceptable to MPC building, as part of the required 50 houses, a substantial number of flat pack style houses on site MUN 11, where they will also be able provide a new open space area, a new children's play area, and new allotments within a few minutes' walk.

This would be a community led scheme and the housing would be predominantly for rent, possibly purchase and would solve the shortage of local affordable housing.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

6 For, 0 Against and 1 Abstention

Members **AGREED** to ask the following question:

4. Will infill building count towards the 50 houses?

Cllr Revell Proposed to move the motion and Cllr Fredericks Seconded the proposal.

6 For, 0 Against and 1 Abstention

Members **AGREED** to ask the following question:

Is there a contingency for the moving of Cromer Road due to Coastal erosion?

09 Finance & General Purposes Committee

9.1 To consider and agree Januarys' bank reconciliations.

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** Januarys' bank reconciliations.

9.2 To consider and agree Januarys' petty Cash Reconciliation.

Cllr Revell Proposed to move the motion and Cllr Fredericks Seconded the proposal.
Members **AGREED** Januarys' petty cash reconciliation.

9.3 To consider Februarys' payments for approval and Januarys' receipts.

Cllr Reynolds Proposed to move the motion and Cllr Fredericks Seconded the proposal.
Members **AGREED** Februarys' payments for approval and Januarys' receipts.

10 War Memorial

10.1 To consider and agree the names for the WW2 Memorial.

Cllr Reynolds Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** the names for the WW2 Memorial.

10.2 To consider and agree if to have a road closure for the WW2 Memorial unveiling.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to have a road closure for the WW2 Memorial unveiling.

11 Neighbourhood Plan

The Chair informed members that there would be an update after the next meeting.

12 Policies, Documents, Communications and Training

12.1 To consider and agree the announcement for Councils website in the event of a Royal death.

Cllr Nicholas Proposed to move the motion and Cllr Fredericks Seconded the proposal.
Members **AGREED** the announcement for Councils website in the event of a Royal death.

12.2 To consider and agree the Chair and Clerk attending a training seminar.

Cllr Nicholas Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for the Chair and the Clerk to attend a training seminar and to inform members of the workshops they intend joining, if known ahead of the event, so that members can give questions for the delegates to ask.

Cllr Nicholas Proposed an amendment to the motion and Cllr Revell Seconded the proposal.

Members **AGREED** for the delegates to offer feedback on the seminar.

12.3 To consider and agree if to support the North Norfolk Town and Parish Forum.

Cllr Revell Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to support the North Norfolk Town and Parish Forum.

12.4 To consider and agree if to obtain costings before voting a project through (JN)

Cllr Nicholas Proposed to amend the motion to jobs under £2000 there was no seconder.

Cllr Payne commented that this may jeopardise relationships with contactors, as they would be estimating for projects that had not been agreed by Full Council.

This motion was not carried.

13 Museum

13.1 To consider and agree the dates for the Museum in 2020.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** the dates for the Museum in 2020.

14 Woodhurst

The Chair informed members that the new tenants have moved in and the works has been completed.

15 Events

- 15.1 To consider and agree the costs for the Easter Bunny Rush. (BR)
Cllr Reynolds Proposed to move the motion and Cllr Fredericks Seconded the proposal.
Members **AGREED** to spending up to £100 on the Easter Bunny Rush.
- 15.2 To consider and agree if to have a stand at the Marathon (JN)
After a discussion Cllr Nicholas decided to withdraw her proposal.
- 15.3 To consider and agree if to contribute towards having a Spitfire fly past on the 8th May 2020.
The Chair asked for this to be a recorded vote.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to contribute towards having a Spitfire fly past on the 8th May 2020.
5 votes for and 2 abstentions.

16 Reports from Outside Bodies

- 16.1 To receive Reports from Member representatives on Outside Bodies
- Coronation Hall - NTR
 - Citizens Advice Bureau - NTR
 - Inshore Lifeboat - NTR
 - Visitors Centre. - NTR
 - Coastal Protection Committee - NTR
 - SNAP - NTR
 - Coast Watch - NTR
 - Gold Park – Trustees meeting will be in March.

17 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Barnes requested that on the next agenda Council consider having a banner displayed at the Marathon.

18 Correspondence

- 18.1 To consider correspondence received by the Council and agree responses thereto
- A. Thank you from resident.
A resident was grateful to Council for their support over signage on the Cromer Road.
- B. Email from a resident re: War Memorial.
A resident expressed their disappointment at Council not laying a white poppy wreath at the War Memorial.

19 Date of Next Meeting

- 19.1 To confirm that the date of the next Meeting of the Parish Council will be held on 30th March 2020 in the Jubilee Room, Coronation Hall at 7:00pm.

20 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these lease by the Council, and there may be possible litigation.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** to resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these lease by the Council, and there may be possible litigation.

21 LITIGATION MATTERS

21.1 To consider and agree the quotes for the office exterior.

Cllr Payne Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** to have the project requested for Shiplap boarding to replace the timber.

21.2 To consider and agree the pension rates for 1st April 2020 to 31st March 2023.

Cllr Harding Proposed to move the motion and Cllr Fredericks seconded the proposal.
Members **AGREED** the new pension rates 1st April 2020 to 31st March 2023.

21.3 To consider and agree quotes for asbestos removal.

Cllr Payne Proposed to move the motion and Cllr Fredericks seconded the proposal.
Members **AGREED** the quote for the asbestos removal.

MEETING CLOSED: 8:55PM

CHAIR SIGN: _____

DATE: _____

District Council Report

Since my last report in January

Most of my casework time has been helping with applications for benefits and housing. The problem is that NNDC have no social Housing available as yet for renting. Housing association accommodation is in short supply. NNDC are making headway by buying buildings to rent out and are looking at new build.

At anyone time there could be in excess of 40 cases of homelessness. Single people and families are having to be housed in Bed and Breakfast accommodation mainly in Spixworth. This is away from their work, family and children's school's. This is no longer a short term solution with stays reaching over 8 months before suitable accommodation is found.

With the average rental of a three bed house in Mundesley going in excess of £800 per month, wages and universal credit LHA at max £600, a family can not hope to stay within our village.

NNDC are asking landlords to let their houses to people in need. The council take over the maintenance and a guaranteed monthly rent. Please ask your residents to join the scheme.

Mental Health Creative Support.

I will be raising funds for Pebbles Community Hubs Creative Support initiative. This is primarily for families to explore their mental health issues and complex needs. The cost of a qualified and insured therapist is £45 an hour. It is hoped that two groups per week can be supported for three hours a week. A village wide raffle will be launched as well as applying for grant funding.

Citizens Advice Bureau

As NNDC CAB representative I attended a meeting with Jon Cheyette CEO of CABNorfolk, 3rd February. This was to revisit the ongoing funding NNDC give them each year and how it is spent. NNDC would like to make sure that each service reflects value for tax payers money. The officer in charge and Cllr Virginia Gaye were present.

Mental Health and family support in North Norfolk meeting Jan 31st.

This was a multi agency meeting to discuss how we could work together to help support people in North Norfolk with mental health issues. We heard from Norfolk County Council that they have an outreach team which can help in schools. Sadly as

schools become academies they no longer have any in roads unless the school requests their assistance. I have emailed Mundesley and Bacton Schools and given them the contact details.

Campaign for Mental Health Services in North Norfolk.

An open meeting was held in Cromer Parish Hall Feb 7th 2020. The meeting was a call to arms for us to campaign for mental health provision in North Norfolk. One of the aims of the campaign is to establish a mental health walk in clinic in an easy to reach location. Views will be sent to Norfolk and Suffolk Healthcare Trust, who have refused to meet with the campaign group thus far.

Activities this month in addition to those mentioned.

Site visits for Development Committee
Development committee meeting and a training session
Planning Policy Working Party
Overview and Scrutiny Committee meeting
Pebbles Preschool Meeting
Local Police Inspector Meeting

Finally I would like to convey my admiration for the village and their conduct at Emma Cutting's funeral. They came out on mass and paid their last respects with dignity and sensitivity. It was a heart wrenching occasion witnessed by over 500 people.

Februarys' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
363	Lloyds Bank	D/D	Charges 10.12.19-9.1.20	£22.81	D Revell		D Harding	
364	HMRC	D/D	Employment costs	£3,496.45	D Revell		D Harding	
365	Doreen Joy	ONLINE			D Revell		C.West	
366	Norfolk Pension Fund	ONLINE			D Revell		C.West	
367	Wave	D/D	Pavilion & Back Street Toilets	£101.31	D Revell		D Harding	
368	EON	D/D	Feeder pillar 18.12.19- 13.1.20	£29.04	D Revell		D Harding	
369	SSE	D/D	Street Lights - Jan 2020	£434.18	D Revell		D Harding	
370	SAGE	D/D	Payroll Software - Feb	£7.20	D Revell		D Harding	
371	BT	D/D	Phone & Internet Jan	£4.20	D Revell		D Harding	
372	Lloyds Bank	D/D	Charges 10.10.19-2.11.19	£23.65	D Revell		D Harding	
373	RENOSTEEL	OO1348	Outdoor gym	£24.17	D Revell		C.West	
374	Rose & Brooks	OO1349	Items for Pageant	£27.99	D Revell		C.West	
375	All Saints Community Rooms	OO1350	Re-issued chq (OO1345)	£350.00	D Revell		C.West	
376	WI	OO1351	Refreshments for Pageant	£200.00	D Revell		C.West	
377	A Rivett	ONLINE	Maintenance - Jan	£786.50	D Revell		C.West	
378	Norfolk PTS	ONLINE	Essential Seminar	£96.00	D Revell		D Harding	
379	Glasdon	ONLINE	Bin @ Playground	£211.83	D Revell		D Harding	
380	Travis Perkins	ONLINE	Various items Woodhurst & Village sign	£132.85	D Revell		D Harding	
381	D Harding	ONLINE	Returned items and museum	£188.47	D Revell		C.West	
382	Cozens	ONLINE	Street Lights Maintenance - Jan 2020	£120.00	D Revell		D Harding	

Agreed at Full Council on 24.2.20

Chair Sign:

RFO Sign:

Februarys' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
383	TLC Property Care	ONLINE	Refurbishment of Museum Noticeboards	£571.25	D Revell		D Harding	
384	Rainbow Stationary	ONLINE	November & February 2nd Deposit for WW2 Memorial	£346.56	D Revell		D Harding	
385	Nick Hindle	ONLINE		£771.60	D Revell		D Harding	
386	Sonata	ONLINE	Intruder & Hold up Alarm	£72.00	D Revell		D Harding	
387	Larking Gowen	ONLINE	Gold Park Accounts	£1,200.00	D Revell		D Harding	
388	Gladon	ONLINE	Picnic Benches - Outdoor Gym	£1,748.26	D Revell		D Harding	
389	North Walsham Signs	ONLINE	Banner for Fourways	£36.00	D Revell		D Harding	

Agreed at Full Council on 24.2.20

Chair Sign:

RFO Sign:

Januarys' Income							
Voucher Number	Payee	Payment Method	Description	Amount			
117	RENT ACCOUNT 1105	BGC	Rent 2019	£1,500.00			
118	HMRC	BGC	VAT Return 9.19-11.19	£4,861.60			
119	NCC	BGC	Glass Recycling - Dec 2019	£144.86			