

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 29th April 2019 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, B Reynolds, D Parkin, C Payne, P Keddell, J Barnes, I Fredericks
District Cllr: Barry Smith

Members of Public: – 5

Clerk: Ms D. Joy

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

MINUTES

- 01 Apologies for Absence**
Cllr West and Cllr Nicholas
- 02 Declarations of Interest and Requests for Dispensations**
Cllrs Payne, Parkin, Fredericks, Revell and Keddell declared an interest in Item 11.2.
Members **AGREED** for Cllrs Payne, Parkin, Fredericks, Revell and Keddell to speak and vote on item 11.2.
- 03 Minutes of Previous Meetings**
- 3.1 To agree and sign Minutes of the Full Council held on Monday 25th March 2019.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** the Minutes of the Full Council Meeting held on Monday 25th March 2019.
The Chair signed the minutes.
- 3.2 To adopt Minutes of the Finance and Data Protection Committee held on Wednesday 10th April 2019.
Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **ADOPTED** the Minutes of the Finance and Data Protection Committee held on Wednesday 10th April 2019.
- 04 Chairmans Announcements and Presentations**
- 4.1 Chairman's Report – see attached.
- 4.2 Presentation by Anna Hollis from the Mundesley 1st Air Scouts. – See attached.
- 05 Police Report**
- 5.1 To receive an update on incidents from Police.uk site. – February 2019
Anti-Social behaviour = 6 incidents
Violence and Sexual Assaults = 3
Other Theft = 3
- 06 County & District Councillor Reports**
- 6.1 To receive County Councillor's Report – Cllr Maxfield gave his apologies he had nothing to report.
- 6.2 To receive District Councillor's Report – Cllr Smith spoke about the seafront shelter being refurbished by District Council.

- 07 Planning, Building & Environment Committee**
- 7.1 To consider and agree a new street name for the development opposite Gunner Close on the Cromer Road.
 Cllr Parkin Proposed to move the motion and Cllr Reynolds Seconded the proposal.
 Members **AGREED** to the new street name for the development opposite Gunner Close on the Cromer Road to be Church Meadow.
- 08 Finance & General Purposes Committee**
- 8.1 To consider and agree Marchs' banks reconciliations of accounts.
 Cllr Reynolds Proposed to move the motion and Cllr Parkin Seconded the proposal.
 Members **AGREED** Marchs' banks reconciliations of accounts.
- 8.2 To consider and agree March's petty cash reconciliations.
 Cllr Fredericks Proposed to move the motion and Cllr Reynolds Seconded the proposal.
 Members **AGREED** Marchs' petty cash reconciliations.
- 8.3 To consider Aprils' payments for approval and Marchs receipts.
 Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.
 Members **AGREED** Aprils' payments for approval and Marchs receipts.
- 09 Gold Park**
- 9.1 Update on Gold Park Charity and to consider and agree any actions.
 The Clerk reminded members of the Trustees meeting being held on the 29th May at 7pm.
- 9.2 To consider and agree revised arrangements for the Car Boot.
 The Clerk thanked Cllr Barnes for her help with the Car Boot.
- 9.3 To consider and agree the risk assessment for the Car Boot.
 Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.
 Members **AGREED** the risk assessment for the Overflow Car park now the Car boot is running.
- 10 Highways** Nothing to report
- 11 Policies, Documents, Communications and Training**
- 11.1 Update on the Annual Parish Meeting and to consider and agree any actions.
 The Clerk informed members that Mundesley Butchers were providing the catering this year and Cllr West would be providing the wine and soft drinks.
 Cllrs Revell and Reynolds volunteered to man the Council Stand again this year.
- 11.2 To consider and agree Grant Applications for 2019.
 Members **AGREED** to award the following grants:
- | | |
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| <u>Jaquar Explorers</u> | = £200.00(LGA (Misc Act) 1976 Sec.19, 3 (a)) |
| <u>Cllr Fredericks Proposed to move the motion Cllr Parkin seconded the proposal</u> | |
| <u>Marine Conservation Society</u> | = £200.00(LGA 1972 Sec.137) |
| <u>Cllr Reynolds Proposed to move the motion Cllr Revell seconded the proposal</u> | |
| <u>Mundesley Players</u> | = £300.00(LGA 1972 Sec.145 1 (b)) |
| <u>Cllr Payne Proposed to move the motion Cllr Keddell seconded the proposal</u> | |
| <u>Mundesley Methodist Church</u> | = £250.00(LGA 1972 Sec.137) |
| <u>Cllr Parkin Proposed to move the motion Cllr Reynolds seconded the proposal</u> | |
| <u>1st Mundesley (Air) Scouts</u> | = £500.00(LGA (Misc Act) 1976 Sec.19, 3 (a)) |
| <u>Cllr Revell Proposed to move the motion Cllr Reynolds seconded the proposal</u> | |
| <u>All Saints Church</u> | = £2000.00(LGA 1972 Sec 314 (6)) |
| <u>Cllr Payne Proposed to move the motion Cllr Keddell seconded the proposal</u> | |
| <u>Seal and Shore Watch</u> | = £300.00(LGA 1972 Sec.137) |
| <u>Cllr Reynolds Proposed to move the motion Cllr Parkin seconded the proposal</u> | |
| <u>1st Mundesley Brownies</u> | = £400.00(LGA(Misc Act) 1976 Sec.19, 3 (a)) |
| <u>Cllr Payne Proposed to move the motion Cllr Keddell seconded the proposal</u> | |
| <u>Coronation Hall</u> | = £750.00(LGA 1972 Sec.145 1 (b)) |
| <u>Cllr Revell Proposed to move the motion Cllr Fredericks seconded the proposal</u> | |

North Norfolk Community Transport = £500.00(LGA 1972 Sec.137)
 Cllr Payne Proposed to move the motion Cllr Harding seconded the proposal
Showtime in Mundesley = £750.00(LGA 1972 Sec.145 1 (b))
 Cllr Payne Proposed to move the motion Cllr Reynolds seconded the proposal
North Norfolk Surfers = £2136.00(LGA(Misc Act) 1976 Sec.19, 3 (a))
 Cllr Revell Proposed to move the motion Cllr Harding seconded the proposal
Friends of Coastwatch = £150.00(LGA 1972 Sec.137)
 Cllr Fredricks Proposed to move the motion Cllr Reynolds seconded the proposal
Friends of Mundesley Library = £300.00 (LGA 1972 Sec.137)
 Cllr Reynolds Proposed to move the motion Cllr Parkin seconded the proposal
All Saints Church Rooms = £5000.00 (LGA 1972 Sec.137)
 Cllr Reynolds Proposed to move the motion Cllr Parkin seconded the proposal
Mundesley W.I = £500.00(LGA 1972 Sec.137)
 Cllr Reynolds Proposed to move the motion Cllr Fredericks seconded the proposal
Mundesley School = £1000.00 (LGA 1972 Sec.137)
 Cllr Parkin Proposed to move the motion Cllr Harding seconded the proposal
East Anglian Air Ambulance = £500.00(LGA 1972 Sec.137)
 Cllr Fredericks Proposed to move the motion Cllr Revell seconded the proposal

11.3 Update on Cllr Reynolds ILCA Course.

Members congratulated Cllr Reynolds on passing her ILCA.

11.4 To consider and agree actions for the new De-fib at Premier Store on Cromer Road.

Cllr Fredericks Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to the Gold Package subject to information on the insurance for the spare pads and battery.

12 Museum

12.1 Update on the refurbishment of the Museum and to consider and agree any actions.

The Clerk informed members that the painting was now completed and that Council are waiting on the planning application approval for the new windows and doors. The contractor had been contacted for the return of the large oak notice board, as this is being refurbished.

12.2 To consider and agree the quotations for the new flooring in the museum.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** the quote for £1105.74

12.3 To consider and agree the new noticeboards for the museum.

Cllr Revell Proposed to move the motion and Cllr Fredericks Seconded the proposal.

Members **AGREED** to order 6 blue A0 noticeboards.

12.4 To consider and agree the quotations for the new museum cabinets.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the quote for £3512.40.

13 Woodhurst - Nothing to report

14 Events

14.1 Update on Events up to July and to consider and agree any actions.

Cllr Reynolds informed members the plans for the Summer were going well.

Cllr Reynolds Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to give the Events Committee a budget of 700.00 for Norfolk Day and 1000.00 for Summertime on the Prom.

15 Reports from Outside Bodies

15.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall – The next meeting is in June
- Citizens Advice Bureau – Cllr Reynolds had a positive meeting and informed members the CAB are a voluntary Norfolk based charity.
- Inshore Lifeboat – Nothing to report.
- Visitors Centre – The centre is now open.
- Coastal Protection Committee – Nothing to report.
- SNAP – Cllr Parkin asked members that if there are any issues, they want raised to please inform him so he can bring it up at the next SNAP meeting.
- Coast Watch – Nothing to report.

16 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr West has asked the Clerk to request having the EDP delivered daily to the office to facilitate Council in their duties.

Cllr Payne suggested advertising the Car Boots in the EDP.

17 Correspondence

17.1 To consider correspondence received by the Council and agree responses thereto

A. An email for District Council showing the Options for the refurbishment of the small sea front shelter.

Cllr Fredericks Proposed to move the motion and Cllr Payne Seconded the proposal.
Members **AGREED** to inform District Council that option 1 was the best placement as it is the same as the current shelter.

B. A letter from Cllr Payne for new fencing for the overflow car park on Gold Park.

Cllr Payne Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** for this new fencing to be ordered.

18 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A member of the public commented that there are 2 large ship lights in the container in Gold Park that need to be in the museum.

A member of the public thanked Council for their contribution and support to the Scouts.

19 Date of Next Meeting

19.1 To confirm that the date of the next Meeting of the Parish Council will be held on 20th May 2019 in the Jubilee Room, Coronation Hall at 7:00pm.

MEETING CLOSED: 9:02PM

CHAIR: _____

DATE: _____

April's' Payments							
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name Sign 2
1	Lloyds Bank	D/D	Bank Charges no 2 10.2.19-9.3.19	£6.50			
2	SSE	D/D	Street Lights March	£367.03			
3	EON	D/D	Feeder Pillar - March	£5.39			
4	Lloyds Bank	D/D	Bank Charges no 1 10.2.19-9.3.19	£10.40			
5	HMRC	D/D	PAYE 6.2.19-5.3.19	£795.49			
6	BT	D/D	Phone & Internet - March	£83.64			
7	Doreen Joy	OO1114	Salary March	£2,071.87			
8	Norfolk Pension Fund	OO1115	Pension Contributions - March	£738.42			
9	NNDC	OO1116	Chq cancelled	£152.00			
10	Bounce Back	OO1117	Final Payment for playground surface	£904.40			
11	Came & Co	OO1118	Insurance 1.6.19-31.5.20	£5,616.29			
12	Debra Wood	OO1119	MY & C Website Hosting	£70.00			
13	Sonata Security	OO1120	Maintenance Check	£72.00			
14	Bev Reynolds	OO1121	Village Bike refurbishment	£35.24			
15	ISH Electrical	OO1122	Electrical works- Museum	£334.84			
16	T Rivett	OO1123	Maintenance - March	£430.00			
17	Heritage Norfolk	OO1124	Museum Subscription 2019/20	£30.00			
18	MAYDAY	OO1125	Photocopies March	£25.20			
19	Renosteel	OO1126	Bench - Warren Drive	£134.50			
20	URM	OO1127	Glass Collection - MARCH	£25.20			
21	Rainbow Stationary	OO1128	Stationary - April	£110.21			
22	D Harding	OO1129	Planning application fee - Village Map	£152.00			
23	Cozens	OO1130	Street Lights March	£120.00			
24	SLCC	OO1131	SLCC Membership Renewal	£273.00			
25	ALCC	OO1132	ALCC Membership Renewal	£40.00			

Agreed at Full Council: 29.4.19 Chair Sign:

RFO Sign:

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