

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 29th October 2018 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)

Cllrs: D Revell, P Keddell, J Parke, B Reynolds, D Parkin, L.Stango, C.Payne, C.West, P.Gray

County Cllr: Ed Maxfield

District Cllr: Barry Smith

Clerk: Ms D. Joy

Members of Public: – 2

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

The Chair informed members that Cllr Wyndham Northam had died on Saturday and extended his condolences to Wynhams wife and family and asked everyone to stand in a minute's silence as a mark of respect.

MINUTES

01 Apologies for Absence

Cllr Cheetham- unwell

02 Declarations of Interest and Requests for Dispensations

Cllr Payne declared an interest in item 23.2. Cllr Revell proposed their motion, Cllr Reynold seconded the proposal, members **AGREED** for Cllr Payne to have a dispensation to speak.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 1st October 2018.

Cllr Reynolds Proposed to move the motion and Cllr Parke Seconded the proposal.
Members **AGREED** the Minutes of the Full Council Meeting held on Monday 1st October 2018.
The Chair signed the minutes.

3.2 To adopt the Minutes of the Finance and Data Protection Committee held on Wednesday 17th October 2018.

Cllr West Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **ADOPTED** the Minutes of the Finance and Data Protection Committee held on Wednesday 17th October 2018.

04 Community Action Norfolk

4.1 To consider and agree recommendations for the Gold Park Charity put forward from Community Action Norfolk.

Jim Cambridge was unable to attend therefore this item will be deferred until November's Full Council.

05 Police Report

- 5.1 To receive an update on incidents from Police.uk site- August.
The Clerk reported there had been 10 offences in August, there were as follows:
5 Violence and Sexual Assaults
2 Burglary
1 Theft
1 Criminal Damage & Arson
1 Bicycle Theft
1 Other

06 County & District Councillor Reports

- 6.1 To receive County Councillor's Report
Today's budget there have been reports that there may be extra funding available for special education needs in schools and for the care of older people.
The Policies and Resources committee had committed themselves to spending 120 million into building new special schools. Also they will expand special resources that are based in Schools. There may also be investing in care for the elderly.
Cllr Revell commented about the poor services from the School bus and Cllr Maxfield agreed to look into this.
Cllr Maxfield also paid his respect to Cllr Wyndham Northam.

- 6.2 To receive District Councillor's Report
See attached report

07 Planning, Building & Environment Committee
Nothing to report

08 Finance & General Purposes Committee

- 8.1 To consider and agree September' banks reconciliations of accounts.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** September' banks reconciliations of accounts.
- 8.2 To consider and agree September' petty cash reconciliations.
Cllr Parke Proposed to move the motion and Cllr Keddell Seconded the proposal.
Members **AGREED** September' petty cash reconciliations of accounts.
- 8.3 To consider October' payments for approval and Septembers receipts.
Cllr Gray Proposed to move the motion and Cllr Keddell Seconded the proposal.
Members **AGREED** October' payments and receipts.
- 8.4 To consider and agree if to donate to the Church Rooms for a new cooker and installation.
Cllr Payne Proposed to move the motion and Cllr Keddell Seconded the proposal.
Members **AGREED** to donate £524.59 to the Church Rooms for a new cooker and installation under the authority of Sec.137.
- 8.5 To consider and agree to purchase a space in the Mundesley Guide.
Cllr Payne Proposed to move the motion and Cllr Stango Seconded the proposal.
Members **AGREED** to purchase a Full-page Colour ad in the Mundesley Guide.

09 Events Working Group

9.1 Update on WW1 Commemorations and to consider and agree any actions.

The Clerk informed members that NNDC had given permission for Council to hold the WW1 Event on their land and that there was a form for Council to complete and the Chair to sign.

Cllr Reynolds Proposed to move the motion and Cllr Stango Seconded the proposal.

Members **AGREED** to for the Chair to sign the event forms from NNDC.

9.2 To ratify the donation recipient of the monies raised from the Dog Show.

Cllr West Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** to donate the proceeds to the Norfolk Greyhound Rescue.

9.3 To ratify the plans for this years Christmas Fayre.

Cllr Keddell offered to be Father Christmas if he was available

Cllr Revell Proposed to move the motion and Cllr Parke Seconded the proposal.

Members **AGREED** to the Christmas Fayre being on the 2nd December, and having a road closure.

Members also agreed to allowing those who do not have insurance for their stalls to come under Councils policy.

10 WW1 Memorial

10.1 Update on War Memorial and to consider and agree any actions.

The Clerk informed members that the Tommy should be here by the 8th November and that the wall where the memorial is going to be situated was being cleaned and prepped this week.

11 Highways

Nothing to report

12 Policies, Documents, Communications and Training

12.1 Newsletter

The Clerk and members of the public were given draft copies of the second edition of the Mundesley Parish Council Newsletter.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to have the Newsletter as an ongoing concern.

13 Museum

Nothing to report.

14 Woodhurst

Nothing to report.

15 Gold Park

Cllr Payne mentioned that there is a water leak coming from Admirals Cottage onto Gold Park.

The Clerk commented that she would contact Anglian Water.

16 Health and Safety

Nothing to report

17 Reports from Outside Bodies

17.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall - Nothing to report
- Citizens Advice Bureau - Nothing to report
- Inshore Lifeboat - Nothing to report
- Visitors Centre - Nothing to report
- Coastal Protection Committee - Nothing to report
- SNAP - Nothing to report
- Coast Watch - Nothing to report

18 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Stango asked for an update on the defib going into the phone box by the museum. The Clerk informed Cllr Stango that this would be picked up again in the New Year.

Cllr Parkin asked about the defib by the Premier Store. Again, the Clerk informed members that this would be progressed in the New Year.

19 Correspondence

19.1 To consider correspondence received by the Council and agree responses thereto

A. Email in regards to Norfolk Children's Centres Consultations.

Cllr Harding informed members that he and the Clerk were meeting with Sure Start on Tuesday to clarify their position and stance on the proposed cuts and if Parish Council will be able to help.

B. Thank you card.

A member of the public thanked Mundesley Parish Council for allowing them to use the Pavilion for their Macmillan Coffee Morning. The Clerk informed members that she had included £20 as payment for the use of the Pavilion.

Members **AGREED** to present the £20 back to them as a donation towards Macmillan.

C. Letter from North Norfolk Community Transport.

The Clerk informed members that NNCT are looking to Council for a donation towards their running costs.

Members **AGREED** to send them a form to apply for next year's grants.

D. Pre-Election Training.

The Clerk informed members that the Chair and herself would like to go on a course to prepare for elections.

Members **AGREED** to send the Chair and the Clerk on this course.

20 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A member of the public asked if the Council would purchase some litter pickers for the 2-minute beach clean. Cllr Payne said he would look into this.

A member of the public mentioned that the Mundesleys' Lifeboats team may want to have Lifeboat Day on the Seafront Garden.

- 21 **Date of Next Meeting**
21.1 To confirm that the date of the next Meeting of the Parish Council will be held on 26th November 2018 in the Jubilee Room, Coronation Hall at 7:00pm.
- 22 **Exclusion of the Press and Public**
To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.
- 23 **EMPLOYMENT & LITIGATION MATTERS**
23.1 To consider and agree the draft lease for the Putting Green.
Cllr Harding Proposed to move the motion and Cllr Keddell Seconded the proposal.
Members **AGREED** for Cllr West to put forward his adjustments and to look into the rent.
23.2 To answer questions from the solicitors in regards to the The Links lease.
Members **AGREED** the changes.

MEETING CLOSED: 8:30PM

Monday 29th October 2018.

At today's meeting of the cabinet a tribute was paid by the Leader of the council and chairman of the cabinet Cllr John Lee to Cllr Wyndham Northam who sadly passed away in the early hours of Saturday morning after a short illness. This was followed by a one minutes silence as a mark of respect to a much liked and respected gentleman who I have had the privilege and honour to have known and worked with both as a parish councillor and also as a district councillor for about 20 years or so. Wyndham was totally devoted to his work as a councillor both for the district and as a county councillor always putting Mundesley first whenever he could. He will be sadly missed by all who knew him and by those who had the pleasure and honour to have worked with him.

The W W 1 memorial service arranged by the Parish Council in dedication to the men of Mundesley who lost their lives in the service of their country during the great war 1914-1918 That is to be held on the 11th November outside the Museum on beach road can go ahead as planned.

I have to report that I have spoken to Renata last week regarding the issue concerning the covenant on the Lees. I was informed that the District Councils insurance company after considering the extra information that they requested from the council, decided not to proceed with the issuing of an indemnity policy to cover any replacement of the small shelter, this was due to possible challenges that could arise from any work to replace the small shelter that is at the present time in danger of collapsing due to cliff subsidence.

Rob Goodliffe has requested a new date for him to attend a future meeting of the parish council. This was due to him having to go up to London on the day of the previous parish council meeting and not being able to make it back in time for this meeting, for which he sends his apologies.

There is to be a meeting of the Bacton Sandscaping Scheme liaison committee on the 7th November 2018 at 1900hrs at the Bacton Police Station.

Cllr B Smith for Mundesley Ward

Octobers' Payments

Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
186	EON	D/D	Feeder Pillar	£12.19				
187	SAGE	D/D	Payroll - October	£7.20				
188	SSE	D/D	Street Lights - September	£332.05				
189	PWLB	D/D	Museum Loan	£918.00				
190	LLOYDS	D/D	Bank charges - 10.8-9.9.18	£27.96				
191	EON	D/D	Feeder Pillar - Sept	£15.74				
192	BT	D/D	Phone & Internet - Sept	£81.12				
193	Doreen Joy	0000989	Salary - September	£2,090.52				
194	Norfolk Pension	0000990	Pension - September	£746.16				
195	Budget Marquee	0000991	Marquee for WW1 Event	£100.00				
196	Daves Skips	0000992	To clear out pavilion & container	£165.00				
197	Travis Perkins	0000993	Barrier and posts	£193.93				
198	Renosteel	0000994	Repairs to childrens playground	£4,032.00				
199	Hopton PC	0000995	EPC for Woodhurst	£75.00				
200	Mill Stainless	0000996	Nurse for WW1 Memorial	£78.00				
201	URM (UK) Ltd	0000997	Glass Collection	£43.20				
202	Rainbow	0000998	Stationary	£109.52				
203	Cozens	0000999	Maintenance, 3 new lights, re-numbering, removal of columns	£6,228.00				
204	Free wheel	001000	New Beacon Head	£840.00				
205	Renosteel	001001	Repairs to childrens playground	£589.70				

Agreed at Full Council on 29.10.18 Chair Sign:

RFO Sign:

[illegible]

Chair Sign:

RFO Sign:

Agreed at Full Council on 29.10.18