

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 26th November 2018 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, J Parke, B Reynolds, D Parkin, L.Stango, C.Payne, C.West, P.Gray
District Cllr: Barry Smith

Members of Public: – 5

Clerk: Ms D. Joy

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded.

MINUTES

01 Apologies for Absence

County Councillor Ed Maxfield
Cllr Keddell

02 Declarations of Interest and Requests for Dispensations

None

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 29th October 2018.

Cllr Parke Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** the Minutes of the Full Council Meeting held on Monday 29th October 2018.

The Chair signed the minutes.

3.2 To adopt the Minutes of the Planning, Building & Environment Committee held on Wednesday 14th November 2018.

Cllr Stango Proposed to move the motion and Cllr Reynold Seconded the proposal.

Members **ADOPTED** the Minutes of the Planning, Building and Environment Committee held on Wednesday 14th November 2018.

04 Chairman's Announcements

See attached report

05 Police Report

5.1 To receive an update on incidents from Police.uk site.

The Clerk reported there were 13 incidents in Septembers:

3 Anti-Social behaviour.

1 Drugs.

6 Violence & Sexual Offences.

2 Vehicle Crime.

2 Public Order

06 County & District Councillor Reports

6.1 To receive County Councillor's Report

See attached report.

6.2 To receive District Councillor's Report

See attached report.

07 Planning, Building & Environment Committee

7.1 PF/18/2130

Single Storey rear extension following demolition of existing conservatory, conversion of garage to habitable space.

27 Beck Meadow Way, Mundesley, Norwich, NR11 8LR

Cllr Stango Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to support this application.

08 Finance & General Purposes Committee

8.1 To consider and agree October' banks reconciliations of accounts.

Cllr West Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** October' banks reconciliations of accounts.

8.2 To consider and agree October' petty cash reconciliations.

Cllr West Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** October' petty cash reconciliations.

8.3 To consider Novembers' payments for approval and Octobers receipts.

The Clerk informed members that the cheque for Bounceback was being withheld until the issues with the seesaw had been resolved.

Cllr Gray Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** November' payments for approval and October's receipts.

8.4 To consider and agree if to subscribe to Community Action Norfolk.

Cllr Revell Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to the Silver level of subscription.

09 Events Working Group

9.1 To consider and agree where the monies raised by the Beach Hut Café at the WW1 Event is donated to.

Cllr Revell Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to donate the money raised from donations at the WW1 Event to the Royal British Legion.

9.2 Update on the Christmas Fayre and to ratify any updates.

Cllr Parke Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the brass band for the Fayre and to bring Stalls 3,4,6,9,11 and 13 under Councils Insurance for the event.

10 Gold Park

10.1 Jim Cambridge from Community Action Norfolk.

Community Action Norfolk supports many charities and organisations all over Norfolk.

The trustees are the custodians of the charity and it is their role to ensure that the charity runs in line with the Charity Commissions Guideline.

The should have a constitution which lays out the rules and procedures of the Charity and this is approved by the Charity Commission.

Charities need a bank account, accounting system, trustees decide how many times a year they meet.

10.2 To consider and agree actions in regards to Gold Park.

Cllr Reynolds Proposed to move the motion and Cllr Parke Seconded the proposal.

Members **AGREED** to the following:

- To open a bank account in Gold Parks Name.
- To have trustees' meetings.
- To put together a constitution for Gold Park.

11 Highways

11.1 To consider and agree who to take over moving the SAM2 Signs.

Cllr Parkin volunteered to take over the responsibility of the SAM2 signs.

12 Policies, Documents, Communications and Training

Nothing to report

13 Museum

Cllr West mentioned that from February next year the museum will have Full Accreditation.

14 Woodhurst

The Clerk informed members that she was meeting with a builder to go through minor works.

15 Health and Safety

15.1 To consider and agree improvement notice for the pavilion from Anglian Water.

Cllr Parke volunteered to do the work mentioned in the inspection.

16 Reports from Outside Bodies

16.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall - Nothing to report
- Citizens Advice Bureau - Nothing to report
- Inshore Lifeboat - Nothing to report
- Visitors Centre - Nothing to report
- Coastal Protection Committee - Nothing to report
- SNAP - Nothing to report
- Coast Watch - Nothing to report

16.2 To consider and agree who to take over reports from Coast Watch and Citizen Advice.

Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** for Cllr Harding to take over Coast Watch.

Cllr Harding Proposed to move the motion and Cllr Stango Seconded the proposal.

Members **AGREED** for Cllr Reynolds to take over Citizens Advice.

The Chair also noted that the visitors centre needed to be covered.

Cllr Revell Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** for Cllr Reynolds to take over the Visitors Centre.

17 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Revell suggested a meeting to discuss the Gold Park Constitution. The Clerk said she would arrange this.

Cllr Payne commented on the pot hole at the Dell. The Clerk said she would chase this.

The Clerk also informed members that she had been given a large black bag of Council documents from Cllr Cheetham to shred, and because of the new Data protection Laws she would be arranging for a documentation company to come and dispose of these documents legally.

18 Correspondence

18.1 To consider correspondence received by the Council and agree responses thereto

A- A member of the public had asked if all the poppies around the village could be taken down as they are being broken in the wind.

Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** for Cllr parkin to take them down at the end of December.

B- A member of the public had written to thank Council for their hard work and dedication for the new War Memorial.

19 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A member of the public commented on how well the WW1 Celebrations went and how proud they were to lay a candle.

20 Date of Next Meeting

20.1 To confirm that the date of the next Meeting of the Parish Council will be held on 17th December 2018 in the Jubilee Room, Coronation Hall at 7:00pm.

MEETING CLOSED: 9:00PM

CHAIR: _____

DATE: _____

CHAIRMANS REPORT

- I would firstly like a huge round of applause for Doreen achieving runner up in the whole of the county for "Clerk of the Year." I was so proud of her at the awards ceremony and I am sure all of you are as well. congratulations Doreen
- I have sent Leigh Caudwell an email in gratitude for the photos and videos he did for WW1.
- Ray Baggeley from The Bomb Committee has kindly agreed to polish the metallic nurse on the War Memorial for us.
- I have had discussions with Rev Andrew Jones in regards to speaking at Wyndhams funeral on behalf of Council. David Holmes is making a eulogy, Wyndham's nephew plus a representative of county council are also speaking so I thought it best that David Holmes could incorporate condolences from MPC in his address rather than have another speech from myself.
- The Clerk and I had a meeting with the Children Services team in Mundesley and it is apparent that huge sums of money may be needed should the proposals to reduce funding go ahead. It is difficult to see how we could provide sufficient funding to help them continue.

MPC Neighbourhood Development Plan:

The BBC Look East programme recently showed how Debenham's village in Suffolk overcame unwanted development because they had an excellent Neighbourhood Plan in place.

Our process for creating an effective Neighbourhood Plan are well under way:

Planning led by Laura to brainstorm having already been given loads of background info from the NNDC 2016-2036 Plan presentation attended by the Chairman and Clerk to MPC.

Finance to be led by Denise, The Chairman stated he was available following Cllr Cheethams resignation from the Finance sub committee

Employment, The Chairman and Peter Gray putting brainstorming paper together.

Having researched the subjects ourselves to ensure we have a grasp of the issues and constraints, opportunities and threats we will consult fully with Parishioners in the New Year to incorporate their thoughts and suggestions into the research stage of our project. This will ensure no strategies are agreed upon, before all interested parties have had opportunities to express their views on the strategic direction(s) our Village should be taking in the future.

- We are also to receive a presentation from the Head of Planning NNDC so that all Councillors can hear at first hand the plan NNDC Plan for North Norfolk and raise any questions they may have pertinent to the creation of our own plan.

- **Coastwatch Meeting**

- The Chairman reported back to Council following a very positive meeting he had with their Leader and recommended Council vote at the next FCM to continue the current rental agreement with them for a period of 12 months during which time the two organisations will devise a longer term strategy for working cooperatively together. The provision of a long term lease will be deferred until April 2020 i.e. 12 months after the April 2019 token payment has been made.

The Chairman and Duncan Mackenzie had discussed the various misperceptions held by some villagers, of their respective organisations. Both parties shared what they had heard and agreed it would benefit both organisations to work together to improve P.R. and counter the misperceptions which exist.

- The District Valuer is about to begin valuing all MPC premises and indicate, where applicable, what a fair commercial rent would be.
- It was explained that whilst Council is duty bound to secure good returns on its investments it also has an over- arching duty to serve the community which means Council could vote to lease a property on favourable terms to an organisation which demonstrates it adds value to the community. Clearly neither party present had the power to agree to this but both could influence their respective organisations to work jointly towards achieving it. Any agreement has to be voted through by full council.
- It was further explained there was the possibility of the living history project leading to a bigger improved museum but this may not prove to be the case. It was stated in order that Coastwatch are aware of the various developments which Council have to consider and Duncan said he fully understood that.
- The Chairman will visit Coastwatch and then during the twelve-month period and will also invite Duncan to present to us demonstrating what value they add to the community. This will enable both parties too; work together in a cooperative supportive manner, improve P.R. and demonstrate the value both organisations add to the Village.
- Speaking as the Chairman of MPC, I believe we should improve our PR through; our website, our newsletter, our events, our contributions to coastal protection, larger contributions to local organisations who benefit the community. In short, sheer hard work from all of us to achieve improvements for our parishioners.
- Following the discussions of the Chairman's visit to Coastwatch a general discussion ensued during which members expressed their support for all of the Chairman's actions since his appointment.

County Councillor's report November 2018

Children's Centres

The planned closure of Children's Centres in the county has been a 'hot topic' over the last few months. The centres in Mundesley, Cromer and North Walsham will close under the plans which will see the budget for Children's Centre Services cut from £10 million a year to £5 million. The original idea behind the Sure Start programme (which led to the centres being opened) was to provide a service that supported all families to give children a good start in life through parenting advice, health support and services that prepared children to get the best from school. From next September, if the proposals go ahead, the service that's offered is likely to be much more limited: focused on health services for the 0-5s and mostly targeted at a limited number of families identified as being in need. The public consultation on the plans has now closed and the results will be discussed at the January meeting of the Children's Services committee at County Hall before a final decision is made.

NDR 'Western Link'

Earlier in November the 'Economic Development and Transport' committee at County Hall agreed to put forward four options for the Norwich Northern Distributor Route. There will be a public consultation on the four options that runs from 26 November to 18 January. You can read more at www.norfolk.gov.uk/nwl

I've always felt that completion of the NDR will have a big impact on North Norfolk because of the increase in tourist traffic it will bring; the likely house building that will follow to the north of Norwich; and the possibility of new jobs for the county as we link more easily to economic 'hotspots' like Cambridge and 'Silicon Fen'. It also involves spending huge amounts of taxpayers' money! So I'd urge you to have your say in the consultation.

The Council's Budget

You can also have your say on parts of the County Council's budget proposals for 2019/20. The details are here:

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/our-budget-and-council-tax/our-budget/setting-next-years-budget>

It seems like how to save £100 million from the Council's annual budget has been the only topic of discussion since I was elected in 2017 and it is hard to see that changing any time soon. There's no doubt that there are difficult decisions to be made and the Council can only spend money it gets in from local taxes or from central government. I have spoken out when I think the ruling group on the council is making the wrong choice but I always keep in mind that the council cannot spend money it doesn't have.

Potholes!

The Government's promise in its budget to spend money fixing potholes attracted a lot of attention. I asked how much Norfolk would get and I am told that it is roughly £13 million. Over the last 18 months I have called for rural roads between North Walsham and the coast in particular to be given attention and I will continue to press for roads across Mundesley

division to receive a share of resources that reflects the growing tourist traffic on our roads and increased traffic from continued house building.

The budget should also mean Norfolk gets some extra money towards adult care and services for children but ever growing demand for services means the extra is unlikely to deal with all the pressures. There is a £55 million pot for Disabled Facilities Grants (home adaptations), some of which will come to Norfolk; and some money for capital spending in schools that works out at around £10,000 each.

The Coasthopper

I recently had a meeting with Overstrand Parish Council and a representative of Sanders' Coaches to address concerns about delays to the Coasthopper service over the summer months. The root of the problem seems to be the decision to run the service as a single loop from North Walsham to Wells although the Sanders' representative also pointed to the large number of road works across the north of the county this year. We discussed a number of ways the delays might be reduced in future. I am keen to hear views from local residents about the Coasthopper service and how it might be made to work best.

I'm also aware of the planned long road closure in Swafeld and have written to Highways planners to ask them to consider action to minimise the disruption to traffic especially once we get to Easter.

Wyndham Northam

I want to end by repeating what I have said at most of the Parish Council meetings I attended this month, adding my tribute to the many that have been paid to my predecessor, Wyndham Northam. Many local residents knew Wyndham far better than me but in all my dealings with him I found him to be a true gentleman. He embodied all that was good about public service and he will be sadly missed.

Ed Maxfield
November 2018

Monday 26th December 2018

I must congratulate Doreen upon doing such a fantastic job in organising the W.W.1 memorial and evening service Sunday the 11th November. Everyone that I spoke to that evening all said what a wonderful job the Parish Council had done in choosing such a fine looking memorial stone and the two "Tommies" in commemoration of those brave men from Mundesley who gave their lives in the service of their country. Your hard work Doreen was well appreciated by everyone that attended. Thank you for inviting me to place a candle for one of those soldiers in his memory, as I stood before the memorial I felt very proud and also very humble to be representing the family and relations of such men.

I did speak with Steve Blatch the head of paid services at N.N.D.C. requesting a meeting between himself along with Renata Garfoot to meet with the chairman and clerk of Mundesley Parish Council to discuss the covenant that covers the Lees on the seafront. This he readily agreed to do and promised to arrange a date for such a meeting to take place. I understand that the following dates were provided; 6th December @ 12.30hrs.

14th December @14.00hrs

20th December @ 10.30hrs

I understand that Sandra King has been in touch regarding these dates

B. Smith

November's Payments							
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Sign 2
215	HMRC	D/D	PAYE AUGUST	£1,272.52			
216	HMRC	D/D	PAYE SEPTEMBER	£929.01			
217	PWLB	D/D	Museum loan	£918.80			
218	BT	D/D	Phone & Internet October	£83.64			
219	Lloyds Bank	D/D	Bank Charges 10.9.-9.10.18	£19.12			
220	SAGE	D/D	Payroll Software - Nov	£7.20			
221	SSE	D/D	Street lights Electricity -October	£366.93			
222	Doreen Joy	OO1011	Salary - October	£2,222.31			
223	Norfolk Pension Fund	OO1012	Employee & Employer Pension - October	£789.97			
224	Petty Cash	OO1013	Petty Cash	£200.00			
225	Rainbow Office	OO1014	Stationary	£220.05			
226	GB SPORTS	OO1015	Rope Fitting for playground climber	£130.50			
227	Village Flower Shoppe	OO1016	Flowers for WW1 and Wyndham	£70.00			
228	Josh Biz	OO1017	Service time for Website	£120.00			
229	Mundesley Visitors Centre	OO1018	Ad in visitors guide	£115.00			
230	MH GOALS	OO1019	Tennis Net for MUGA	£94.00			
231	Budget Marquees	OO1020	Marquee for WW1 Event (balance)	£200.00			
232	ISH Electrical	OO1021	Lights for WW1 Memorial	£398.70			
233	Walsham Signs	OO1022	Signs for WW1 & Playground	£409.20			
234	Norfolk PTS	OO1023	Elections Course	£56.00			

Agreed at Full Council on 26.11.18

Chair Sign:

RFO Sign:

Novembers' Payments							
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Sign 2
235	Travis Perkins	001024	Cabel ties and zebra tape	£46.77			
236	Cozen	001025	Maintenance - October	£120.00			
237	NNDC	001026	Waste collection 2018/19	£5,206.02			
238	Norfolk Prestige Fencing	001027	Knee Rail Fence Skate park	£108.00			
239	All Saints Church Rooms	001028	Sec 137 Cooker	£524.59			
240	T Rivett	001029	General Maintenance	£375.00			
241	Woodpecker	001030	Trees in memorial gardens & Playground	£2,000.00			
242	Royal British Legion	001031	3 Wreaths	£52.50			
243	Nick Hindle Stonemason	001032	Memorial & poppies	£4,442.40			
244	Playsafety Ltd	001033	New surface inspection	£474.00			
245	Mundesley Diner	001034	Catering for WW1 Event	£382.05			
246	Mundesley Butchers	001035	Food for WW1 Event	£99.00			
247	Norfolk Greyhound Rescue	001036	Donations from Dog Show	£401.00			

Agreed at Full Council on 26.11.18 Chair Sign:

RFO Sign: