

MUNDESLEY-ON-SEA PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 24th April 2017 IN THE JUBILEE ROOM, CORONATION HALL,
MUNDESLEY.

Present: Cllr P Gray (Vice Chairman)
Cllrs D Harding, J Holliman, D Revell, C Payne, P Keddell,
B Smith. K Cheetham, J Parke, D Smith

Members of Public: – 3

Clerk: Ms D. Joy

Prior to the start of the Meeting, the Chairman announced that this Meeting would be recorded.

01 Apologies for Absence

Cllr C West (Chairman) – Away
Cllr L Stango – Away
Cllr I Fredericks - Funeral

02 Declarations of Interest and requests for Dispensations

Cllr Cheetham declared and interest in the Mundesley Schools grant application.
Cllr Revell declared and interest in the Mundesley Schools, the Brownies and the Marine Conservation grant applications.
Cllr Holliman declared and interest in the Marine Conservation grant application.
Cllr Parke declared and interest in the All Saints Church grant application.

03 Minutes of Previous Meetings

3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 27th March 2017.

Cllr D.Smith Proposed to move the motion and Cllr Parke Seconded the proposal.
Members **AGREED** for the Minutes of the Full Council Meeting held on Monday 27th March 2017. Cllr P. Gray (Vice Chair) Signed the Minutes.

04 Chairman's Announcements

No announcements

05 Police Report

5.1 To receive an update on incidents from Police.uk site

The Clerk reported the following figures are from February 2017, as the Police.UK website hasn't been updated to March.

Drug related – 1

Violence & Sexual Offences – 4

Anti-Social – 1

Other Crimes – 1 (perjury, forgery or other)

5.2 Police Newsletter for March 2017.

See attached

06 County & District Councillor Reports

6.1 To receive County Councillor's Report

Nothing to report for County

6.2 To receive District Councillor's Report

Nothing to report for District

07 Norfolk Parish Training and Support.

7.1 Norfolk Parish Training and Support Presentation.

Di Dann from Norfolk Parish Training and Support did a small presentation of what Norfolk Training and Supports annual subscription can offer Council compared to the NALC subscription. Council thanked Di Dann for coming to the meeting.

7.2 To consider and agree joining the Norfolk Parish Training and Support

Cllr Cheetham Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** join the Norfolk Parish Training and Support annual subscription.

08 Planning, Building & Environment Committee

8.1 Planning Decisions

PF/16/1750 Mundesley Holiday Village, Paston Road, Mundesley, Norwich, NR11 8BT.- **WITHDRAWN**

PF/17/0224 18 Meadow Drive, Mundesley, Norwich, NR11 8LN - **PERMIT**

8.2 To receive an update on the changes to Planning.

The Clerk reported that extensions will no longer be granted and to consider adopting 8.3 as a failsafe to when an extension may be needed

8.3 To consider and agree adopting the Planning Protocol from East Law

Cllr D.Smith Proposed to move the motion and Cllr Harding Seconded the proposal.

Members **AGREED** for the Clerk to present a draft protocol to Full Council making the Planning committee the advisory Committee.

8.4 To consider and agree to have a community notice boards for Village and surrounding areas events.

Cllr D.Smith Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** for Cllr Payne to speak to the Chair of the visitors centre and then if agreed to place a Community notice board by the visitors centre.

8.5 Update on the Seafront Benches and picnic tables.

The Clerk reported that NNDC will be refurbishing all the sea front benches.

09 Finance & General Purposes Committee

9.1 To agree the minutes from the Finance and General Purposes Committee meeting held on the 12th April 2017.

Cllr D.Smith Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** the minutes from the Finance and General Purposes Committee meeting held on the 12th April 2017

9.2 To consider and agree the monthly reconciliations of accounts with bank statements.

Cllr D.Smith Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** Marchs' bank reconciliation.

9.3 To consider payments for approval

Cllr Keddell Proposed to move the motion and Cllr Gray Seconded the proposal.

Members **AGREED** Aprils' payments.

9.4 To consider and agree monthly reconciliations of Petty Cash

Cllr D.Smith Proposed to move the motion and Cllr Revell Seconded the proposal.

Members **AGREED** Marchs' Petty cash.

10 Highways

10.1 Update on Parish Partnership Scheme

The Clerk reported that Cllr Cheetham, Cllr Parke and she are meeting with Highways on Thursday the 27th April to confirm the sites for the SAM2s.

10.2 To consider and agreeing refurbishing the benches outside the Library.

Cllr B.Smith Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to refurbish the benches at the Library.

- 10.3 To receive an update on the Second Homes Council Tax Forum
The Clerk reported that the Forum met with NNDC, County and Norman Lamb and the meeting was not very successful. The Forum will be meeting again to discuss the next steps which are likely to be asking for the matter to be debated in Parliament.
- 11 Policies**
- 11.1 To consider and agree adopting a Fly Posting Policy
Cllr Gray Proposed to move the motion and Cllr Holliman Seconded the proposal.
Members **AGREED** for the Clerk to complete a draft Fly Posting Policy to present to Council.
- 11.2 To consider and adopt edited Co-Option Application Form
Cllr D.Smith Proposed to move the motion and Cllr Cheetham Seconded the proposal.
Members **AGREED** to adopt the Co-option form with the suggested amendments.
- 12 Events**
- 12.1 Update on the Easter Bunny Hunt.
The Clerk reports that the event was a huge success with over 200 children taking part. Cllr Gray suggested sending a letter of thanks to the Event Working Group for all their efforts.
- 13 Gold Park**
- 13.1 To receive an update on Goal Posts
The Clerk reported she was waiting on the contractor to come back with a date they are going to be moved back. It was also suggested that a risk assessment be done before they are moved back.
- 13.2 To receive an update on NNDC adding Gold Park to their Chinese Lanterns ban proposals
The Clerk reported that NNDC will add Mundesley on the proposal on request.
- 13.3 To receive an update on the Barrier to Gold Park in the summer.
Cllr Gray reported that he will pass on the key to the Grays who will assist opening the barrier.
- 13.4 To consider and agree who will run the Car Boot and the dates
Members **AGREED** to the Car Boot running from May to August. Cllr Payne agreed to help put the fence up and Cllr D Smith agreed to complete the risk assessment prior to the car boot opening.
- 13.5 To consider and agree allowing the MVILB to hold their Fun Day on Gold Park on 13TH August 2017.
Cllr Cheetham Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** to allow the MVILB to hold their Fun Day on Gold Park on 13TH August 2017. The Clerk is to obtain their risk assessment and insurance prior to the event.
- 13.6 Update on reported issues with the Outdoor Gym equipment.
The Clerk reported that Caloo have changed the specification of the gym equipment due to changes in Safety Standards in 2015.
- 13.7 To consider and agree action to cars parking on Gold Park
Cllr Parke Proposed to move the motion and Cllr Harding Seconded the proposal.
Members **AGREED** to obtain traffic management signs to slow the cars coming onto Gold Park when it is being used as an over flow carpark. Members also **AGREED** to have a risk assessment completed on Gold Park when used as a car park.
- 14 Woodhurst**
- 14.1 Update on over hanging tree at Woodhurst
The Clerk reported that the tree had been cut back
- 14.2 Update on works at Woodhurst
The work is nearly completed the electrician and plumber go in the first week in May.
Cllr Revell and Cllr Holliman will inspect the works so far on 26TH April 2017.

15 Annual Parish Meeting

15.1 To receive an update on the Annual Parish Meeting

The Clerk reported that 3 people had volunteered to do the teas and coffees and that the catering has been ordered.

15.2 To consider and agree Grant Applications.

See Item 2 for declarations of Interests on this item from Councillors.

All Saints Church

Cllr D.Smith Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to award All Saints Church £500 under Sec.137 for the maintenance of the open graveyard.

All Saints Church Rooms

Cllr D.Smith Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to award All Saints Church Rooms £500 under Sec.137 for the repairs to the current building.

North Norfolk Community Transport

Cllr Cheetham Proposed to move the motion and Cllr Holliman Seconded the proposal.

Members **AGREED** to award North Norfolk Community Transport a grant of £150.

Marine Conservation Society

Cllr Cheetham Proposed to move the motion and Cllr Parke Seconded the proposal.

Members **AGREED** to award Marine Conservation Society a grant of £100.

Mundesley Infant and Junior School

Cllr Holliman Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** not to award Mundesley Infant and Junior School a grant.

Mundesley Ambulance First Responders

Cllr Revell Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to award Mundesley Ambulance First Responders a grant of £200.

1st Mundesley Brownies

Cllr Revell Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to award 1st Mundesley Brownies a grant of £200.

1st Mundesley (Air) Scouts.

Cllr Revell Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to award 1st Mundesley (Air) Scouts a grant of £200

Mundesley Community Sports Hub

Cllr Revell Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to award Mundesley Community Sports Hub a grant of £200

Mundesley Coronation Hall

Cllr Revell Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to award Mundesley Coronation Hall a grant of £200

16 MPC Communications

16.1 To consider and agree a company to rebuild the Parish Council Website.

Cllr D.Smith Proposed to move the motion and Cllr Payne Seconded the proposal.

Members **AGREED** to defer this item to the next Full Council meeting on the 15th May 2017

16.2 To consider and agree Council having a GOV.UK web address.

Cllr Gray Proposed to move the motion and Cllr D.Smith Seconded the proposal.

Members **AGREED** to have a GOV.UK web address for the new website.

16.3 Update on office internal notice boards

The Clerk reported this had been completed.

16.4 To consider and agree having Feedback forms for residents.

Cllr Holliman Proposed to move the motion and Cllr Cheetham Seconded the proposal.

Members **AGREED** to have a suggestion form for residents.

- 16.5 To consider and agree procedure for dealing with Feedback forms.
Cllr Holliman Proposed to move the motion and Cllr D.Smith Seconded the proposal.
Members **AGREED** for the suggestion forms to be considered by 4 members of Council. These are Cllr Revell, Cllr Holliman, Cllr Stango and Cllr Cheetham. Then credible suggestions presented to Full Council.

17 **Museum**

- 17.1 To consider and agree the procedure for the Flowers from Coast Watch
Cllr Cheetham Proposed to move the motion and Cllr Revell Seconded the proposal.
Members **AGREED** for the recipients of the Flowers from Coast Watch to be agreed at Full Council once a year. This year members **AGREED** for them to be delivered to Munhavan Residential Home.

18 **Reports from Outside Bodies**

- 18.1 To receive Reports from Member representatives on Outside Bodies
- Coronation Hall – Nothing to report
 - Citizens Advice Bureau - Nothing to report
 - MADRA – No meetings held
 - Mundesley Youth & Community - Nothing to report
 - Inshore Lifeboat – The lifeboat team helped with the beach clean in Sunday.
 - Visitors Centre – Volunteer numbers are good.
 - Maritime Museum – The museum has received Provisional Accreditation
 - North Norfolk Tourism Overview and Management Forum - Nothing to report
 - Overstrand Partnership Forum - Nothing to report

Cllr Keddell left the meeting

19 **To Report any other Business**

- Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council
- The Clerk reported the Sea Front Telescope was going to be repaired.
 - Cllr Cheetham noted that he, Cllr Payne and the Clerk had a meeting with the contractor about the office front in the 21st April 2017.
 - Cllr Gray reported that the container had attempted to be broken into. The Clerk noted she would report this to the Police and the PCSO.

20 **Correspondence**

- 20.1 To consider correspondence received by the Council and agree responses thereto
- A. Letter from Coronation Hall
Cllr Smith agreed to represent Council at future Coronation Hall Meetings.
- B. Email from Age Wise
Age Wise Thanked Council for all their support for the event and over 200 people attended.
- C.A resident has asked if he can use the Memorial Gardens as access to have a fence delivered. Council **AGREED** on the proviso that any damage incurred is repaired.
- D. The Clerk reported that a member of the public had suggested a Retirement Gift for Wyndham Northam. Council **AGREED** and this presentation will be at the Annual Parish Meeting.

21 **Public Participation Time**

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.
Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
A member of the public thanked the Council for allowing the MVILB to hold their Fun day on Gold Park.

22 Date of Next Meeting

- 22.1 To confirm that the date of the next Meeting of the Parish Council will be held on 15th May 2017 in the Jubilee Room, Coronation Hall at 7:00pm.

Meeting Closed: 9.20pm

23 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

Cllr B Smith left the meeting

PART 2 MEETING AGENDA

24 EMPLOYMENT

24.1 Update on Hayes and Storrs

Cllr Harding asked for the voting to be recorded.

Cllr Harding Proposed to move the motion and Cllr Holliman Seconded the proposal.

Members **UNANIMOSLY AGREED** for the current state of affairs to be further investigated and then reported back to Full Council.

Meeting Closed: 9.40pm

CHAIRMAN.....

DATE.....

Newsletter

Date: April, 2017



Message from Inspector Teresa Futter

Welcome to this month's ward newsletter for Mundesley & Happisburgh. Our aim is to ensure you receive regular updates on crime levels along with relevant news and crime prevention advice. We will inform you of any opportunities to meet the local policing team and encourage you to advertise these within your parish newsletters and magazines. Working together ensures the police understand the issues and concerns that matter to the public helping us to keep Norfolk one of the safest places to live in the country.

Crime Updates (1st - 31st March)

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	1	Harassment, alarm or distress is caused in a non-crime incident.
Burglary non dwelling (BOTD)	0	A person commits theft in a building or structure that is not lived in.
Burglary dwelling	1	Entry and theft in a building or a structure that is lived in.
Criminal Damage	1	A person destroys or damages property belonging to someone else.
Domestic	4	Domestic incidents where a crime has not occurred. Parties aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	1	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	2	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	0	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place, if stolen from a shed or garage this would be a BOTD.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



Message from your Engagement Officer

North Norfolk Police are currently recruiting Volunteer Police Cadets. Cadets will meet at North Walsham Police Station on a Thursday evening (term time) between 7.00pm and 9.00pm. Cadets are recruited between the ages of 13 to 16 years but can remain until their 18th birthday. The scheme welcomes young people of all abilities (special requirements will be accommodated wherever possible).

Young people who join will get the chance to develop skills that will assist them in the job market, encourage good citizenship, help them to make positive life choices, and influence the shape of the community and the police service of the future.

Further information is available on our website 'www.norfolk.police.uk/join-us/police-cadets' or you can contact me on 101 or email davisonp@norfolk.pnn.police.uk.

What is happening in your area

Public Engagement Meeting

The next Public Engagement meeting for North Walsham and surrounding villages will be held at The Atrium, Spencer Avenue, North Walsham at 7:00pm on Wednesday 10th May 2017. Why not come along and have your say? After the meeting the Safer Neighbourhood Action Panel will discuss and decide the priorities for all partners to act upon for the next three months. The adopted priorities will be published on the Norfolk Constabulary website, via Police Connect and Social Media.

Neighbourhood Priorities

The following priorities were agreed at the Safer Neighbourhood Action Panel Meeting held at The Atrium, North Walsham on Wednesday 22nd March 2017:

1. Anti-Social Behaviour and Criminal Damage in Mundesley.
2. Vehicle Anti-Social Behaviour and Speeding on New Road in North Walsham.

Point of contact

Follow us on social media

@NorthNorfPolice



www.crimestoppers.co.uk

www.norfolk.police.co.uk

SNTNorthWalsham@norfolk.pnn.police.uk

Non-emergency - 101

Partner contacts



NHS - 111

NCC - 0344 800 8020

NNDC - 01263 513811





Your account statement
Statement sheet number: **32**
Issue date: **31 March 2017**
Page: **1 of 4**

MUNDESLEY ON SEA PARISH COUNCIL
THE OLD FIRE STATION
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NORFOLK
NR11 8JJ



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Account number: **24793760**
BIC: **LOYDGB21E56**
IBAN: **GB81 LOYD 7766 0724 7937 60**

J317410006AMAA0000002915001004355000

BUS BANKING EXTRA
NO2 ACCOUNT

Account Summary

Balance On 1 March 2017	£1,682.26
Total Paid In	£0.00
Total Paid Out	£5.50
Balance On 20 March 2017	£1,676.76

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
1 Mar 17		BALANCE BROUGHT FORWARD			1,682.26
20 Mar 17	Payment	SERVICE CHARGES REF : 219298503	5.50		1,676.76
20 Mar 17		BALANCE CARRIED FORWARD			1,676.76

Redacted Due To
Data Protection

Redacted due to
Data Protection

Messages

Please note that only compensation related queries should be referred to the FSCS on the reverse of this statement.
For our data privacy notice, please see: <http://www.lloydsbank.com/business/privacy.asp>



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Account number: **24793760**
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IBAN: **GB81 LOYD 7766 0724 7937 60**

BUS BANKING EXTRA
NO2 ACCOUNT

INTEREST RATES FOR THE PERIOD 10 FEB 17 TO 09 MCH 17

Debit Rates 10 FEB 17 – 09 MCH 17

Unauthorised Borrowing 2.200% pm

Credit Rates (Gross) 10 FEB 17 – 09 MCH 17

£0 0.00% pa

Unauthorised borrowing fee: £15.00
Unpaid item (direct debit): £35.00

Unpaid item (cheque): £35.00
Unpaid item (standing order): £35.00

If your account becomes overdrawn, or you exceed any agreed overdraft limit, we may allow an overdraft to be created or allow the agreed overdraft limit to be exceeded. In these circumstances the new or excess overdraft is an unauthorised overdraft and you will be charged at the rate for unauthorised borrowing which is shown on your statement and will incur other unauthorised borrowing charges shown above.

Interest is calculated on the cleared daily balance of the new or excess overdraft and is payable for the duration of the new or excess overdraft.

We may change any of our charges and interest at any time and will notify you in writing at least two months before we make any change. You will be deemed to have accepted any such change if you do not notify us to the contrary before the date any such change comes into effect. However, if you choose not to accept any change:

- You can close the account at any time before the change comes into effect provided that any outstanding amounts on the account are paid; or
- Our notice of the change shall be deemed to be notice of termination given under the terms of your account and your account Agreement will terminate the day before any change comes into effect. Should there be any outstanding balance on the account it will become immediately due and payable on termination.

When we tell you about a change we will do so by letter, e-mail, text, statement, statement inserts or messages or in any other way which is sent to you individually.

If the change is to your advantage we may change our interest rates at any time and without notice to you. We will tell you about the change by putting notices in our branches within three Business Days of making the change or by telling you personally within 30 days of making the change and we will update our website within three Business Days of an interest rate change taking effect.



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Telephone: 0345 072 5555

INVOICE

VAT registration number:

GB-244-1555-76

Date / Tax point:

10/3/2017

Invoice reference:

221583620

MUNDESLEY ON SEA PARISH COUNCIL

Charges incurred from 10 February 2017 to 9 March 2017

The total amount shown will be debited on or after **18 April 2017**.

Summary	GBP excluding VAT	GBP VAT amount	GBP including VAT
Total VAT @ 0.00%	5.65	0.00	5.65
Sub total	5.65	0.00	5.65
Total			5.65

To be debited from			
77-66-07 24793760		GBP	5.65
Total		GBP	5.65



SUMMARY

For further information about any of the charges on this invoice, or the underlying transactions, please call the telephone number on page 1.

Service provided between 10 February 2017 and 9 March 2017

Description	Quantity	Unit price GBP	Total price GBP (ex VAT)	Code
Itemised Service Charges ID 77-66-07 24793760				
ACCOUNT PAYMENTS				
Free Debits	1	0.00	0.00	EX
SUB TOTAL			0.00	
ACCOUNT RECEIPTS				
Automated Credits	1	0.15	0.15	EX
SUB TOTAL			0.15	
MONTHLY FEES				
Account Maintenance Fee	1	5.50	5.50	EX
SUB TOTAL			5.50	
SUB TOTAL FOR ACCOUNT			5.65	
SERVICE TOTAL			5.65	

Key to codes

Code	Description
EX	UK VAT Exempt Rate

Date: 17/04/2017

Mundesley-On-Sea

Page 1

Time: 11:35

Bank Reconciliation Statement as at 17/04/2017
for Cashbook 6 - Lloyds Bus Bank No 2 A/c

User: DJ

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank No.2 - 24793760	20/02/2017	32	1,676.76
			<u>1,676.76</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
10/10/2016 BGC JARROLDs		80.00	
			<u>80.00</u>
			1,596.76
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,596.76
		Balance per Cash Book is :-	1,596.76
		Difference is :-	0.00

Date: 17/04/2017

Mundesley-On-Sea

Page 1

Time: 11:37

Lloyds Bus Bank No 2 A/c

List of Payments made between 01/03/2017 and 31/03/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/03/2017	Lloyds Bank	PAYMENT	5.50		Bank Charges
Total Payments			5.50		



Your account statement
Statement sheet number: **58**
Issue date: **31 March 2017**
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MUNDESLEY ON SEA PARISH COUNCIL
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Sort code: **77-66-07**
Account number: **24793068**
BIC: **LOYDGB21E56**
IBAN: **GB44 LOYD 7766 0724 7930 68**

Account Summary

Balance On 1 March 2017	£231,146.25
Total Paid In	£1,482.71
Total Paid Out	£4,981.19
Balance On 31 March 2017	£227,647.77

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
1 Mar 17		BALANCE BROUGHT FORWARD			231,146.25
3 Mar 17	Cheque	000583	315.36		230,830.89
6 Mar 17	Direct Debit	E.ON	9.42		230,821.47
		011515907360A			
6 Mar 17	Direct Debit	BRITISH TELECOM	65.91		230,755.56
		VP67537670M04001			
7 Mar 17	Direct Debit	SIEMENS FIN SERV	167.96		230,587.60
		A8234458			
7 Mar 17	Cheque	000551	380.00		230,207.60
8 Mar 17	Cheque	000567	130.09		230,077.51
13 Mar 17	Direct Debit	E.ON	475.27		229,602.24
		C4118040 A			
15 Mar 17	Direct Debit	ANGLIAN WATER	16.13		229,586.11
		0313717601			
15 Mar 17	Cheque	000580	550.00		229,036.11
16 Mar 17	Direct Debit	SAGE SOFTWARE LTD	6.00		229,030.11
		Z6Q2XKV			
20 Mar 17	Deposit	N WALSHAM (776607)		52.20	229,082.31
20 Mar 17	Deposit	500063		160.00	229,242.31
20 Mar 17	Deposit	500062		64.00	229,306.31
20 Mar 17	Payment	000588	150.00		229,156.31
20 Mar 17	Payment	SERVICE CHARGES	21.55		229,134.76
		REF : 220451277			
23 Mar 17	Direct Debit	SOUTHERN ELECTRIC	29.04		229,105.72
		933065021			
23 Mar 17		BALANCE CARRIED FORWARD			229,105.72



Your account statement
Statement sheet number: **59**
Issue date: **31 March 2017**
Page: **2 of 5**

MUNDESLEY ON SEA PARISH COUNCIL
THE OLD FIRE STATION
BACK STREET
NORWICH
NORFOLK
NR11 8JJ

Write to us at:
PO Box 1000
Andover
BX1 1LT

Call us on: **0345 072 5555** (from UK)
+44 1733 347338 (from Overseas)
Visit us online: **www.lloydsbank.com**

Your branch: **N WALSHAM (776607)**
Sort code: **77-66-07**
Account number: **24793068**
BIC: **LOYDGB21E56**
IBAN: **GB44 LOYD 7766 0724 7930 68**

BUS BANKING EXTRA
MUNDESLEY ON SEA PARISH COUNCIL

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
23 Mar 17		BALANCE BROUGHT FORWARD			229,105.72
23 Mar 17	Direct Debit	SOUTHERN ELECTRIC 092684021	122.66		228,983.06
23 Mar 17	Direct Debit	SOUTHERN ELECTRIC 828425021	171.23		228,811.83
24 Mar 17	Deposit	500065		241.97	229,053.80
24 Mar 17	Deposit	REFUNDED CHARGES REF : 223132043		7.04	229,060.84
27 Mar 17	Direct Debit	SOUTHERN ELECTRIC 319956931	33.05		229,027.79
27 Mar 17	Faster Payment	DOWN TG+LA BBA DOWN LA + TG RP4670565494361400 201995 30 27MAR17 01:57		895.00	229,922.79
28 Mar 17	Cheque	000611	1,488.69		228,434.10
28 Mar 17	Deposit	500066		62.50	228,496.60
31 Mar 17	Direct Debit	HMRC NDDS 601078625915373181	848.83		227,647.77
31 Mar 17		BALANCE CARRIED FORWARD			227,647.77

Redacted Due To
Data Protection

Redacted Due To
Data Protection

Messages

Please note that only compensation related queries should be referred to the FSCS on the reverse of this statement.
For our data privacy notice, please see: <http://www.lloydsbank.com/business/privacy.asp>



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BUS BANKING EXTRA
MUNDESLEY ON SEA PARISH COUNCIL

INTEREST RATES FOR THE PERIOD 10 FEB 17 TO 09 MCH 17

Debit Rates 10 FEB 17 – 09 MCH 17
Unauthorised Borrowing 2.200% pm

Credit Rates (Gross) 10 FEB 17 – 09 MCH 17
£0 0.00% pa

Unauthorised borrowing fee: £15.00
Unpaid item (direct debit): £35.00

Unpaid item (cheque): £35.00
Unpaid item (standing order): £35.00

If your account becomes overdrawn, or you exceed any agreed overdraft limit, we may allow an overdraft to be created or allow the agreed overdraft limit to be exceeded. In these circumstances the new or excess overdraft is an unauthorised overdraft and you will be charged at the rate for unauthorised borrowing which is shown on your statement and will incur other unauthorised borrowing charges shown above.

Interest is calculated on the cleared daily balance of the new or excess overdraft and is payable for the duration of the new or excess overdraft.

We may change any of our charges and interest at any time and will notify you in writing at least two months before we make any change. You will be deemed to have accepted any such change if you do not notify us to the contrary before the date any such change comes into effect. However, if you choose not to accept any change:

- You can close the account at any time before the change comes into effect provided that any outstanding amounts on the account are paid; or
- Our notice of the change shall be deemed to be notice of termination given under the terms of your account and your account Agreement will terminate the day before any change comes into effect. Should there be any outstanding balance on the account it will become immediately due and payable on termination.

When we tell you about a change we will do so by letter, e-mail, text, statement, statement inserts or messages or in any other way which is sent to you individually.

If the change is to your advantage we may change our interest rates at any time and without notice to you. We will tell you about the change by putting notices in our branches within three Business Days of making the change or by telling you personally within 30 days of making the change and we will update our website within three Business Days of an interest rate change taking effect.



MUNDESLEY ON SEA PARISH COUNCIL
 THE OLD FIRE STATION
 MUNDESLEY ON SEA PARISH COUNCIL
 BACK STREET
 NORWICH
 NORFOLK
 NR11 8JJ

Lloyds Bank plc
 Commercial Banking
 P.O. Box 1000
 BX1 1LT

www.lloydsbank.com

Telephone: 0345 072 5555

INVOICE

VAT registration number:

GB-244-1555-76

Date / Tax point:

13/3/2017

Invoice reference:

222745237

MUNDESLEY ON SEA PARISH COUNCIL

Charges incurred from 10 February 2017 to 9 March 2017

The total amount shown will be debited on or after **18 April 2017**.

Summary	GBP excluding VAT	GBP VAT amount	GBP including VAT
Total VAT @ 0.00%	22.75	0.00	22.75
Sub total	22.75	0.00	22.75
Total			22.75

To be debited from			
77-66-07 24793068		GBP	22.75
Total		GBP	22.75

SUMMARY

For further information about any of the charges on this invoice, or the underlying transactions, please call the telephone number on page 1.

Service provided between 10 February 2017 and 9 March 2017

Description	Quantity	Unit price GBP	Total price GBP (ex VAT)	Code
Itemised Service Charges ID 77-66-07 24793068				
ACCOUNT PAYMENTS				
Cheques	21	0.70	14.70	EX
Direct Debits	6	0.40	2.40	EX
Free Debits	1	0.00	0.00	EX
SUB TOTAL			17.10	
ACCOUNT RECEIPTS				
Automated Credits	1	0.15	0.15	EX
SUB TOTAL			0.15	
MONTHLY FEES				
Account Maintenance Fee	1	5.50	5.50	EX
SUB TOTAL			5.50	
SUB TOTAL FOR ACCOUNT			22.75	
SERVICE TOTAL			22.75	

Key to codes

Code	Description
EX	UK VAT Exempt Rate

Date: 17/04/2017

Mundesley-On-Sea

Page 1

Time: 11:25

User: DJ

Bank Reconciliation Statement as at 17/04/2017
for Cashbook 5 - Lloyds Bus Banking Extra A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank - 24793068	27/02/2017	59	227,647.77
			<u>227,647.77</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
18/11/2015 000318 Mr & Mrs Drake		10.00	
24/06/2016 000445 All Saints Parish Church		250.00	
07/09/2016 000493 URM (UK) Ltd		43.20	
03/01/2017 D/D British Telecom		83.17	
15/01/2017 D/D Anglian Water		16.13	
22/01/2017 D/D EON		10.51	
16/03/2017 000589 Norfolk County Council		480.00	
16/03/2017 000590 URM (UK) Ltd		18.00	
16/03/2017 000591 URM (UK) Ltd		51.12	
16/03/2017 000592 URM (UK) Ltd		34.20	
16/03/2017 000593 Allianz Engineering Inspection		1,615.14	
16/03/2017 000594 Rainbow Office Supplies Ltd		184.70	
21/03/2017 000595 NET WORLD		52.94	
21/03/2017 000596 STRAND HEATING		330.00	
21/03/2017 000598 TT Jones		200.65	
21/03/2017 000599 SOLOPRESS		59.00	
21/03/2017 000600 Norfolk ALC		60.00	
21/03/2017 000601 STRAND HEATING		296.00	
21/03/2017 000602 ISH ELECTRICAL		360.00	
21/03/2017 000603 ISH ELECTRICAL		2,484.00	
21/03/2017 000604 EON		50.07	
21/03/2017 000605 Mundesley Hardware		18.48	
21/03/2017 000606 T. Rivett		240.00	
21/03/2017 00607 Rainbow Office Supplies Ltd		123.89	
22/03/2017 D/D EON		18.92	
23/03/2017 000609 Norfolk Training & Partnership		250.00	
23/03/2017 000610 Glasdon		329.46	
27/03/2017 00612 C West		76.50	
			<u>7,746.08</u>
			219,901.69
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			219,901.69
		Balance per Cash Book is :-	219,870.94
		Difference Excluding Adjustments is :-	30.75
<u>Adjustments to Reconciliation</u>			
09/01/2017 00536 Wrong Amount Entered		-7.67	

17/04/2017

11:31

Mundesley-On-Sea

Cashbook 5

Lloyds Bus Banking Extra A/c

Receipts received between 01/03/2017 and 31/03/2017

Page 1

User: DJ

		Nominal Ledger Analysis						
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
500062	Banked: 20/03/2017	64.00						
500062	Mundesley Book	64.00			1405	401	64.00	Book Sales
500063	Banked: 20/03/2017	160.00						
500063	CHRISTMAS FAIR	160.00			1150	101	160.00	STALLS
500064	Banked: 20/03/2017	52.20						
500064	MUGA	52.20			1815	801	52.20	Token Money
deposit	Banked: 24/03/2017	7.04						
deposit	Lloyds Bank	7.04			1180	101	7.04	Refund of bank charges
500065	Banked: 24/03/2017	241.97						
500065	NNDC	191.97			1180	601	191.97	Rates refund
500065	Lawn Mower	50.00			4180	701	50.00	Sold Lawn Mower
FASTER	Banked: 27/03/2017	895.00						
FASTER	TG 17 LA DOWN	895.00			1600	601	895.00	Marchs Rent-Woodhurst
500066	Banked: 28/03/2017	62.50						
500066	MUGA TOKEN	62.50			1180	801	62.50	MUGA TOKEN
Total Receipts:		1,482.71	0.00	0.00			1,482.71	

April's' Payments							
Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
BT	D/D	Marchs Phone & Internet	£64.56				
SAGE	D/D	Marchs Payroll	£6.00				
EON	D/D	Marchs Feeder Pillar	£8.44				
T Rivett	000613	Garden Maintenance March	£400.00				
Mayday	000614	Photocopies March	£144.04				
Woodpecker Tree Services	000615	Cut back tree at Woodhurst	£350.00				
Mundesley Hardware	000616	Cleaning Materials	£8.63				
URM	000617	Glass Collection March	£31.68				
PBL	000618	Benches, Zipwire, Goal Posts, Chicanes & Office Notice Board	£1,155.00				
Eastern Landlords Assoc	000619	Landlords Membership	£85.00				
Maritime Heratige	000620	Museum Membership	£30.00				
NNDC	000621	Litter Bin Collection	£3.78				
Mrs L Downes	000622	Shower Head & Hose	£31.64				
Norfolk Pension Fund	000623	April's Pension	£554.34				
TT Jones	000624	March Maintenance	£200.89				
Rainbow Office Supplies	000626	Stationary	£267.88				
Agreed at Full Council 24.4.17				RFO Signed:			
				Clerk Signed:			

**Bank Reconciliation Statement as at 04/04/2017
for Cashbook 3 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/03/2017	0	126.05
			<u>126.05</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
27/06/2016 C108 Post Office		2.46	
08/07/2016 C110 Post Office		2.15	
13/07/2016 C111 Tesco's		3.35	
15/07/2016 C112 Clearer Window Cleaning Serv		10.00	
			<u>17.96</u>
			108.09
<u>Receipts not Banked/Cleared (Plus)</u>			
27/06/2016		2.46	
			<u>2.46</u>
			110.55
		Balance per Cash Book is :-	163.52
		Difference Excluding Adjustments is :-	-52.97
<u>Adjustments to Reconciliation</u>			
20/01/2017 ADJ To balance account		-52.97	
			<u>-52.97</u>
		Unreconciled Difference is :-	<u>0.00</u>

DATE	DESCRIPTION
27/2/17	petrol cash
6/3/17	coffee
7/3/17	mobile
13/3/17	bin bag clear
15/3/17	postage
20/3/17	stop
29/3/17	mile
30/3/17	mile
	discuss for meet
	envelopes
Agreed	4/4/17 - Ptd:-

Amount	Balance
150.00	10.67
2.95	148.66
2.09	146.57
10.00	136.57
1.77	134.80
2.99	131.81
1.00	130.81
5.84	124.97
2.09	122.88
2.15	120.73

Reduced due
to data protection