

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 1st October 2018 IN THE CORONATION HALL, MUNDESLEY.

Present: Cllrs: D. Harding (Chair)
Cllrs: D Revell, P Keddell, J Parke, B Reynolds, D Parkin, K. Cheetham
County Cllr: Ed Maxfield
District Cllr: Barry Smith

Members of Public: – 3

Clerk: Ms D. Joy

Prior to the meeting the Chair announced any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting and that this meeting was being recorded

MINUTES

01 Apologies for Absence

Cllr Gray, Cllr Stango, Cllr West, Cllr Payne

02 Declarations of Interest and Requests for Dispensations

The Chair informed members that they do not need to declare interests at meetings that are on the Interest Forms, but it is considered best practice to do so.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 20th August 2018.

Cllr Cheetham Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** the Minutes of the Full Council Meeting held on Monday 20th August 2018.

The Chair signed the minutes.

3.2 To adopt the Minutes of the Planning, Building and Environment Committee held on Wednesday 12th September 2018.

Cllr Reynolds Proposed to move the motion and Cllr Keddell Seconded the proposal.

Members **ADOPTED** the Minutes of the Planning, Building and Environment Committee held on Wednesday 12th September 2018.

04 Coastal Protection – Rob Goodliffe

The Chair explained that Rob Goodliffe was unable to attend as he was in London and would be attending a future meeting.

05 Police Report

5.1 To receive an update on incidents from Police.uk site- July.

The Clerk reported the following incidents from the Police.UK site:

17 Violence & Sexual Offences

3 Criminal Damage

2 Public Order

The Clerk reported that PC Gwynn would be at Full Council in December to answer any questions members may have.

06 County & District Councillor Reports

6.1 To receive County Councillor's Report

See attached report.

6.2 To receive District Councillor's Report

Cllr Smith reported that the Cabinet had decided to go ahead with the Mundesley Coastal Protection Scheme. The trees in Watson Watt Gardens had been made safe.

07 Planning, Building & Environment Committee

7.1 Planning Applications

PF/18/1533 Placement of up to 1.8 million cubic metres of sand to varying depths on the beach frontage covering an area north west of Bacton Gas Terminal to the south eastern extent of the settlement of Walcott. Provision of replacement combined surface water outfall and retention of gabion cliff protection at the Bacton Gas Terminal

Land between, north west of Bacton Gas Terminal and the south eastern extent of Walcott, Norfolk.

Cllr Harding Proposed to move the motion and Cllr Parke Seconded the proposal.

Members **AGREED** to **SUPPORT** the application.

7.2 To consider and agree final draft of the Village Map.

The Clerk informed members that this had gone to public consultation twice. Adjustments had been made as per comments from these consultations.

Cllr Reynolds Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** the final draft of the village map.

08 Finance & General Purposes Committee

8.1 To consider and agree August' banks reconciliations of accounts.

Cllr Cheetham Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** August' banks reconciliations of accounts.

8.2 To consider and agree August' petty cash reconciliations.

Cllr Cheetham Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** August' petty cash reconciliations.

8.3 To consider September' payments for approval and receipts.

Cllr Cheetham Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** September's payments for approval and receipts.

8.4 To consider and agree the quotes for the grass cutting for 2019-2021.

Cllr Cheetham Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** the quote from CC Payne & Son for the grass cutting for 2019-2021.

09 Events Working Group

9.1 Update on WW1 Commemorations and to consider and agree any actions.

The Chair informed members that the Commemorations had been planned by the Events committee and were on Full Council for ratification.

The Clerk informed members that an event to coincide with the national commemorations would be on the 11 November at 6:30pm on Beach Road, by the Museum where the memorial will be.

A road closure will be applied for. Mike Strong, a resident who has campaigned for the memorial, will open it and Rev Andrew Jones will bless it. Family members of those who are on the memorial and others will be asked to lay a candle at the memorial as the names of those who died are read out.

It has been advised by the Royal British Legion that when the Beacon is lit the poem "Keep the Faith" is read out by children from the local school.

Relatives of those who died and village organisations will be formally invited to the Commemorations. There will be refreshments and food for after the commemorations.

Posters will be going up around the village and in Crab Tales and the website.

A poppy will be placed on each lamppost where those who lost their lives lived with their names on it.

Cllr Cheetham Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to ratify the work the Events Team had done on the commemorations and thanked them, for their efforts.

The Clerk informed Members that they also need to agree if to buy a new Beacon or have a new basket built for the current beacon.

Cllr Cheetham Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to have a new basket made for the beacon.

10 WW1

10.1 Update on War Memorial and to consider and agree any actions.

The Clerk informed members that a lot of research had been done by numerous people to ensure that no-one was missed off the War Memorial. The Council expressed their thanks to the Clerk, Cllr Revell and Liz Payne for all their efforts.

The planning application decision should come back to Council just after the 11th October.

The quoted cost for the memorial is £4240.80 and the total cost should be no more than £6000, including construction the Tommys.

The Clerk informed members of the names to be agreed to go on the memorial and that there will be spaces left on the memorial in case anyone is missed.

Cllr Cheetham Proposed to move the motion and Cllr Reynold Seconded the proposal.

Members **AGREED** the cost and the names for the War Memorial.

10.2 To consider and agree to have WW1 Commemorative benches and where to place them.

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to purchase two of the World War 1 memorial benches and to place them in the centre of the Village.

10.3 To consider and agree where to plant the WW1 Commemorative poppy seeds donated by NNDC.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to plant the WW1 Commemorative poppy seeds donated by NNDC by each of the Village signs.

11 Highways

Nothing to report.

12 Policies, Documents, Communications and Training

Nothing to report.

13 Museum

13.1 Update on Museum and to consider and agree any actions.

Cllr Cheetham Proposed to move the motion and Cllr Keddell Seconded the proposal.

Members **AGREED** to approve the Mentoring Agreement between Mundesley Maritime Museum (2025) and Museum Mentor Alistair Murphy. The Chair signed this document. Members also approved the Museum Collections Development Policy.

14 Woodhurst.

Nothing to report.

15 Gold Park

15.1 To consider and agree the quote for the worn matting in the playground.

Cllr Cheetham Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** the quote from Bounce Back for the wet pour surface to replace the worn matting.

15.2 To consider and agree if to have a "No Dogs" Signs at the entrances to the children's playground.

Cllr Revell Proposed to move the motion and Cllr Keddell Seconded the proposal.

Members **AGREED** to have a "No Dogs" Signs at the entrances to the children's playground.

16 Health and Safety.

Nothing to report

17 Reports from Outside Bodies

17.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall (PK) Nothing to report

- Citizens Advice Bureau (KC) Nothing to report

- Inshore Lifeboat (CP) Nothing to report

- Visitors Centre (KC) Nothing to report

- Coastal Protection Committee (BS) Nothing to report

- SNAP (JP) Nothing to report

- Coast Watch (KC) Nothing to report

18 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Cheetham informed members that the SAM2 sign had not been working at 100%. So if they would let the Clerk know if they pass the machine and it doesn't work so she can inform the manufacturers.

19 Correspondence

19.1 To consider correspondence received by the Council and agree responses thereto

A. Email from The Round Table about the crocus planting.

The Chair informed members that this was going ahead and would be discussed further.

B. Email from a resident about local shops.

The Chair informed members of the numerous projects that Council has and are doing to promote the local businesses in Mundesley. The village sign, the map, the fold out map, the leaflet drop, working with Highways to improve the signage to the village centre, placing a business page on the website and events to bring people into the village.

C. Thank you card.

David Greer sent a thank you for his presentation at Boat Day

D. Thank you email.

A resident thanked Council for putting on a great Dog Show.

E. Church Rooms grant

It was **AGREED** that the Clerk would write to the Church and ask for a quote for the work needed.

20 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

None

21 Date of Next Meeting

21.1 To confirm that the date of the next Meeting of the Parish Council will be held on 29th October 2018 in the Jubilee Room, Coronation Hall at 7:00pm.

22 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

23 EMPLOYMENT & LITIGATION MATTERS

23.1 To consider and agree the draft lease for the Putting Green.

Cllr Harding Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to defer this until Cllr Payne and Cllr West were present as their contributions are invaluable.

23.2 To answer questions from the solicitors in regards to the The Links lease.

Cllr Harding Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to defer this until Cllr Payne and Cllr West were present and their contributions are invaluable.

Members **AGREED** to the fee from the District Valuer for his work on this lease.

23.3 Update on the Coastwatch lease and to consider and agree any actions.

Cllr Reynolds Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to update Coastwatch on the lease, receive feedback and then move forward.

MEETING CLOSED: 8:10PM

CHAIR: _____

DATE: _____

County Councillor's report October 2018

Council finances

Life at County Hall is still dominated by debates about spending cuts. I have reported previously that the election of a new Council leader in June did appear to result in the administration reviewing previous decisions about cuts to services. It is only fair to report that some of the savings have been shunted further back in time which will slightly lessen the pain but overall the substantial decisions remain unchanged.

DIY Waste Charges

So, we are stuck with charges for the disposal of DIY waste at recycling centres. Many people remain concerned that this will lead to more fly-tipping. Fly tipping needs to be reported to North Norfolk DISTRICT Council but if you are concerned about increased fly tipping in the village please let me know the details too as we can use this to make the argument for the charges to be removed.

Mobile library services

Planned cuts to the mobile library service are also due to go ahead. If you would like to support the campaign against the reduction in the mobile library service, there's a petition online here:

<https://www.change.org/p/norfolk-county-council-save-our-mobile-libraries>

Children's Centre Services

Proposals to close 46 of the 53 Children's Centres across the county hit the headlines recently. In North Norfolk, the only Centre to survive would be in Holt (centres in Mundesley, Cromer and North Walsham would close). Earlier in the year the council voted to halve the budget for Children's Centre Services (from £10m a year to £5m) so it is not surprising that closures follow. No one predicted the scale of the closures, though, and a vocal campaign is developing to get the Council to change its mind. You can have your say on the future of the service by taking part in the consultation. Details online here: <https://norfolk.citizenspace.com/consultation/childrenscentres-2/>

Digital Exclusion

The Digital Innovation and Efficiency Committee has agreed a Digital Inclusion Strategy. The strategy's aim is that:

"Every Norfolk resident has ability to take full advantage of the opportunities and benefits of accessing online services and harnessing internet technology."

The strategy will:

- Prioritise activity that will have the highest impact, both for individual outcomes and Norfolk County Council cost avoidance
- Improve communication and coordination of activities related to digital inclusion
- Focus on initiatives that will reduce barriers to digital exclusion by harnessing the motivations of digitally excluded individuals
- Work with partner organisations, both public and private sector, to agree local priorities and maximise impact

In order to better understand digital exclusion at a neighbourhood level and prioritise activity, a 'heat map' has been produced to identify areas at higher risk of being digitally excluded. You can find the map here: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/digital-inclusion-strategy/digital-exclusion-map> Most of Mundesley County Division is marked as most at risk. If you have any suggestions for work that could form part of the strategy, please do let me know.

September's Payments

Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
156	Siemens	D/D	Photocopier Lease	£109.96				
157	SSE	D/D	Electricity - Museum	£145.36				
158	SSE	D/D	Electricity -MUGA	£50.47				
159	SAGE	D/D	Payroll Software	£7.20				
160	SSE	D/D	Electricity - Pavilion	£33.81				
161	SSE	D/D	Electricity - Office	£109.56				
162	EON	D/D	Electricity - Feeder Pillar	£19.80				
163	BT	D/D	Phone & Internet August	£83.68				
164	Wave	D/D	Water - Back Street Toilets	£82.38				
165	Wave	D/D	Water - Pavilion	£11.31				
166	Lloyds	D/D	Bank Charges	£41.26				
167	SSE	D/D	Street lights -August	£390.01				
168	Petty Cash	000971	Petty Cash	£150.00				
169	Doreen Joy	000972	Salary	£2,062.34				
170	Norfolk Pension Fund	000973	Employee & Employer Pension	£734.54				
171	Rainbow Office	000974	Laminater & 1st Aid Kits	£98.63				
172	ICO	000975	Annual Subscription	£40.00				
173	T Rivett	000976	Maintenance -August	£496.00				
174	Cancelled	000977	Cancelled Chequw- error	£0.00				
175	There But Not There	000978	2 x 6ft Tommies 1 x 2ft Tommy	£1,585.60				
176	RBS	000979	Alpha Software Maintenance	£142.80				
177	RENOSTEEL	000980	Playground Work	£641.71				
178	Norfolk PTS	000981	H&S Training	£250.00				
179	L.Stango	000982	TEN Dog Show	£21.00				
180	Cozens	000983	Street Light Maintenance & 10 LED lights	£3,540.00				

Agreed at Full Council on 1.10.18

Chair Sign:

RFO Sign:

[illegible]