

Mundesley-on-Sea Parish Council

Minutes of the **Planning, Building and Environment Committee** held on **12th June 2019** in the **Jubilee Rooms** at **Coronation Hall, Mundesley** at 7:00pm.

Present: Cllr B Reynolds (Chair)
Cllrs J Barnes, D Revell, Cllr C Payne

Members of the Public: 4

Clerk: Ms D Joy

Before the meeting the Chair announced that any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Minutes

01 ELECTION OF CHAIRMAN

Cllr Barnes Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for Cllr Reynolds to be Chair.

02 ELECTION OF VICE CHAIRMAN

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.
Members **AGREED** for Cllr Revell to be Vice-Chair.

03 APOLOGIES FOR ABSENCE

Cllr Harding and Cllr Fredericks

04 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr Payne declared an interest in Item 6.1.
Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to give Cllr Payne a dispensation to vote and speak on this item.

05 MINUTES OF THE PREVIOUS MEETING

5.1 To sign the minutes from the Planning, Building and Environment Committee held on the 13th March 2019 adopted by Full Council on the 25th March 2019.

Cllr Barnes Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** the minutes from the Planning, Building and Environment Committee held on the 13th March 2019 adopted by Full Council on the 25th March 2019. The Chair signed the minutes.

06 PLANNING

6.1 PF/19/0745

Demolition of existing triple garage and erection of detached one and a half storey dwelling

8 Heath Lane, Mundesley, Norwich, NR11 8JP.

The committee allowed members of the public to speak at this time. (see Item 15)

Cllr Payne Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to support the application and make a comment about moving the footpath to the other side of the building.

PF/19/0131

Erection of detached outbuilding for use by youth group

Mundesley Free Church, High Street, Mundesley

Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** they have no objection or comment on this application.

07 HIGHWAYS

7.1 Update on dropped kerb at the Corner House Café.

The Clerk informed members that this was now in the hands of County Council and they will carry out a survey to see if a dropped kerb is suitable at the Corner House and report back to Council.

08 WOODHURST

8.1 To receive an update on Annual Inspection at Woodhurst and to consider and agree any actions.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to carry out the work highlighted in the report.

09 STREET FURNITURE

9.1 Update on bench at Warren Drive and to consider and agree any actions.

Cllr Barnes Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** to the alternative location for the bench at Warren Drive to the corner of Links Road and Warren Drive.

9.2 Update on the barriers by Jupe and to consider and agree any actions.

Cllr Payne Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to leave the barriers as they are.

9.3 To consider and agree actions for benches by the Skate Park.

The Clerk informed members that it had been suggested there are not enough benches by the skate park.

Cllr Reynolds Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** to place another bench at the skate park.

9.4 Update on small seafront shelter.

The Clerk informed members that this shelter will be restored before the summer and that NNDC will try and keep the original bench if possible. It was mentioned about the plaque which a member of the public said they would collect and bring it to the office.

9.5 Update on large sea front shelters.

The Clerk informed members that the large shelter behind the new Deep History exhibit will be refurbished and that NNDC are looking into their budget to be able to repaint the west side large shelter.

9.6 Update on the new bin at the bus stop opposite Tescos and to consider and agree any actions.

The Clerk informed members that permission from highways had been given for a bin at the bus stop.

Cllr Reynolds Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** to have the Green Jubilee bin at this location.

9.7 Update on the noticeboards and to consider and agree the terms of use.

The Clerk informed members that the Community Notice board was now refurbished and suggested terms of use be placed on the noticeboard for organisations that use it.

Cllr Reynolds Proposed to move the motion and Cllr Barnes Seconded the proposal.

Members **AGREED** to the revised suggested terms.

12 CONTRACTED WORKS

12.1 Update on the refurbishment of the museum.

The Clerk informed members that the new flooring was finished and that the cabinets will be arriving in July. The surveyor for the windows and doors will hopefully be attending the site in a week or so. The new noticeboards have arrived, and Cllr West and Revell along with herself will be organising and cataloguing the exhibits this month.

12.4 Update on the trees for the Memorial Gardens.

The Clerk informed members that 5 new trees had been purchased. They are 1 red maple, 2 eucalyptus and 2 white birch trees. These will be delivered and planted later next week.

12.5 Update on tree survey and to consider and agree any actions.

The Clerk informed members that they survey was nearly complete and would update Council once the full report had been given.

13 **TO REPORT ANY OTHER BUSINESS**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Cllr Revell mentioned that the water fountain drain on the seafront was blocked and needs refurbishing.

14 **CORRESPONDENCES**

To consider any correspondence and agree action

A. Message from a resident about beach huts.

A member of the public had suggested that Council obtain a beach hut and run a daily hire service on it.

Members **AGREED** that due to waiting lists, and practicalities this suggestion is not viable at this time.

B. A member of the Community gardeners has suggested have the planter boat named "The Spirit of David".

Members **AGREED** for the Clerk to ask the person that donated the boat if she would like this.

C. A member of the public had emailed the Council in regards to children climbing onto the pavilion and shed roofs on Gold Park causing damage.

The Clerk informed members that she would be informing the police.

D. A member of the public has reported vandalism at the Putting Green.

The Clerk informed members that she would be informing the police.

15 **PUBLIC PARTICIPATION TIME**

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

A member of the public commented on Item 6.1 and expressed their concerns about the boundary of the new build.

A member of the public mentioned there used to be a sign adverting the museum at the visitors centre and they would see if it was still there.

16 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee 11th September at 7pm in the Jubilee Rooms at Coronation Hall, Mundesley.

17 **Exclusion of the Press and Public**

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due to the items being discussed is contractual

17.1 To consider and agree new handy man and gardening contractor.

Cllr Revell Proposed to move the motion and Cllr Reynolds Seconded the proposal.

Members **AGREED** to the new handy man and gardening contractor.

MEETING CLOSED: 8:05PM

CHAIR: _____

DATE: _____

DRAFT