

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 28th January 2019 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, B Reynolds, D Parkin, C.Payne, C.West, P.Gray ,
I Fredericks, P Keddell.
County Cllr: Ed Maxfield
District Cllr: Barry Smith

Clerk: Ms D. Joy

Members of Public: – 6

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

MINUTES

01 Apologies for Absence

None

02 Declarations of Interest and Requests for Dispensations

Cllr Harding declared an interest in Item 4.1 and requested for a dispensation to speak and vote.
Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.
Members **AGREED** for Cllr Harding to speak and vote on item 4.1.
Cllr Payne declared an interest in Item 23.1.
Cllr West Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** for Cllr Payne to speak and vote on item 23.1.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 17th December 2018.
Cllr Parkin Proposed to move the motion and Cllr Gray Seconded the proposal.
Members **AGREED** the Minutes of the Full Council Meeting held on Monday 17th December 2018.

04 Co-Option

4.1 To consider and agree co-option of Councillors

Vacancy 1

Members voted on Vacancy 1.

By a majority Members **AGREED** to Co-opt Ian Fredericks onto the Council.
Ian Fredericks joined the meeting.

Vacancy 2

Members voted on Vacancy 2
A decision was not made to co-opt

05 Chairman's Announcements

See attached report

- 5.1 Update from Rob Goodliffe on Coastal Protection Scheme.
 There is a 2-year scheme for Mundesley to protect Mundesley for the next 50 years. NNDC have held drop in sessions in the village over the last 2 years. The scheme has "technically" been approved by the Environment Agency. The plan will be uploaded onto the NNDC website shortly.
 NNDC are looking to deliver this scheme in 2021-2022. Cromer and Mundesley have similar schemes.
 The Bacton and Walcott Scheme has got approval and this will hopefully be finalised mid-February with work stated in late spring.
- 06 Police Report**
- 6.1 To receive an update on incidents from Police.uk site. – November
 13 -Violence & Sexual Offences
 1 - other thefts
 1 - Anti Social
 1 - Public Order
 2 - Criminal Damage
 Total = 18 offences
- 6.2 To consider and agree if to ask the Police for speed strips and where to place them.
 Cllr Revell Proposed to move the motion and Cllr Parkin Seconded the proposal.
 Members **AGREED** to put in a request the Police to place speed strips on the Cromer Road.
- 07 County & District Councillor Reports**
- 7.1 To receive County Councillor's Report
 See attached report.
- 7.2 To receive District Councillor's Report
 See attached report.
- 08 Planning, Building & Environment Committee**
- 8.1 Planning application PF/19/0065
Erection of two storey dwelling
10 Gordon Terrace, Mundesley, Norwich, NR11 8LD
 Cllr Reynolds Proposed to move the motion and Cllr West Seconded the proposal.
 Members **AGREED** to **SUPPORT** this application.
- 8.2 To consider and agree if to have a flag pole at the office.
 Cllr West Proposed to move the motion and Cllr Payne Seconded the proposal.
 Members **AGREED** for the Clerk to look into this and report back to Council.
- 8.3 Update on defib by the museum and to consider and agree any actions.
 The Clerk explained the costs and issues of planning involved in moving the phone box to the side of the museum.
 Cllr Fredericks Proposed to move the motion and Cllr Gray Seconded the proposal.
 Members **AGREED** not to proceed with the project further.
- 09 Finance & General Purposes Committee**
- 9.1 To consider and agree December' banks reconciliations of accounts.
 Cllr Gray Proposed to move the motion and Cllr Revell Seconded the proposal.
 Members **AGREED** December' banks reconciliations of accounts.
- 9.2 To consider and agree December' petty cash reconciliations.
 Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.
 Members **AGREED** December' petty cash reconciliations.
- 9.3 To consider Januarys' payments for approval and Decembers receipts.
 Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
 Members **AGREED** Januarys' payments for approval and December's receipts.

- 9.4 To consider and agree new signatory for bank account.
Members **AGREED** for Cllr Harding and Cllr Keddell to be signatories on the accounts.
Cllr Payne requested to be taken off as a signatory.

10 Gold Park

The subcommittee are meeting next week and will update Council.

11 Highways

11.1 Update on planters and to consider and agree any actions.

The Clerk informed members that she had a meeting with the people who would be looking after the planters in the village centre. Council would need to purchase a couple of items for them to use in their task.

There was also a need to obtain a couple more volunteers to ensure there are sufficient people to do the planters all throughout the year.

The Clerk mentioned she was also in the process of organising the boat memorial planter.

Cllr Revell Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** for the Clerk to obtain the relevant equipment for the planters and to advertise for volunteers. To look into having the boat planter at Millennium Gardens and to approach the Scouts to help with the project.

11.2 To consider and agree if to ask County for extra speed signs at the Links Road.

Cllr Parkin Proposed to move the motion and Cllr West Seconded the proposal.

Members **AGREED** not to ask County for extra speed signs at the Links Road.

12 Policies, Documents, Communications and Training

12.1 To consider and agree projects for 2019/2020.

Cllr West Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** for the Allotments and the Watson Watt Gardens to be the main projects for 2019/2020.

12.2 Update on the Annual Parish Meeting.

The Clerk informed members that this year's theme was "Life Savers" and would be having talks from the Air Ambulance, Mundesley Lifesavers and the Coastguards.

13 Museum

13.1 Update on the refurbishment of the Museum.

The Clerk informed members that she was still waiting for the contractor to come back with a lead time.

13.2 To consider and agree if to have computer software to log the museums artefacts.

Cllr West Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to have computer software to log the museums artefacts.

14 Woodhurst

The Clerk informed members that the plumbing works are being completed in February.

15 Health and Safety

Nothing to report

16 Reports from Outside Bodies

- 16.1 To receive Reports from Member representatives on Outside Bodies
- Coronation Hall – Cllr Keddell has asked to step down from this position.
 - Citizens Advice Bureau – Cllr Reynolds has made contact with the CAB and is awaiting a response.
 - Inshore Lifeboat – The Boxing Day dip raised £1200 to be split between the Scouts and the Mundesley Lifesavers Club.
 - Visitors Centre Will be attending the AGM next week.
 - Coastal Protection Committee – Nothing to report
 - SNAP – Nothing to report
 - Coast Watch – Duncan MacKenzie had reported everything is “tickety-boo” and Cllr Harding will be popping into see him soon.
- 16.2 To consider and agree a representative for Coronation Hall.
Cllr Parkin volunteered to be the new representative for Coronation Hall and SNAP.

17 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Reynolds mentioned About Council having a Facebook Page.

Cllr Harding mentioned having the Neighbourhood Development Plan consultation at the Annual Parish Meeting.

18 Correspondence

- 18.1 To consider correspondence received by the Council and agree responses thereto
A. Email from the 1st Mundesley Air Scouts Group.
The Scouts had written to ask if they can be involved in any future projects going on in the village. Members agreed to approach them about the Boat planter and other projects as they arise.

19 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A member of the public mentioned that the office garden could do with sprucing up and they would be happy to help with this.

20 Date of Next Meeting

- 20.1 To confirm that the date of the next Meeting of the Parish Council will be held on 25th February 2019 in the Jubilee Room, Coronation Hall at 7:00pm.

21 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these leases by the Council.

Cllr Fredericks Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** to resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these leases by the Council.

22 EMPLOYMENT & LITIGATION MATTERS

22.1 Update on the Links Lease and to consider and agree any actions.

Members answered the list of queries from the Solicitors.

22.2 Update on the Putting Green Lease and to consider and agree any actions.

Members answered the list of queries from the Solicitors.

Cllr Reynolds Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** the lease.

MEETING CLOSED: 9:05PM

CHAIR: _____

DATE: _____

COUNTY COUNCILLOR'S REPORT JANUARY 2019

County Hall has woken from its Christmas slumbers and sadly that means we are pitched straight back into debates about what services we will have to cut in order to balance our budget.

Children's Centre Services

There has been lots of local media coverage of the plans to close most of Norfolk's Children's Centres. The centres were introduced originally as part of the Sure Start programme which aimed to improve the health, wellbeing and life chances of children by making it easy for families to access a whole range of services after the birth of a child. As I am a member of the Children's Services Committee at County Hall I have been heavily involved in the discussions. An eight hour committee meeting in mid-January ended with a majority decision to go ahead with the revised plans which will see 38 of the county's Children's Centres close. I voted against the proposal because I am concerned it will take away really important support for families most in need. In a nutshell, this is what it means:

The annual budget for the service will be cut from £10 million to £5 million. As part of the new contract (which will start on 1 October) the Council is insisting that most of that cut is found from either savings on the costs of running the buildings or on other management and admin costs. Roughly £1 million will be cut from funding for front line service delivery, though.

The County Council wants more of the services to be delivered direct into the homes of those identified as most in need. They also want more of the services that are open to every family to be delivered by community groups and charities in a variety of local venues. To help with this, it has set up a fund that will make £200,000 per year available to community groups on top of the £5m budget. It has also set up a one-off £500,000 fund to pay for alterations to existing Children's Centres so that they can be used by their local community for other purposes. The County Council has a long history of trying to make savings by 'redesigning' services for children only to discover that demand for extra help goes up and it ends up spending more. I fear the same will happen again with this plan.

Cuts to the 'Minimum Income Guarantee'

Another cut which has been widely criticised is the reduction in Minimum Income Guarantee. This is a payment to people who are in need of long-term care to help them meet the extra costs of living with a disability. The Council has voted through a reduction in 'MIG' payments to the minimum amount it can get away with in law.

Looking ahead

The Council will have to find savings of around £35 million in each of the next two financial years so the pain is still not over. It has, apparently, 'plugged the funding gap' for the current year which doesn't mean there are no cuts - it just means they have found ways of covering the over-spend by finding extra cash down the back of the proverbial sofa.

Reorganisation

The administration is pressing ahead with its plans to introduce a 'cabinet' system which means that the existing committees will disappear in May. Instead, decisions will be made by a single 'cabinet member' for each area of service and then 'scrutiny committees' will be able to review those decisions after they have been made. Together with the decision not to replace the council's Chief Executive, this will lead to a considerable concentration of power in the hands of the Council's leadership.

We have also just been told that there will be a review of boundaries ahead of the next elections in 2021. This does not mean a review of Norfolk's boundaries but the boundaries of each 'division' - the area that councillors represent. The division I represent covers 12 parishes and 7,500 voters. In recent years there has been a trend for reviews to reduce the overall number of councillors and if that is followed in Norfolk a reduction of the number of councillors by 10 (there are currently 84) will add around 1,000 voters to each division. This review, and the continued funding pressures facing local councils, are bound to kick off a wider debate about the structure of local government in Norfolk and whether we should get rid of one tier (either District Councils or the County Council) as has already begun to happen elsewhere.

The weather

I'm writing this report as bad weather builds again. I get regular updates from Highways about the work they are doing to keep roads open in bad weather. Apparently, they have already spread 8,000 tonnes of salt on the county's roads (most of it seems to be stuck to my car). As with last year, I am keen to get feedback from local people about how the gritting operation is working in your area. Please do let me know your views so I can pass them on to Highways.

B Smith

Monday 28th January 2019-02-01

Following on from the chairman's report in which he spoke about the local plan. I stated that I was in full support of the council adopting a local plan because this would give everyone in the village a chance to voice their views as to how they would like to see their village develop in the future through new housing, ie number and types of housing including affordable housing and where they would be best built within the village development boundary. This would also play a big part in supporting our local business community who contribute a lot in helping to make Mundesley such a wonderful place to live.

I also mentioned the Mundesley sea defence scheme and how vital this was in protecting the main wave return wall and it's apron along the whole of its frontage in front of the promenade this would also give vital protection to the West end of the promenade and also to the East end next to the lifeboat station thus helping to protect the cliffs behind the hard standing used by the fishermen as well as the main coast road. This scheme will help to protect the village from serious threats of cliff erosion at both ends of the promenade and the cliffs leading down to the beach from beach road next to the museum and coast watch building. There is more information on the N.N.D.C. Website.

Referring to suspected scams, anyone who receives a phone call or email from either their bank, the inland revenue office or any other person requesting information regarding their personal details should not respond to any such requests and just either hang up their telephone or delete the email. None of these organisations will contact you by telephone or by email they will always send an official letter. Should anyone suspect that they may have been the victim of such a scam they should contact the police by telephone on 101 or the District council where the receptionist can put the caller in contact with one of the police officers that are on duty at the council offices.

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Januarys' Payments						
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1
280	Lloyds Bank	D/D	Charges 10.10-9.11.18	£26.23		
281	HMRC	D/D	PAYE & NI 6.1.18 - 5.12.18	£1,121.59		
282	Anglian Water	D/D	Toilets	£131.75		
283	Anglian Water	D/D	Pavilion	£20.27		
284	SSE	D/D	Street Lights -December	£355.17		
285	SAGE	D/D	Payroll Software - Jan	£7.20		
286	EON	D/D	Feeder pillar - December	£0.26		
287	BT	D/D	Phone & Internet	£83.64		
288	EON	D/D	Feeder Pillar Standing Charge	£32.05		
289	Lloyds Bank	D/D	Charges 10.11.18 - 9.12.18	£23.29		
290	Norfolk Pension Fund	OO1058	Decemblers Contribution	£676.56		
291	Doreen Joy	OO1059	Salary & Expenses December	£1,940.62		
292	Emma Pearce	OO1060	Bin Liners	£7.63		
293	Cozens	OO1061	Street Lights -December	£120.00		
294	Mayday	OO1062	Photocopier - DECEMBER	£632.02		
295	Austrian Wein	OO1063	Wine foe WW1 Event	£71.60		
296	Josh Biz	OO1064	MPC Website Hosting	£330.00		
297	Sound Of Norfolk	OO1065	Lights for WW1 & Christmas	£1,280.00		
298	Free Wheel	OO1066	To mend WW1 Tommies	£268.80		
299	T Rivett	OO1067	Maintenance - Dec	£220.00		
300	Renosteel	OO1068	Repairs to outdoor gym	£89.81		
301	URM	OO1069	Glass Collection - Nov 2018	£52.20		
302	Travis Perkins	OO1070	To fix plumbing in Pavilion	£42.30		
303	Rainbow	OO1071	Stationary & Boxes	£186.18		

Agreed at Full Council on 28.1.19 Chair Sign:

RFO Sign:

[illegible]