

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING HELD ON MONDAY 22 AUGUST 2016
IN THE CORONATION HALL, MUNDESLEY

Present: Cllr C West (Chairman), Cllr P Gray (Vice-Chairman)
Cllrs C. Payne, J Holliman, J Parke, D Revell, L Stango, D Smith, P. Keddel

Members of Public: – 8

Clerk: Ms D Joy

Prior to the meeting starting Council interviewed the 6 applicants for co-option. Members **AGREED** that the applicants should wait outside the meeting while the voting took place.

Prior to the start of the meeting, the Chairman announced that this meeting would be recorded.

01 Apologies for Absence

Cllr D. Harding – On holiday

02 Declaration of Interest and Requests for Dispensations

Cllr D. Smith Declared an interest in Item 3 on the agenda. Cllr Barry Smith is his father.

03 Co-option of New Members

Before voting commenced councillors were run through the voting process.

Vacancy 1:

Round 1: Cllrs voted and no one person had the majority so went to Round 2

Round 2: Cllr Barry Smith received the majority vote.

Therefore Members **AGREED** that Cllr Barry Smith will fill Vacancy 1.

Vacancy 2:

Round 1: Ian Fredericks received the majority vote.

Therefore Members **AGREED** that Ian Fredericks will fill Vacancy 2.

Vacancy 3:

Round 1: Cllrs voted and no one person had the majority so went to Round 2

Round 2: Kevin Cheetham received the majority vote.

Therefore Members **AGREED** that Kevin Cheetham would fill Vacancy 3.

04 Employment Committee Chairman

Cllr West noted that an email from ACAS had been received and wanted to ask the Employment Chairman (D. Harding) if he would still wish to continue in that role due to the work load that may be imminent. As Cllr Harding was not at the meeting Members **AGREED** to defer this to when Cllr Harding has returned from holiday.

Cllr Stango requested a copy of the minutes from the last employment meeting. Members **AGREED** for Doreen Joy to forward these on.

Re-dacted due to
data protection

05 Training

Cllr Revell requested financial training for councillors.
Members **AGREED** for Doreen to contact Di Dann and organise.

06 To Report any other Business

None to report

07 Public Participation

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interest to speak.

No-one chose to speak

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

08 Exclusion of the Press and Public

To resolve under the Public Bodies (Admissions to Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters.

The public part of the meeting was closed at 7.25pm

09 Temporary Clerk

Members **AGREED** to have an interview with the Clerk before she comes back to work and to have a note from the doctor to say she is fit to work.

Cllr Cheetham proposed that the Assistant Clerk be made acting clerk and RFO while the Clerk is off sick. Members **AGREED** for the Assistant Clerk to be Acting Clerk and RFO while the Clerk is off sick.

Members **AGREED** to collect the laptop from the Clerk and bring it to the office on Wednesday. Cllr West agreed to do this.

Members **AGREED** to change the passwords for the laptop passwords. The Assistant Clerk is to do this.

Members **AGREED** to contact the insurance that there may be a pending legal claim coming. The Assistant Clerk is to contact them.

20 Date of Next Meeting

The date of the next Meeting of the Parish Council will be held on Wednesday 7th September 2016 in Coronation Hall, Mundesley at 7.00pm.

The Meeting closed at 8.00 pm

CHAIRMAN:

DATE:

12/12/16

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to data protection