

Mundesley-on-Sea Parish Council

Minutes of the **Planning, Building and Environment Committee** held on **13th March 2019** in the **Jubilee Rooms** at **Coronation Hall, Mundesley** at 7:00pm.

Present: Cllr B Reynolds (Vice-Chair)
Cllrs D Parkin, D Revell, Cllr D Harding

Members of the Public: 0

Clerk: Ms D Joy

Before the meeting the Chair announced that any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Minutes

01 APOLOGIES FOR ABSENCE

Cllrs Payne and Keddell

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES OF THE PREVIOUS MEETING

3.1 To sign the minutes from the Planning, Building and Environment Committee held on the 14th November 2018 adopted by Full Council on the 26th November 2018.

Cllr Parkin Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to sign the minutes. The Chair signed the minutes from Planning, Building and Environment Committee held on the 26th November 2018.

04 PLANNING

Nothing to report

05 WOODHURST

5.1 To receive updates on works.

The Clerk informed members that the outstanding works had been reported as complete.

5.2 To consider and agree who will do the Annual inspection.

Cllrs Parkin and Revell volunteered to carry out the Annual Inspection.

06 HIGHWAYS

6.1 To consider and agree the options from Highways for dropped kerbs in the village.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** for the Clerk to put in for a Parish Partnership scheme and to contact the County Councillor to part fund the scheme.

- 6.2 Update from Highways on having a trod path put along Church Lane and to consider and agree any actions.

The Clerk informed members that County do not see this as a workable option.

- 6.3 To consider and agree it to have a bin at the Bus Stop opposite Tesco's.

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to place a bin at the Bus Stop subject to Highways authorisation.

- 6.4 To consider and agree if to have a new bin at the Millennium Gardens.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to remove the dog bin from in front of the boat and place a new bin at the Millennium Gardens.

07 CONTRACTED WORKS

- 7.1 To consider and agree if to have the stumps grinded for the trees in the Memorial Gardens.

The Clerk informed members she was waiting on 2 more quotes for this work.

- 7.2 To consider and agree the planting plan for the Memorial Gardens.

Cllr Reynolds Proposed to move the motion and Cllr Parkin Seconded the proposal.

Members **AGREED** to order 5 mature trees that would provide colour all year round if possible, and for the poppy seeds to be planted in the gardens. The Clerk to look into the tree programmes offered by Octopus and the Woodland Trust.

- 7.3 To consider and agree if to have roof access at the museum.

Members **AGREED** to defer this to Full Council when Cllr West will be in attendance.

- 7.4 Update on village benches.

The Clerk informed members that the benches were now all done and she would be contacting to the contractor about the issues with the Warren Drive bench.

- 7.5 Update on village noticeboards

The Clerk informed members that the noticeboards should be completed before Easter, weather permitting.

- 7.6 To consider and agree quotes for electrical box in Gold Park.

Cllr Parkin Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the quote supplied by ISH Electrical.

- 7.7 To consider and agree quote for refurbishing village community notice boards.

Cllr Harding Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the quote supplied by Tony Sandell.

- 7.8 To consider and agree if to have a flag pole at the office and to consider and agree quotes.

Members **AGREED** to defer this to Full Council.

- 7.9 To consider and agree what flag to have on the flag pole.

Members **AGREED** to defer this to Full Council

7.10 Update on Museum.

The Clerk informed members that works will start on the 18th March and the planning application for the new windows and door was now going through the 21-day process. The contractor felt the museum would benefit from windows that had trickle vents in them due to the dampness. The Clerk has spoken to the supplier and they have offered to supply trickle vent windows at no extra cost. Cllr Revell also suggested some form of heater; the Clerk will look into this and report back to Council.

08 **TO REPORT ANY OTHER BUSINESS**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

None

09 **CORRESPONDENCE**

To consider any correspondence and agree action

A letter was received from one of Councils contractors informing them of their new pricing structure from April 2019.

10 **PUBLIC PARTICIPATION TIME**

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

None

11 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee will be on the 12th June 2019 in the Jubilee Rooms at Coronation Hall, Mundesley.

Meeting Closed: 7:40pm

Chair: _____

Date: _____