

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 17th December 2018 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, J Parke, B Reynolds, D Parkin, C.Payne, C.West, P.Gray , P Keddell
District Cllr: Barry Smith

Members of Public: – 7

Clerk: Ms D. Joy

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

MINUTES

01 Apologies for Absence

Cllr Stango

02 Declarations of Interest and Requests for Dispensations

Cllr Payne declared an interest in Item 23.1 and requested for a dispensation to speak.

Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** for Cllr Payne to speak on item 23.1.

Cllr Parke declared an interest in Item 18.1.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 26th November 2018.

Cllr Parke Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** the Minutes of the Full Council Meeting held on Monday 26th November 2018.

Cllr Keddell entered the meeting.

3.2 To adopt the Minutes of the Employment Committee held on Tuesday 21st November 2018.

Cllr Parke Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to **ADOPT** the Minutes of the Employment Committee held on Tuesday 21st November 2018.

04 Chairman's Announcements

See Attached Report

05 Police Report

5.1 To receive an update on incidents from Police.uk site. October

The clerk informed members of the following incidents in October:

Violence & Sexual Offences = 6

Anti-Social behaviour = 2

Other Theft = 2

Criminal Damage & Arson = 3

Burglary = 1

Total = 14

5.2 Talk from P.C Gwynn about speeding issues in Mundesley.

PC Gwynn introduced himself and his colleague PC Davison.

For the Police to run speed checks there must be 2 officers on site and with having 120 Parishes to cover this is not practical. Therefore, the Community Speed Watch Scheme allows volunteers within the community to help tackle the speeding issues. The purpose of Speed watch is to educate people to slow down in the village. This is best operated once a week in order to be effective. The scheme requires a minimum of 3 people to get started, but ideally 4 in case someone drops out. North Walsham has an excellent Speed watch Team. There are no costs to the village and training and risk assessments are all done for the team.

People who are caught speeding in the chosen area will first be sent a letter informing them of the offence, the second time they will be sent a stronger letter and the third time they will receive a visit from a Police officer.

It is recommended that the speed check take place in daylight hours, due to health and safety.

A member of the public asked about the use of speed strips. PC Gwynn responded by saying that these were in the village a couple of years ago and the Police class this data as valid for 7 years, and a request could be put in to have these again.

A member of the public also mentioned the areas along Cromer Road and the Link Road that are high risk of speeding in the village, and suggested going to Highways to request more signage of the speed limit in these areas.

The Police cannot use the data from the SAM2, but it is a good indicator of the times where speeding is prevalent.

Cllr Payne mentioned about people still parking on the zig zags outside the school. PC Gwynn informed the meeting that he had done a random check on the 14th December and warned a couple of people that next time they were caught parking in the zig zags they would receive a ticket.

Council thanked PC Gwynn and PC Davison for coming to the meeting.

06 County & District Councillor Reports

6.1 To receive County Councillor's Report

Cllr Maxfield sent his apologies.

6.2 To receive District Councillor's Report

See attached report.

07 Planning, Building & Environment Committee

7.1 PF/18/2144

Sub-division of bungalow into two dwellings.

130 Cromer Road, Mundesley, Norwich, NR11 8DF

Cllr Reynolds Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to **SUPPORT** this application.

7.2 PF/18/2085

Detached two storey dwellings. Detached single storey garage to serve existing dwelling (62 Cromer Road) with new vehicular access to Cromer Road

62 Cromer Road, Mundesley, Norwich, NR11 8DD

Cllr Reynolds Proposed to move the motion and Cllr West Seconded the proposal.

Members **AGREED** to **SUPPORT** this application.

08 Finance & General Purposes Committee

8.1 To consider and agree November' banks reconciliations of accounts.

The Clerk informed members that on the unrepresented cheque list there were 2 payments for Bounceback. Cheque number 001010 has now been cancelled and a new cheque raised, number 001039 until the issues raised in the ROSPA report have been resolved. The clerk will report back to Council with an update. Also, there were 2 payments made to MH Goals, in error, for payment for the new tennis net. The company have returned one of the payments and this has been cancelled. Cllr Revell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** November' banks reconciliations of accounts.

8.2 To consider and agree November' petty cash reconciliations.

Cllr Parkin Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** November' petty cash reconciliation.

8.3 To consider Decembers' payments for approval and Octobers receipts.

The Clerk informed members that a cheque for Budget Marquees had been re-issued due to the first cheque being lost in the post, and the original cheque had been cancelled.

Cllr Gray Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** Decembers' payments for approval and November's receipts.

8.4 To consider and agree the budget for 2019/2020.

Cllr West Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** the Budget for 2019/2020.

8.5 To consider and agree the Precept for 2019/2020.

Cllr Gray Proposed to move the motion and Cllr West Seconded the proposal.

Members **AGREED** the Precept of £53,000 for 2019/2020.

09 Events Working Group

Cllr Harding mentioned that the Clerk had worked 10 hours unpaid dressed as a cracker which she purchased with her own money, as she does with all the outfits she purchases for events. So please remember this when people talk negatively about the salary and costs, that she now does the work that 3 people were once employed by Council to do.

10 Gold Park

10.1 To consider and agree the subcommittee for Gold Park.

Cllr Payne Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** for Cllrs Harding, West, Parkin and Revell to form the subcommittee.

10.2 To consider and agree action to the see saw on Gold Park.

Members **AGREED** for the Clerk to continue dealing with this and to report back to Full Council.

11 Highways

11.1 Update on pothole at the Dell on Beach Road.

The Clerk informed members that Highways have now put this on their schedule of works.

12 Policies, Documents, Communications and Training

Nothing to report.

13 Museum

13.1 To consider and agree if to have a new sign for the museum.

Cllr West Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to have a new sign for the museum. The Clerk will obtain quotes and designs and bring back to Full Council.

13.2 To consider and agree actions in regards to the Museum Car Park Passes.

Cllr Harding informed members that NNDC have stated that all the passes for the Museum must be kept on site.

- 13.3 To consider and agree where Coast Watch's can display their awards upstairs.
Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.
Members **AGREED** for Coast Watch to display their award above the light switch at the top of the stairs.
- 13.4 To clarify who pays for the Coast Watch's area to be redecorated.
The Chair informed members that this would be dealt with under the lease on Item 22.3

14 **Woodhurst**

- 14.1 To consider and agree if to connect the radiator in the bathroom.
Cllr Reynolds Proposed to move the motion and Cllr Parke Seconded the proposal.
Members **AGREED** to connect the radiator in the bathroom.

15 **Health and Safety**

Nothing to report

16 **Reports from Outside Bodies**

- 16.1 To receive Reports from Member representatives on Outside Bodies
- Coronation Hall – Nothing to report
 - Citizens Advice Bureau – Cllr Reynolds mentioned she will make contact in the New Year.
 - Inshore Lifeboat – Cllr Payne invited everyone to the Boxing Day Dip
 - Visitors Centre – Nothing to report
 - Coastal Protection Committee -Nothing to report
 - SNAP – nothing to report
 - Coast Watch – Cllr Harding mentioned that this has already been covered in his report.

17 **To Report any other Business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

To approach Highways about the speed limit signage at Links Road.

To request speed strips from the Police.

To look into having roof access put in the Museum.

Purchasing sound equipment for future events.

Fact finding and brain storming from sub-committees on the Neighbourhood Plan.

Computer software to log all Museum artefacts.

18 **Correspondence**

- 18.1 To consider correspondence received by the Council and agree responses thereto

A. Email from All Saints Church Rooms

The Church Rooms have thanked Council for their donation of £524.59 for the new cooker. The Clerk informed members that she would arrange a presentation for the local press.

B. Email from a member of the public in regards to a boat.

A member of the public would like to give Council a boat that belonged to their son.

Members **AGREED** to accept the kind gift and make it into a planter at Fourways with a memory plaque.

C. Email from NNDC to review polling places

Members **AGREED** to accept NNDCs recommendations of having the Coronation Hall as the polling station next May.

D. Email from resident about War Memorial.

The Clerk informed members that to make an enclosed area around the Memorial would not be feasible due to the drain cover and boundary issues.

Members **AGREED** to leave the memorial as is.

E. Email in regards to the 2 Tommies on the War Memorial.

The Chair informed members that these were made to move in the wind and that to fix them may cause damage.

Members **AGREED** to leave the Tommies as they are and monitor them.

19

Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A member of the public mentioned that Coronation Hall will be getting new heaters, a new car park surface like the Church's, notice boards. Coronation Hall has also won grants from the Lottery Fund and NNDC. Coronation Hall will be applying for the Tescos blue token grant.

A member of the public asked if they need to contact NNDC if they want an event on the Seafront Gardens. The Chair confirmed this.

20

Date of Next Meeting

20.1

To confirm that the date of the next Meeting of the Parish Council will be held on 28th January 2019 in the Jubilee Room, Coronation Hall at 7:00pm.

21

Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters

Cllr Parke Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to the Exclusion of the Press and Public due to the fact that the proposed terms for new leases are subject to contract and publicity would prejudice the ongoing negotiation of these leases by the Council.

22

EMPLOYMENT & LITIGATION MATTERS

22.1

Update on the Links Lease and to consider and agree any actions.

Cllr Gray Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to the changes and to review these at the next Full Council meeting.

22.2

Update on the Putting Green Lease and to consider and agree any actions.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the changes and to review these at the next Full Council meeting.

22.3

Update on the Coastwatch lease and to consider and agree any actions.

Cllr Revell Proposed to move the motion and Cllr West Seconded the proposal.

Members **AGREED** to the review of the lease.

MEETING CLOSED AT 9PM

CHAIR: _____

DATE: _____

CHAIRMAN'S ANNOUNCEMENTS FCM MPC 17.12.2018.

0.4 CHAIRMAN'S ANNOUNCEMENTS

- MEETING DOREEN AND MYSELF WITH; WITH STEVE BLATCH RENATA AND BARRY SMITH. PROVES WHAT CAN BE DONE WHEN WE ALL WORK TOGETHER.

DOREEN AND I PREPARED FOR THIS MEETING WITH THREE HEADINGS:

1. COVENANT
2. EVENTS
3. SHELTER

WE STARTED BY CONFIRMING RELATIONS HAD BEEN GENERALLY MUCH BETTER SINCE OUR PREVIOUS MEETING AND DOREEN GAVE SPECIFIC EXAMPLES REGARDING PLANNING FOR THE WW1 MEMORIAL AND HELP FROM NNDC TO FIND SOMEWHERE FOR A HOMELESS MAN. I THANKED THEM FOR MY NEW HOME!

WE THEN DISCUSSED THE 3 ITEMS

ITEM 1 COVENANT

RENATA CONFIRMED WHAT WE HAD PREVIOUSLY THOUGHT I.E. THE RISK OF DESCENDENTS TURNING UP WAS SO NEGLIGIBLE THEIR LEGAL ADVISORS ADVISED THEY SIMPLY SELF INSURE. I TOLD THEM OUR INSURER'S WILL QUOTE TO COVER US IF THEY THINK THERE IS ANY RISK BUT EITHER WAY IT WAS AGREED WE CAN GO AHEAD WITH:

ITEM 2 EVENTS ON THE SEAFRONT

ITEM 3 SHELTER DOREEN REMINDED STEVE AND RENATA THAT THE ORIGINAL REPORT FROM THE ENGINEER RECOMMENDED THE SHELTER BE MOVED BACK FROM THE SEA BY ABOUT A COUPLE OF METRES AND REFURBISHED. IT WAS ONLY WHEN THE COVENANT CAME TO LIGHT THAT THE RECOMMENDATION CHANGED TO REMOVE IT ALTOGETHER. BARRY REMINISCED ABOUT THE "COURTING" WHICH TOOK PLACE MANY YEARS AGO! BOTH HE AND DOREEN MENTIONED HOW MANY VILLAGERS FREQUENTLY ASKED WHAT WAS GOING TO HAPPEN TO THE SHELTER. I CHIPPED IN THAT WE WERE PLANNING A PUBLIC CONSULTATION TO GAUGE WHAT PEOPLE WANTED AHEAD OF A FCM TO DECIDE IF WE SHOULD PAY FOR A SHELTER AND STEVE BLATCH SAID HE THOUGHT THERE WAS NO REASON WHY THEY SHOULDN'T REVERT TO MOVING AND REFURBISHING, SUBJECT TO THE ENGINEER CONFIRMING IT. HE ALSO SAID THEY WERE HAPPY TO PAY FOR IT UNLESS THERE WERE PARTICULAR COMPLICATIONS WHEN THEY MIGHT SEEK A CONTRIBUTION FROM MPC.

SO, WE'VE GOT THE EVENTS, WE'VE OVERCOME THE RESTRICTIONS OF THE COVENANT AND WE MIGHT WELL RETAIN THE SHELTER. WE ALSO HAVE A MUCH MORE POSITIVE, COOPERATIVE AND CONSTRUCTIVE RELATIONSHIP WITH NNDC. AS I SAID PROOF THAT WHEN WE ALL WORK

Report 17th December 2018.

B. Smith. Cllr Mundesley Ward.

The Bacton to Walcott sandscaping scheme was given planning permission at last month's meeting of the development committee. The next stage is to apply for the necessary marine licences with a view to commencement of the scheme early next year.

Meetings attended. Sandscaping scheme

7th. November, 5th September, 8th May, 16th.April.

Bacton Liaison Committee which now meets on an annual basis due to lack of complaints etc, was held on 23 April there was only the routine management reports from the sites has all scheduled work from the winter maintenance programmes had been carried out.

There were no complaints received by the terminal operators. The environment team at N.N.D.C. also received no complaints.

Mundesley Defence scheme outline Business Case has been completed and responses provided to the Environment Agency questions, we are at present awaiting their response.

Meetings attended 27th March.

Decembers' Payments

Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
247	HMRC	D/D	PAYE 6.10.18 - 5.11.18	£1,005.38				
248	SSE	D/D	Street Lights - November	£378.33				
249	BT	D/D	Phone & Internet November	£102.40				
250	Lloyds	D/D	Bank charges 10.10-9.11.18	£35.03				
251	SAGE	D/D	Payroll Software - Nov	£7.20				
252	EON	D/D	Feeder pillar - December	£27.45				
253	SSE	D/D	Back Street Toilets - QTR 3	£31.54				
254	SSE	D/D	Pavillion - QTR 3	£33.81				
255	SSE	D/D	MUGA - QTR 3	£52.44				
256	SSE	D/D	Museum - QTR 3	£146.63				
257	SSE	D/D	Old Fire Station - QTR 3	£109.56				
258	Siemens	D/D	Photocopier lease - December	£107.96				
259	Doreen Joy	001037	Salary & Expenses November	£2,384.81				
260	Norfolk Pension Fund	001038	Pension Contributions - November	£856.99				
261	Bounceback Safety Surfaces	001039	Re-issue of cheque with revised payment	£11,500.32				
262	Pavilion Brass Band	001040	Christmas Fayre	£180.00				
263	NNDC	001041	Planning Application for Museum Windows & Door	£165.00				
264	North Walsham Signs	001042	Road Closure Signs	£90.00				
265	D Harding	001043	Printing Newsletter	£94.00				
266	T. Rivett	001044	Maintenance - November	£290.00				
267	S Hutcheson	001045	IT Support	£45.00				

Agreed at Full Council on 17.12.18 Chair Sign:

RFO Sign:

Decembers' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
268	Community Action Norfolk	OO1046	Annual Silver Subscription	£50.00				
269	ish Electrical	OO1047	Faulty switch at museum Maintenance Charge	£47.71				
270	Mayday	OO1048	1.12.18-31.5.18	£126.00				
271	Cozens	OO1049	New Lamp and connection at Church Lane	£2,880.00				
272	Rainbow Stationary	OO1050	Stationary	£197.00				
273	Travis Perkins	OO1051	Security Fence Hire for War Memorial	£24.42				
274	Rose and Brooks	OO1052	Candles for WW1 Event	£135.97				
275	Cozens	OO1053	Maintenance - November	£120.00				
276	Rainbow Stationary	OO1054	Box for museum & bin liners	£41.52				
277	Reno steel	OO1055	Work in Playground and MUGA	£343.90				
278	Stewart Lawn	OO1056	Work at Woodhurst	£45.00				
279	Budget Marquees	OO1057	Re-issue of cheque -previous cheque not received	£200.00				

Agreed at Full Council on 17.12.18

Chair Sign:

RFO Sign: