

MUNDESLEY-ON-SEA PARISH COUNCIL  
MINUTES OF THE FULL COUNCIL MEETING HELD ON  
MONDAY 25th February 2019 IN THE CORONATION HALL, MUNDESLEY.

**Present:** Cllrs: D. Harding (Chair)  
Cllrs: D Revell, B Reynolds, D Parkin, C.Payne, P.Gray , I Fredericks, P Keddell,  
J Barnes, J Nicholas.  
County Cllr: Ed Maxfield  
District Cllr: Barry Smith

**Members of Public:** – 8

**Clerk:** Ms D. Joy

---

**Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded**

**MINUTES**

**01     Apologies for Absence**  
Cllr West

- 02     Declarations of Interest and Requests for Dispensations**  
Cllr Reynolds declared an interest in Item 4.1  
Cllr Payne Proposed to move the motion and Cllr Keddell Seconded the proposal.  
Members **AGREED** for Cllr Reynolds to speak and vote on item 4.1.  
Cllr Revell declared an interest in Item 4.1  
Cllr Fredericks Proposed to move the motion and Cllr Keddell Seconded the proposal.  
Members **AGREED** for Cllr Revell to speak and vote on item 4.1  
Cllr Harding declared an interest in Item 4.1  
Cllr Gray Proposed to move the motion and Cllr Reynolds Seconded the proposal.  
Members **AGREED** for Cllr Harding to speak and vote on item 4.1  
Cllr Payne declared an interest in Item 22.1  
Cllr Revell Proposed to move the motion and Cllr Fredericks Seconded the proposal.  
Members **AGREED** for Cllr Payne to speak and vote on item 22.1

- 03     Minutes of Previous Meetings**  
3.1     To agree and sign Minutes of the Full Council Meeting held on Monday 28th January 2019.  
Cllr Fredericks Proposed to move the motion and Cllr Gray Seconded the proposal.  
Members **AGREED** the Minutes of the Full Council Meeting held on Monday 28th January 2019.  
The Chair signed the minutes.

- 04     Co-Option**  
4.1     To consider and agree co-option of Councillors  
Members voted on Vacancy 1.  
By a majority Members **AGREED** to Co-opt Jane Barnes onto the Council.  
Jane Barnes joined the meeting.  
Members voted on Vacancy 2.  
By a majority Members **AGREED** to Co-opt Judeline Nicholas onto the Council.  
Judeline Nicholas joined the meeting.  
Members voted on Vacancy 3.  
A decision was not made to co-opt  
Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.  
Members **AGREED** not to have any further co-options until after May.

- 05 Chairman's Announcements**
- 5.1 Chairman's Report – See attached report
- 5.2 Presentation from Coastwatch.- see attached report.
- 06 Police Report**
- 6.1 To receive an update on incidents from Police.uk site. – December  
 Other theft = 2  
 Shoplifting = 1  
 Public Order = 1  
 Violence & Sexual Offences = 3  
 Drugs = 1  
 Antisocial = 1  
 Total of 9 offences.
- 07 County & District Councillor Reports**
- 7.1 To receive County Councillor's Report – See attached report
- 7.2 To receive District Councillor's Report – See attached report
- 08 Planning, Building & Environment Committee**
- 8.1 Planning application PF/19/0214  
Variation of condition 2 (approved plans) of planning permission PF/16/0872 to allow utility room to be incorporated in garage with new external door & higher window cill level to kitchen & utility on front elevation (to plot 1 only); eaves detail change to fascia board & 1.8m brick boundary wall changed to close boarded fence (to all plots)  
Land off, Cromer Road, Mundesley, NR11 8DB  
 Cllr Revell Proposed to move the motion and Cllr Frederick Seconded the proposal.  
 Members **AGREED** to **SUPPORT** Planning Application PF/19/0214
- 8.2 Update on Mundesleys' AONB (Area of Outstanding Natural Beauty) request.  
 The Clerk informed members that Council requested for Mundesley to be included in the AONB is being considered and the current review may take till the end of the current year.
- 8.3 Update on benches and the bike.  
 The bench at Warren Drive will be going in this week, along with the 2 WW1 Memorial benches that will be placed opposite the post office. Cllr Barnes volunteered to refurbish the bike.
- 09 Finance & General Purposes Committee**
- 9.1 To consider and agree Januarys' banks reconciliations of accounts.  
 Cllr Reynolds Proposed to move the motion and Cllr Gray Seconded the proposal.  
 Members **AGREED** Januarys' banks reconciliations of accounts.
- 9.2 To consider and agree Januarys' petty cash reconciliations.  
 Cllr Harding Proposed to move the motion and Cllr Gray Seconded the proposal.  
 Members **AGREED** Januarys' petty cash reconciliations
- 9.3 To consider Februarys' payments for approval and Januarys receipts.  
 Cllr Gray Proposed to move the motion and Cllr Reynolds Seconded the proposal.  
 Members **AGREED** Februarys' payments for approval and Januarys' receipts.
- 9.4 Update on external audit.  
 The Clerk informed members that the external auditor had signed of the Annual return. They were more than happy with my response to the queries that had been raised to them by member/s of the public. A recommendation of noting the legal power to pay for certain projects be put on the accounts and the Clerk informed them this was already done in the monthly bank reconciliations.  
 They reported there were no issues with the accounts to give them concern.  
 For the external auditor to look into the queries raised has incurred the Council/Taxpayers an extra cost of £958.50.

## 10 Gold Park

### 10.1 Update on Gold Park Charity and to consider and agree any actions.

The Chair informed members that the subcommittee had met and asked the Clerk to clarify some questions that were raised.

The Clerk informed members that Community Action Norfolk have asked for a further 150.00 to start looking into the legal issues with the Charity.

The other Charity Consultant provided Council a list of tasks it would undertake for a fee of £350.00 plus travel expenses.

Cllr Harding Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to engage the Charity Consultant.

## 11 Highways

### 11.1 Update on planters and boat and to consider and agree any actions.

The Clerk informed members that the planters had been re-planted and that the boat would be put at the millennium gardens in due course, an outdoor tap from the toilets would need to be fitted along with a wheel barrow and water carrier.

Cllr Payne Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** for the Clerk to order the items that were needed.

## 12 Policies, Documents, Communications and Training

### 12.1 Update on Elections.

The Clerk informed members that they had been emailed all the relevant information for the Election process and recommended that Councillors go to the event NNDC are holding to inform potential councillors of the process. All the documents needed will be placed on the website.

### 12.2 To consider and agree if to subscribe to NALC.

Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** not to subscribe to NALC this year.

### 12.3 To consider and agree if to go ahead with a Neighbourhood Development Plan (NDP).

The Chair informed members that the committee heads had met and that all members had been emailed the information gathered on the neighbourhood plan.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to go ahead with the Neighbourhood Plan.

### 12.4 To consider and agree further actions to the NDP.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** that Cllrs Revell, Reynolds, Barnes and Fredericks would be part of the Steering Group. They will meet to go through the set up and put together the information for the public at the Annual Parish meeting.

### 12.5 To consider if Council should have a Facebook page.

Cllr Reynolds Proposed to move the motion and Cllr Fredericks Seconded the proposal.

Members **AGREED** for Council to trail a FB page for 12 months. For the Clerk working with Councillors to put together a Terms of Reference for use of the site. Cllrs Fredericks, Revell and Reynolds will be responsible for the administration of the site.

### 12.6 To consider and agree 2 members for the Employment Committee.

Cllr Parkin Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** for Cllrs West and Reynolds to join the Employment Committee.

Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** to suspend standing order to allow 30 more minutes to allow Council to complete the rest of the agenda.

Cllr Keddell Left the meeting.

### 13 Museum

#### 13.1 Update on the refurbishment of the Museum and to consider and agree any actions.

The Clerk informed members that the works will be starting on the 18th March and the museum would need clearing out before then. There are also electrics that need to be fitted. The cabinets need to be moved out as new cabinets will, with Councils approval, be purchased to allow more exhibits to be displayed and allow more space in the museum, as the old cabinets do not display much and take up a lot of floor space.

Cllr Revell Proposed to move the motion and Cllr Fredericks Seconded the proposal.

Members **AGREED** for the electrics to be completed before the building works start, and that Cllr Barnes would look at the old cabinets to see what can be done with them. Members agreed for the extra costs that will be incurred for the building work.

#### 13.2 Volunteers to help clear out the museum.

Cllrs Barnes, Revell and Parkin volunteered to help clear out the museum and the Clerk would arrange the date and time.

### 14 Wood Hurst - nothing to report

### 15 Events

#### 15.1 To consider and agree the events for 2019.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** to hold the Easter Carrot Hunt, Summertime on the Prom, Norfolk Day, Dog Show, Open air Cinema and to a New Christmas Event.

#### 15.2 To consider and agree to purchase new Christmas lights.

Cllr Reynolds informed members that the village Christmas lights need an overhaul and it was suggested the Events committee to have all warm white lite garlands framing all of the shops in the village. The Christmas tree will be lit with white cluster lights and a large white star on the top. There will be a mock up of how the village centre would look at the Annual Parish Meeting to allow members of the public to be consulted. The cost of the new lights and garlands will be approx. £4000.00 and will last for future years and have a 2 year warranty.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** To have a mock up for the Annual Parish Meeting and to consult with the shops and then report back to Council.

Cllr Nicholas left the meeting

### 16 Reports from Outside Bodies

#### 16.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall - AGM will be on the 20<sup>th</sup> March.
- Citizens Advice Bureau - Meeting on the 5<sup>th</sup> April with CAB
- Inshore Lifeboat - NTR
- Visitors Centre - Meeting went well.
- Coastal Protection Committee - NTR
- SNAP - Meeting will be in March
- Coast Watch - NTR

### 17 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

None

**18 Correspondence**

- 18.1 To consider correspondence received by the Council and agree responses thereto
- A. Email regarding trees at the Memorial Gardens  
Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.  
Members **AGREED** to look into the available options for trees etc and report back to Council.
- B. Email from Carers Matter Norfolk.  
The clerk informed members that they had been sent this email from Carers Matter Norfolk and it would be placed on the website.
- C. Email from Coronation Hall about advertising around the village for their summer shows.  
Members **AGREED** to allow them to use the banner sign at Fourways and to use the railings on the Memorial Gardens, but the signage must be taken down on the last day of the event.
- D. Email form Cllr Reynolds asking if she can do the ILCA Introduction to Local Council Administration course.  
Members **AGREED** for Cllr Reynold to be booked on this course.
- F. Letter from the Scouts asking permission to use Gold Park for the Soap Box Derby.  
Members **AGREED** to allow the Scouts to use Gold Park.
- G. Letter from the Scouts asking for a donation for their Easter Egg Hunt.  
Members **AGREED** to donate £60.00 towards Easter Eggs.

**19 Public Participation Time**

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

**Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.**

None

**20 Date of Next Meeting**

- 20.1 To confirm that the date of the next Meeting of the Parish Council will be held on 25th March 2019 in the Jubilee Room, Coronation Hall at 7:00pm.

**21 Exclusion of the Press and Public**

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these lease by the Council, and there may be possible litigation.

**22 EMPLOYMENT & LITIGATION MATTERS**

- 22.1 Update on the Links Lease and to consider and agree any actions.  
The Clerk informed members she is still waiting on information to finalise the lease.
- 22.2 Update on the Putting Green Lease and to consider and agree any actions.  
The Clerk informed Council the lease has been sent to the tenants' solicitors and that there will be additional costs.  
Cllr Fredericks Proposed to move the motion and Cllr Reynolds Seconded the proposal.  
Members **AGREED** to the additional costs.
- 22.3 Update on playground surface  
Cllr Fredericks Proposed to move the motion and Cllr Parkin Seconded the proposal.  
Members **AGREED** for the Clerk to look into and report back to Council.

Meeting Closed: 9:30pm

## Norfolk County Council: Council Tax 2019-20

This briefing note is intended to support Members, customer service and communications teams, and District Councils (as the billing authority) in responding to enquiries received from members of the public (and others) regarding:

1. The level of council tax in 2019-20;
2. Presentation of council tax bills 2019-20; and
3. Presentation of the Adult Social Care precept on 2019-20 council tax bills.

### 1. Council Tax Increase 2019-20

At its meeting on 11 February 2019, **Norfolk County Council agreed to increase the council tax for 2019-20 by 2.99%.**

The financial climate in which local government operates continues to be challenging, with significant and ongoing reductions to core funding being experienced at the same time as substantial service cost pressures. The agreed council tax increase of 2.99% enables the council to protect vital services and will help to ensure a robust and sustainable financial position in future years.

#### Key points:

- Norfolk County Council has agreed a net budget of £409.293m for 2019-20.
- The increase in council tax amounts to £39.51 per year for a Band D property (equivalent to about £0.76 per week), and increases the County Council's share of a Band D bill to £1,362.24.
- The council has absorbed significant and ongoing cuts in central government funding, a total of £204m between 2010-11 and 2018-19, while continuing to protect social care services.
- Examples of increased investment from April include £6m to address growing demand on adult social services, and £14.5m to tackle pressures on the looked-after children service
- The council faces significant cost pressures such as inflation, demographic changes, unfunded burdens including the National Living Wage, and the needs of vulnerable social care users becoming increasingly complex.
- The council is continuing to deliver savings and has plans in place to deliver £79m of savings by 2021-22. This includes £32m of savings for 2019-20.
- The council faces a remaining forecast budget gap of £71m to be closed over the period to 2021-22.
- Norfolk County Council also agreed a £549m, three-year capital budget, which pays for investment in infrastructure, property and equipment.
- Examples of capital investment include: £100m for new special educational needs schools and units in mainstream schools, £120m to construct the Third River Crossing in Great Yarmouth, £9m over the next three years for extra care housing, to help older people live independently, as part of a total investment of up to £29m, and £3.6m for new workshops at Scottow Enterprise Park.

Further details about council tax can be found on our website:

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/our-budget-and-council-tax/council-tax>

## 2. Presentation of council tax bills 2019-20

The 2019-20 council tax attributable to Norfolk County Council includes a precept to fund adult social care. In respect of a Band D property this results in the following amounts for Norfolk County Council:

| <b>Norfolk County Council Share<br/>Band D</b>                           | <b>£</b>        |
|--------------------------------------------------------------------------|-----------------|
| 2018-19 Total council tax                                                | 1,322.73        |
| <i>Of which general council tax</i>                                      | <i>1,226.68</i> |
| <i>Of which Adult Social Care precept</i>                                | <i>96.05</i>    |
| Adult Social Care precept 2019-20<br>increase (nil)<br>£1,322.73 x 0.00% | 0.00            |
| General council tax increase 2019-20<br>£1,322.73 x 2.99%                | 39.51           |
| <b>2019-20 Total council tax</b>                                         | <b>1,362.24</b> |
| <i>Of which general council tax</i>                                      | <i>1,266.19</i> |
| <i>Of which Adult Social Care precept</i>                                | <i>96.05</i>    |

The increase of 2.99% for 2019-20 is calculated based on the total Band D council tax charged by Norfolk County Council in 2018-19 (i.e. a 2.99% increase on £1,322.73). There has been no increase in the Adult Social Care Precept in 2019-20.

The figures for other council tax bands, and the detailed calculations, are shown in **Appendix 1** to this note.

## 3. Presentation of the Adult Social Care precept on council tax bills

The presentation of council tax bills is set out by Government (the Ministry for Housing, Communities and Local Government) in regulations each year.<sup>1</sup>

For **2019-20** the prescribed approach is unchanged from 2018-19 and requires cash and percentage increases to be shown for both the precept and the general council tax. The **Government considers the precept to be a charge which accumulates in value over the years from 2016-17 to 2019-20**. This is because the council is expected to continue spending all of the additional council tax charged for the precept in previous years (which has become part of the council tax baseline) on Adult Social Care services. In the case of Norfolk County Council, the 2016-17 Band D precept was £22.90, the 2017-18 Band D precept increase was £35.72 and the 2018-19 Band

<sup>1</sup> <https://www.legislation.gov.uk/uksi/2018/92/contents/made>

D precept increase was £37.43, resulting in a **total precept worth £96.05** for Band D in 2019-20.

In line with Regulations, council tax bills in 2019-20 will show:

| Norfolk County Council Share<br>Band D                | Bill for<br>this year | Change<br>from last<br>year |
|-------------------------------------------------------|-----------------------|-----------------------------|
| Norfolk County Council                                | £1,266.19             | 3.0%*                       |
| Norfolk County Council – Adult Social<br>Care Precept | £96.05                | 0.0%                        |

\*2.99% rounded to one decimal place

The presentation of the precept and values for all Bands in 2019-20 are shown in **Appendix 2**.

It should be noted that **the presentation of the percentage increase for the Norfolk County Council share of rates is not consistent with the presentation of percentage increases elsewhere on the council tax bill.**

The council has no discretion about the presentation of these aspects of the bill, which have been defined by the Secretary of State for Housing, Communities and Local Government in *The Council Tax (Demand Notices) (England) (Amendment) Regulations 2017*.<sup>2</sup> The explanatory memorandum to these regulations states:

7.5 The Secretary of State indicated that he would seek to put in place a revised approach for the display of information in subsequent years. His policy for the years 2017-18 onwards is that in relation to any authority that has used the adult social care precept since 2016-17, the notice must contain the following information:

- a) the amount of council tax set by the authority excluding any adult social care precept charged in the year to which the notice relates;
- b) the total amount of adult social care precept charged since the scheme began in 2016-17;
- c) the number of percentage points **contributed to the authority's overall change** in its basic amount of council tax in the year to which the notice relates by:
  - i. the change attributable to general expenditure; and
  - ii. the change attributable to the adult social care precept.

Norfolk County Council (and the relevant District Council in producing council tax bills) are obliged to include the information in this prescribed format.

Financial Projects and Planning Team, 11 February 2019.  
Questions about the content of this note can be directed to:  
[finance.enquiries@norfolk.gov.uk](mailto:finance.enquiries@norfolk.gov.uk)

<sup>2</sup> <http://www.legislation.gov.uk/ukxi/2017/13/contents/made>

Appendix 1: Norfolk County Council detailed council tax calculations

Norfolk County Council share of council tax

| Band          | 2018-19 total Adult Social Care precept | 2018-19 total general council tax | 2018-19 total council tax | 2019-20 general council tax increase              | 2019-20 total Adult Social Care precept | 2019-20 total general council tax                                            | 2019-20 total council tax                                                       |
|---------------|-----------------------------------------|-----------------------------------|---------------------------|---------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Column        | 1                                       | 2                                 | 3                         | 4                                                 | 5                                       | 6                                                                            | 7                                                                               |
| Calculation   |                                         |                                   | (Col 1 + Col 2)           | 2.99% x 2018-19 total council tax (2.99% x Col 3) | No change (Equal to Col 1)              | 2018-19 total general council tax + 2019-20 general increase (Col 2 + Col 4) | 2019-20 Adult Social Care precept + 2019-20 general council tax (Col 5 + Col 6) |
| Band A        | £64.03                                  | £817.79                           | £881.82                   | £26.34                                            | £64.03                                  | £844.13                                                                      | £908.16                                                                         |
| Band B        | £74.70                                  | £954.09                           | £1,028.79                 | £30.73                                            | £74.70                                  | £984.82                                                                      | £1,059.52                                                                       |
| Band C        | £85.38                                  | £1,090.38                         | £1,175.76                 | £35.12                                            | £85.38                                  | £1,125.50                                                                    | £1,210.88                                                                       |
| <b>Band D</b> | <b>£96.05</b>                           | <b>£1,226.68</b>                  | <b>£1,322.73</b>          | <b>£39.51</b>                                     | <b>£96.05</b>                           | <b>£1,266.19</b>                                                             | <b>£1,362.24</b>                                                                |
| Band E        | £117.40                                 | £1,499.27                         | £1,616.67                 | £48.29                                            | £117.40                                 | £1,547.56                                                                    | £1,664.96                                                                       |
| Band F        | £138.75                                 | £1,771.86                         | £1,910.61                 | £57.07                                            | £138.75                                 | £1,828.93                                                                    | £1,967.68                                                                       |
| Band G        | £160.08                                 | £2,044.47                         | £2,204.55                 | £65.85                                            | £160.08                                 | £2,110.32                                                                    | £2,270.40                                                                       |
| Band H        | £192.10                                 | £2,453.36                         | £2,645.46                 | £79.02                                            | £192.10                                 | £2,532.38                                                                    | £2,724.48                                                                       |
|               |                                         |                                   |                           | Unrounded increase = 2.987%                       |                                         |                                                                              |                                                                                 |

## Appendix 2: Norfolk County Council figures appearing on council tax bills

For 2019-20, there is no discretion in relation to the presentation of the ASC precept, bills will show:

| BAND | Total ASC precept | % increase attributable to ASC precept | 2019-20 Non-ASC charge | % increase in precept less ASC* |
|------|-------------------|----------------------------------------|------------------------|---------------------------------|
| A    | £64.03            | 0.0%                                   | £844.13                | 3.0%                            |
| B    | £74.70            | 0.0%                                   | £984.82                | 3.0%                            |
| C    | £85.38            | 0.0%                                   | £1,125.50              | 3.0%                            |
| D    | £96.05            | 0.0%                                   | £1,266.19              | 3.0%                            |
| E    | £117.40           | 0.0%                                   | £1,547.56              | 3.0%                            |
| F    | £138.75           | 0.0%                                   | £1,828.93              | 3.0%                            |
| G    | £160.08           | 0.0%                                   | £2,110.32              | 3.0%                            |
| H    | £192.10           | 0.0%                                   | £2,532.38              | 3.0%                            |

\*2.99% rounded to one decimal place.

B. Smith

Report 25<sup>th</sup>.Februry 2019-02-25

As you are probably already aware that the contract for the Bacton to Walcott Sandscaping scheme between N.N.D.C. and the construction Team Van Oord was signed on Tuesday the 19<sup>th</sup> February at the council offices Holt road Cromer. During May and June this year the present outfalls are to be decommissioned and a new out fall to be built in their place. The actual placement of the sand some 1.8 Million cubic metres will commence during July and August, this will cover a distance of about 5.7km starting from the West of Bacton Gas terminal and continuing East down infront of the gas terminal to Bacton village and then to Walcott village towards Ostend.

Fly tipping N.N.D.C. is supporting Norfolk County Council's S.C.R.A.P. Campaign. The aim of which is to cut the costs of clearing up after illegal dumped waste.

People can avoid an unlimited fine by following the scrap code.

Suspect All waste carriers.

Check with the environment agency on telephone 03708 506 506 that the provider removing your waste is licensed .

Refuse unexpected offers to have your waste taken away

Ask what will happen to your waste.

Paperwork should be obtained, get a full receipt.

Anyone witnessing fly tipping should please report this to the council. Either via the councils website or by telephoning the environmental health department at N.N.D.C. This also applies to anyone witnessing persons who do not clear up after their dog. We have a lovely village so let's try and keep it that way.

There is to be a Deep History coast open event to be held at Trimingham village hall on the 6<sup>th</sup> March. Interested people are very welcome to drop in to view the plans of the discovery trail, see the emerging information panels and the landscape designs for the various discovery points. Visitors will be shown a

demonstration of the app that accompanies the project. This will take place between 1000hrs and 1200hrs and again at 1400 hrs to 1700hrs. The event will be informal and staff will be present to answer any questions that you may have. Representatives of local businesses are invited to attend a specific session to help them identify the opportunities this project offers to those in the Hospitality, retail and related sectors. Each of the two hourly sessions , starting at 1200hrs and 1700hrs will provide a whistle stop tour of the initiative from speakers.

Richard Morris (from branding company Whistle stop- jacket) explaining the Deep History Coast brand.

Jam Studios – demonstrating the digital app and it's creative content.

Norfolk Museums Service To fuel our excitement about why our coastline is so special.

Should anyone running a business along the coast who wishes to attend one of the seminars, Please email N.N.D.C. at ; [deephistorycoast@ north-norfolk.gov.uk](mailto:deephistorycoast@north-norfolk.gov.uk)

In conjunction with the new emerging Local Development Plan and related policies for Mundesley and the proposed development site referred to as MO 3 there will be a public consultation going out on Tuesday 7<sup>th</sup>. May and this will last for a period of six weeks.

Mundesley coastal defence scheme. I have nothing to report, only to say that we have had a laser scan survey of the defences completed this has been done to assist with the design work for the new defence scheme I will keep the council updated should there be any further developments.

### February's Payments

### February's Payments

| Agreed at Full Council on 25.2.19 | Chair Sign: | RFO Sign: |
|-----------------------------------|-------------|-----------|
|                                   |             |           |

| Agreed at Full Council on 25.2.19 | Chair Sign: | RFO Sign: |
|-----------------------------------|-------------|-----------|
|                                   |             |           |

[illegible]